



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

September 13, 2021 Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, C. Dowling, S. Yeomans, M. Williams, G. Wright
Guests: Mindy Hegener, Deputy Chief

- 1 Call Meeting to Order: 7:08p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: **ADD** Item 9A) Air Conditioner
ADD Item 9B) Floor Tiles
ADD Item 9C) Alarm System
- 5 Correspondence: **Software Renewal** - The cost of \$716.11 that will cover the Fire House's Software until NEW Software is ready in January 2022
Motion to approve the spending of \$716.11 for the software coverage until January 2022.
Motioned by W. Barton 2nd by M. Williams APPROVED BY ALL
- 6 Approval of August 2, 2021 Minutes:
Motion to accept the August 2, 2021 minutes as presented
Motioned by C. Dowling 2^{nds} by G. Wright APPROVED BY ALL
- 7 Approval of August 6, 2021 Special Minutes;
Motion to accept the August 6, 2021 Special Meeting minutes as presented
Motioned by G. Wright 2nd by C. Dowling APPROVED BY ALL
- 8 Treasurers Report: \$21,450.61 in Check Book. Normal bills paid.
Motion to accept the Treasurers Report as presented.
Motioned by C. Dowling 2nd by M. Williams APPROVED BY ALL
- 9 Building and Grounds: **9A) Air Conditioner** – After discussion a motion was presented.
Motion to have the one (1) unit that is not working in the conference room looked at and see what repairs are needed, and to have the other two (2) units looked at and see if they need any servicing done, OR if the cost is too high to move to have them replaced via Capital for 2022
Motion by C. Dowling 2nd by S. Yeomans APPROVED BY ALL

9B) Floor Tiles – Tiles were found in attic and were used to replace the ones removed.

9C) Alarm System – The systems in the main building was tested for Smoke and Heat and everything worked great. Since it was a very hot day the system was not checked in the Bays.
- 10 Apparatus: See Chief's Spending Requests for Apparatus Repairs.

- 11 Chiefs Report” 35 Calls in August.
A) **Software issues** – See Item 5

SPENDING REQUEST

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	1 person sent to CT Fire Academy – Intro to Fire	\$ 850.00	455
2	1 car for Extrication Demo	\$ 150.00	455
3	Batteries for Pagers from J&S	\$ 65.00	878
4	SCBA Bottle Testing	\$ 500.00	325
5	ET 115 Repairs – front suction pump packing	\$ 1,700.00	360
6	R 115 Repairs	<u>\$ 1,034.02</u>	360
TOTAL		<u>\$ 4,299.02</u>	

Motion to spend \$4,299.02 on the above six (6) items
Motioned by C. Dowling 2nd by M. Williams APPROVED BY ALL

- 12 Old Business: Nothing
- 13 New Requests: **A) CIP Requests** – Commissioner Dowling is going to check out the cost of replacing the main air conditioning unit and report it back for October meeting.
Also discussion was on still putting Air Tank Replacement on CIP List and the replacement of any vehicles.
- 14 Items for Future Agendas: CIP Request and Normal Items
- 15 Other Business: NONE
- 16 Adjournment: **Motion to adjourn at 7:35p.m.**
Motioned by M. Williams 2nd by S. Yeomans APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk