



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

Monday, January 8, Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: W. Barton, s. Yeomans, K. Hawes, S. Covell, M. Williams  
Guests: Ron Mike, Jr. Chief

1 Call Meeting to Order: 7:00p.m.

2 Quorum: YES

3 Pledge of Allegiance: DONE

4 Additions / Deletions to Agenda: **ADD 8C HVAC Update**  
**ADD 11A Squad 115**

5 Correspondence: NONE

6 Approval of the December 4, 2023 Minutes:

**Motion to accept the 12/4/23 minutes as presented**  
**Motioned by S. Yeomans, 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

7 Treasurers Report: \$39,606.05 in check book

**Motion to accept the Treasurers Report as presented**  
**Motioned by S. Covell 2<sup>nd</sup> by K. Hawes APPROVED BY ALL**

8 Building and Grounds: **A) Electrical Transfer Switch / Generator Update**  
Received quote from LENCO - \$4,436.41 on cost of a transfer switch  
Fire Dept. generator will be going to the Town Garage once new generator is  
installed. Town Crew is working on putting in a base for the new propane tanks.  
As of this point in time will take no action on transfer switch until know more on  
the new generator.

**B) Overhead Door Service Update** – Vendor came in and completed work  
week of 1/6

**C) HVAC Update** – Unit will be mounted outside of the small meeting room in the  
side yard. Nothing will be going on the roof. When work will be done has not  
been advised.

9 Apparatus: Chief advised there has been 2 people interested in buying ET215. Also a “Broker” from  
upstate New York contacted him advising that he would like to sell the vehicle for us.  
Brokers would take around a 5% commission on the sale.

Chief advised he requested the Testing of Vehicles moved up to first quarter of 2024

- 10 Chief's Report: 34 Calls in December 360 calls total for 2023  
Chief advised he received a grant for \$3,800 to buy 3 SCBA Bottles

**SPENDING REQUEST**

<b><u>ITEM</u></b>	<b><u>REQUEST FOR</u></b>	<b><u>COST</u></b>	<b><u>ACCOUNT</u></b>
1	Fire Fighting Class – 2 people in Jan.	\$2,400.00	455
2	2 SCBA Bottles	<u>\$2,600.00</u>	252
<b>TOTAL</b>		<b>\$5,000.00</b>	

**Motion to spend \$5,000.00 on the above two (2) items.**

**Motioned by S. Covell 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

- 11 Old Business: **A) Squad 115** – Nothing to report.
- 12 New Business: **A) Commission Clerk Salary** – Presently Clerk gets \$15/hr. Requesting to increase salary to \$17/hr.

**Motion to increase Commission Clerks Salary to \$17/hr.**

**Motioned by S. Yeomans 2<sup>nd</sup> by K. Hawes FOUR (4) APPROVED ONE (1) ABSTAINED**

- 13 Other Business: **Request for Building Use** - Chief requesting to use the building on February 11, 2024  
Also Requesting to Use Building on May 15, 2024 for the Country Chiefs Meeting.

**Motion to approve Building Use on February 11, 2024 and May 15, 2024.**

**Motioned by S. Yeomans 2<sup>nd</sup> by K. Hawes APPROVED BY ALL**

- 14 Items for Future Agendas: Generator, Transfer Switch, HVAC, Sale of ET215

- 15 Adjournment: **Motion to adjourn at 7:25p.m.**

**Motion by M. Williams 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton  
Clerk