



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

Monday, December 4, 2023 Meeting

**THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS**

In Attendance: W. Barton, S. Yeomans, K. Hawes, S. Covell, M. Williams  
Guests: Ron Mike Jr., Chief

- 1 Call Meeting to Order: 7:00pm
- 2 Quorum: YES New member – Kim Hawes
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE
- 5 Correspondence: Request for 2024 Meeting Dates
- 6 Approval of November 6, 2023 Minutes: **Change** Item 5 Veterans **TO** Veteran's  
Item 10 22 call **TO** 22 calls  
Item 10 sale of 215 **TO** sale of ET215

**Motion to accept the November 6, 2023 minutes as corrected**  
**Motioned by S. Yeomans 2<sup>nd</sup> by S. Covell APPROVED B ALL**

- 7 Treasurers Report: \$42,062.55 in checkbook

**Motioned to accept Treasurers Report as presented.**  
**Motioned by S. Covell 2<sup>nd</sup> by K. Hawes APPROVED BY ALL**

- 8 Building and Grounds: **A) HVAC System** – Work to be done in January 2024

**B) Electrical Transfer Switch Update** – No updates yet  
Chairman will ask Advance Power Systems if they could provide a quote for the Transfer Switch.  
They will be in on 12/5 to do the yearly Generator Service.

**C) Roof Update** – Repair was completed last week.  
Chief Mike checked the work and said it is OK.

Chief asked if he could have **Sears & Son** to come in and do one more leaf removal.  
He also requested if the **tree in front can it be removed** since it causes too much work. Also he would like to replace it with a different tree come spring. He would ask the Town Crew to cut it down if approved.

**Motion to have Sears & Son to do one more leaf removal and approval to remove the tree.**  
**Motioned by S. Yeomans 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

- 9 Apparatus: Everything is OK

10 Chief's Report: 27 Calls in November

**SPENDING REQUEST** – Bottle of Gas for Meters \$178.41 Account 325

**Motion to spend \$178.41 on the above request**  
**Motioned by S. Covell 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

11 Old Business: **A) Finalize 2024 – 2025 Budget** – Chairman advised all that the new budget will be \$167,150.00 with an increase of \$14,400.00, up 9%.  
Reason for increase comes from inflation and additional training for 2024.

**Motion to approve the 2024-2025 Budget of \$167,150.00.**  
**Motioned by M. Williams 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

**B) Set Meeting Dates for 2024** – Meeting will be the first Monday of each month except for January and September 2024.

Jan 8 Feb 5 Mar 4 Apr 1 May 6 Jun 3 Jul 1 Aug 5 Sept 9 Oct 7 Nov 4 Dec 2

**Motion to approved Meeting Dates for 2024.**  
**Motioned by S. Covell 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

**C) Squad #115 Update** – No change. Delivery approximately early 2025.

12 Bew Business: **WELCOME ABORAD – KIM HAWES newly elected COMMISSIONER**  
**We also thank Kurt Boehm for his service as a Commissioner.**

13 Other Business: NONE

14 Items for Future Agendas: Normal Items

15 Adjournment: **Motion to adjourn at 7:20pm**  
**Motioned by M. Williams 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton  
Clerk