



ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232

Monday, November 6, Meeting

THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS

In Attendance: S. Covell, S. Yeomans, W. Barton, K. Boehm, M. Williams
Guests: Ron Mike, Jr. Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: NONE
- 5 Correspondence: **A) Letter for Building Use**

1 - There will be a **Veteran "Program" on January 22, 2024** in Andover and the group is asking to use the meeting room at the Fire Department for it. After discussion the Commission said that since the occupant level for the room will only hold 90 people and this group does not know how many will exactly be attending. It was decided that the room is too small and there is not enough parking. The Commission thought that the school gym would be a better place to hold this and there is parking right there.

2 - Chief Mike will like to **use the building** on December 16, 2023

Motion to approve building use on 12/16/23.

Motioned by S. Covell 2nd by M. Williams APPROVED BY ALL

- 6 Approval of October 2, 2023 Minutes: Item 9 **Change** the word repaid **TO** repair
Item 12B **Change** the work leak **TO** leak in two places

Motion to accept the 10/2/2023 minutes as corrected.

Motioned by S. Yeoman 2nd by S. Covell APPROVED BY ALL

- 7 Treasurers Report: \$45,915.38 in check book

Motion to accept Treasurers Report as presented

Motioned by S. Covell 2nd by M. Williams APPROVED BY ALL

- 8 Building and Grounds: **A) Furnace Issues** – Items have been changed/repared, but still having issues
Now waiting for them to come out for a "cleaning"
Need to re-start delivery of propane for the winter.

B) HVAC – Meeting with Town Administrator at 8am on 11/7/23

C) Roof Issue – RFP going out. Cost \$12,000 +- to do repairs
Town will be paying for the work.

- 9 Apparatus: Everything is GOOD

- 10 Chief's Report: 22 call in October
SPENDING REQUEST – Chief wants to start spending the \$24,800 +- in the **Protective Clothing account**. Will be buying new or replacement pieces.

Motion to start spending the Protective Clothing Account using the \$24,800 +- in the account
Motioned by S. Covell 2nd by K. Boehm APPROVED BY ALL

Chief Mike received **Quote for Overhead Doors** work. Quote was for \$2,300 +- to do the work on all the Bay Overhead Doors.

Motion to approve having the work done on the Overhead Doors for no more than \$2,500.00.
Motioned by S. Yeomans 2nd by S. Covell APPROVED BY ALL

Chief Mike is looking into the cost to “**re-line**” the bay floor. He will have quote by December meeting.

Chief Mike advised Commissioners that the **sale of 215** can be \$20,000 to as high as \$75,000. He suggested starting the price high because there are some items that also can go with the truck. Also all testing on the truck is completed. He will start listing the truck starting the week of November 13, 2023.

- 11 Old Business: **A) 2024-2025 Budget.** Commissioners reviewed accounts and went up on some or left them the same. Commission Chair will write up the list for final review at December's meeting.

B) CIP Items for 2024 – After discussion it was decided they would not present any CIP Requests this year.

- 12 New Business: NONE

- 13 Old Business: Commissioner Williams is still waiting information on the **Transfer Switch**

- 14 Items for Future Agendas: Budget Bay Floor Transfer Switch Roof HVAC Furnace

- 15 Adjournment: **Motion to adjourn at 7:45pm**
Motioned by M. Williams 2nd by S. Covell APPROVED BY ALL

Submitted by

Carol Barton

Carol Barton
Clerk