



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

Monday, October 2, 2023 Meeting

**THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS**

In Attendance: W. Barton, S. Yeomans, K. Boehm, S. Covell, M. Williams  
Guests: Ron Mike, Jr. Chief

- 1 Call Meeting to Order: 7:00pm
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: Add 12B – Roof Leak  
Add 12C – Crake Sealing Parking Lot
- 5 Correspondence: NONE
- 6 Approval of September 11, 2023 Minutes: **CHANGE** – Item 9 from pipe holder TO pike pole  
Motion to accept the 9/11/23 minutes as corrected.  
Motioned by S. Covell 2<sup>nd</sup> by K. Boehm APPROVED BY FOUR (Barton, Covell, Boehm, Williams)  
ABSTAINED BY ONE (Yeomans)
- 7 Treasurers Report: \$14,821.63 in check book Waiting second quarterly allotment  
Motion to accept the Treasurers Report for September 2023  
Motioned by M. Williams 2<sup>nd</sup> by S. Covell APPROVED BY ALL  
  
Motion to accept the Treasurers Report for August 2023  
Motioned by M. Williams 2<sup>nd</sup> by S. Covell APPROVED BY ALL
- 8 Building and Grounds: Exhaust hose replacement was done Everything else OK
- 9 Apparatus: Minor stuff being repaid Everything else OK
- 10 Chief's Report: 26 calls in September No spending requests this month
- 11 Old Business: **A) HVAC Update** – Wednesday, 10/11 at 8am meeting with contractor and two (2) Selectmen. Commissioner Yeomans will also be attending.  
  
**B) Electrical Switch Update** – Commissioner Williams advised no update yet.  
  
**C) Squad 115 Update** – Waiting to hear back on change orders that were presented  
At last Selectmen's meeting Selectmen approved that it is OK to sell 215.  
Chief Mike to be provided information so it can be posted by the end of October

12 New Business: **A) 2024-2025 Budget** – Advising Commissioners will start discussing the Budget and any Capital Requests come the November's meeting

**B) Roof Leak** – On 10/25 Chief was advised by cleaning people that there was a leak. After investigation leaned it has been leaking for a while, but was drying up before anyone noticed it. Chief checked the roof and found where the leak was coming from. If roof cannot be repaired before winter, then the area needs to be protected prior to winter. May need to remove the air conditioning units to protect the area.

**C) Crake Sealing Parking Lot** – Town is going to crack seal the lower level parking of the school and will crake seal the fire departments parking lot at no cost to the Fire Commission. The sealing would be done on a Saturday since the Town Office needs to park there during the week. Date to be provided

13 Other Business: **Building Use** – Chief requesting using the building on 10/21 and 11/3  
**Motion to approve Chiefs request to use the building on 10/21 and 11/3**  
**Motioned by K. Boehm 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

Commission Chair advised that the new Community Room will be using propane heat and they are thinking about putting in a large generator that will work for the Community Room, Town Office and Fire Dept. They would be putting in two (2) 1,000 gallon tanks and would like to connect all tanks – including Fire Departments together so if Town was without power for a long time they can use all the available propane to power the generator. This is just advisement nothing is confirmed to be done.

14 Future Agendas: Squad, HVAC, Roof, Parking Lot

15 Adjournment: **Motion to adjourn at 7:25pm**  
**Motioned by M. Williams 2<sup>nd</sup> by K. Boehm APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton  
Clerk