



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

Monday, September 11, 2023 Meeting

**THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS**

In Attendance: W. Barton, M. Williams, S. Covell, K. Boehm  
Guests: Mindy Hegener, Deputy Chief  
Excused: S. Yeomans

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: ADD Item 8B Electrical Transfer Switch
- 5 Correspondence: NONE

- 6 Approval of August 7 2023 Minutes:

**Motion to accept the August 7, 2023 minutes as presented**  
**Motioned by S. Covell 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

- 7 Treasurers Report: NONE Treasurer out sick

- 8 Building and Grounds: **A) Overhead Doors** – Repair done. Also PM was done on all doors.

**B) Electrical Transfer Switch** – LENCO repaired issue but advised that since the Generator is 32-yrs old and is warring out. They suggested a new switch or keep repairing it. Commission requested cost on new part. Chair spoke with Town Administrator since the Town Office also used Generator – he advised they would help pay for it.

- 9 Apparatus: Everything is good. Tanker had pipe holders put on it.

- 10 Chiefs Report: 33 Calls in August

**REQUEST FOR SPENDING**

<b><u>ITEM</u></b>	<b><u>REQUEST FOR</u></b>	<b><u>COST</u></b>	<b><u>ACCOUNT</u></b>
1	Trailer Dolly (hand dolly used to move trailer without hooking trailer up to vehicle)	\$500.00	325
2	Gear Soap (to wash turnout gear)	<u>\$250.00</u>	505
<b>TOTAL COST</b>		<b><u>\$750.00</u></b>	

**Motion to spend \$750.00 on the above two (2) items.**  
**Motioned by S. Covell 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

**Request for Building Use:** October 7 – CPR Training  
October 17 – TWCMAA 6-8p.m.

**Motion to approve the requested days for Building Use.**  
**Motioned by K. Boehm 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

**A) HVAC Update** – Nothing to report

**B) New Squad Update** – Pre-Build with factory on Squad on 9/18. Could see Squad via 3-d. After meeting then Squad will be placed in line to be built.  
(Note: Build time is 18+- months)

**C) Proposal on Sale of ET215** – Chair spoke to Town Administrator and he will bring it up at tonight's Selectmen's meeting

12 New Business: NONE

13 Other Business: NONE

14 Items for Future Agendas: Normal items and HVAC, New Squad, Sale of ET215, Electrical Switch

15 Adjournment: **Motion to adjourn at 7:10pm**  
**Motioned by S. Covell 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

Submitted by

Carol Barton

Carol Barton  
Clerk