



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

Monday, June 5, 2023 Meeting

**THESE MINUTES ARE UNAPPROVED UNTIL ACCEPTED / APPROVED BY THE FIRE COMMISSIONERS**

In Attendance: W. Barton, M. Williams, S. Yeomans, K. Boehm, S. Covell  
Guests: Ron Mike, Jr. Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: **ADD 12E** – Letter to Selectmen on Truck Committee  
**ADD 12F** – CIP Appointment
- 5 Correspondence: Capital Equipment Inventory Statement
- 6 Approval of May 1, 2023 Minutes: **Motion to accept the 5/1/2023 minutes as presented.**  
**Motioned by S. Covell 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

- 7 Treasurers Report: \$29,933.67 in Checkbook Finally got fuel bill from Town.

**Motion to approve the Treasurers Report as presented**  
**Motioned by M. Williams 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

- 8 Building and Grounds: **A) HVHC System Update** – Contractors came in to review systems – it was recommended that three (3) Ductless systems be used in conference room, chief's room and radio room. Then it was recommended that the system on the roof be also replaced. Waiting reply on recommendations from Administrator

Commissioner Williams advised that the **Alarm Company** came in to check the system. They ended up "screwing" up the system on the Testing. They had to come back and fix it.

- 9 Apparatus: One (1) hose failed testing – to be ordered. Everything else is GOOD

- 10 Chief's Report: **SPENDING REQUEST**

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	One (1) 50 foot 2/12 Hose	\$ 300.00	252
2	Two (2) Apex Strut Jacks	\$ 8,688.00	252
3	Sound & Projection System (Replacing old outdated one)	\$ 3,000.00	455
4	Training Class in Columbia	\$ 500.00	455
<b>TOTAL COST</b>		<b>\$12,488.00</b>	

**Motion to have Chief spend \$12,488.00 on the above four (4) items and have Chief get the floors waxed and install a conduit to the shed**  
**Motioned by S. Yeomans 2<sup>nd</sup> by S. Covell APPROVED BY ALL**

11 Old Business:     **A) Budget** – Passed

12 New Business:     **A) Payment to Board Clerk for Research** – It took 5-hrs to go through invoices

**Motion to add 5-hrs to Clerks salary to pay for research to get information required by Town.**  
**Motioned by S. Yeomans   2<sup>nd</sup> by S. Covell   APPROVED BY ALL**

**B) Capital Asset Disposal Policy** – Was explained to Commissioners

*Starting June 1, 2023 all Capital Assets that re disposed of must be reported to the Town Administrator. Example: 4inch hose (# of lengths), failed annual test*

**C) ESIP Policy Renewal** – Pages handed out and explained– Chief has full Policy.

**Motion to approve the signing of the Renewal ESIP Policy.**  
**Motioned by M. Williams   2<sup>nd</sup> by S. Yeomans   APPROVED BY ALL**

**D) 10-year Capital Plan** – After discussion it was requested that the Compressor with filling station be added to list for year 2029-2030

**E) Letter to Selectmen on Truck Committee** – After discussion a motion was passed

**Motion to have the Truck Committee and one (1) Selectmen review Bids. (Bids due by July 3, 2023)**  
**Motioned by S. Yeomans   2<sup>nd</sup> by S. Covell   APPROVED BY ALL**

**F) CIP Appointment** – Two (2) year position   Commission Covell agreed to stay on

13 Other Business:   Meeting at 7pm discussing Community Room ruling to get it build in spot picked

14 Items for Future Agendas:           Normal

15 Adjournment:     **Motion to adjourn at 7:40pm**  
**Motioned by S. Covell   2<sup>nd</sup> by M. Williams   APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton  
Clerk