

**Town of Andover  
Board of Finance  
Special Meeting**  
Thursday, June 9th 2022 at 7:00 P.M.  
Location: virtual Zoom meeting

Special Meeting Minutes

Members: Chairman Marc Brinker, Vice Chair Diane Choquette, Joanne Hebert, Louise Goodwin, Linda Fish  
Members Absent: Curt Dowling, Robert England  
Town Administrator: Eric Anderson, Board Clerk: Marina Pandolfi  
Assistant Finance Officer: Marina Pandolfi  
Public Present: Kimberly Person, Cathleen Weigart

1. Call to Order/Pledge of Allegiance-

Marc Brinker called the meeting to order at 7:03pm  
The Pledge of Allegiance was recited.

2. Public Speak –

Kimberly Person – none

3. Budget Workshop for Fiscal Year 2022-2023 Proposed Town Budget

Budget passed at referendum June 7<sup>th</sup>, 2022. Discussion regarding results of referendum.

Registered voters in Andover 2,241 – voters at June 7<sup>th</sup> referendum 524 – 23% turnout

Results:

Question 1) Should the budget be approved? Yes – 292 No – 230 Blank – 2

Question 2) Is the Andover Elementary School budget Too High – 283 Too Low – 154 Blank – 85

Question 3) Is the Andover Town budget Too High – 237 Too Low – 164 Blank 123

Results will be posted on the Town website.

4. Adopt a Mil Rate for Fiscal Year 2022 – 2023

Discussion regarding the Mil Rate.

Diane Choquette MOTIONED to adopt the Mil Rate of 31.91 for the 2022-2023 Fiscal Year.

Louise Goodwin SECONDED. MOTION CARRIED 5:0:0

Marc Brinker will send a letter to the Tax Collector's Office and Assessor's Office formally adopting and announcing the Mil Rate.

5. Audit Discussion

Discussion between Board, Town Administrator, and Finance Department regarding the status of the FY 20-21 audit.

Marc Brinker, Jeff Maguire and Eric Anderson met with the auditor today (6/9/2022). There is a significant cash discrepancy between the bank and book balances. Jeff Maguire will meet with Marina Pandolfi in the Finance Department on Friday, June 10<sup>th</sup> to go over all documents and findings pertaining to the audit.

The Board of Finance wants to be involved with the resolution process for the audit. Would like to know what happened and a timeline to prevent this delay and discrepancy from happening again.

An audit extension needs to be filed with the State for the end of June. This discrepancy will be worked on aggressively over the next few weeks to be resolved as quickly as possible. A plan will also be formulated to get future bank reconciliations on track.

Eric Anderson also discussed the upcoming budget transfers. He will work with the Finance Department to have the proposed transfers completed by the week of June 22<sup>nd</sup>. This listing will be provided to the Board of Finance to review. The Board will cancel their meeting on June 22<sup>nd</sup> and reschedule for June 29<sup>th</sup> so there is time to review the proposed transfers.

6. Correspondence – none

7. Public Speak –

Kimberly Person – has a few questions but will send an email to the Board

Cathleen Weigart – none

8. Adjournment –

Louise Goodwin MOTIONED to adjourn the meeting at 7:59pm.  
Joanne Hebert SECONDED. MOTION CARRIED 5:0:0

\* The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our [www.facebook.com/townofandoverct](https://www.facebook.com/townofandoverct) page for community updates! Helpfully submitted by the Board Clerk Marina Pandolfi. Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.