

**Town of Andover**  
**Board of Finance**  
Regular Meeting Minutes  
Wednesday, July 26<sup>th</sup>, 2023 – 7:00pm  
Location: Virtual Zoom meeting

Members Present: Marc Brinker, Joanne Hebert, Louise Goodwin, Linda Fish, Bill Desrosiers, Brian Briggs

Members Absent: Robert England

Town Administrator: Eric Anderson

Andover Fire Commission: Shawn Covell

Public Present: none

**1. Call to Order/Pledge of Allegiance**

Marc Brinker called the meeting to order at 7pm. The Pledge was recited.

**2. Public Speak – none**

**3. Review Fire Department RFP**

Town Attorney Dennis O’Brien made minor changes to contract, contractor agreed to changes and sent revised contract. Committee reviewed and felt proposal met the specifications of the RFP, recommended moving forward.

Shawn Covell gave information on process – all committee members reviewed bids, specifications were very detailed for the product, took a vote to move forward for approval.

Marc Brinker reviewed concerns that the Town Attorney had within the contract.

Board discussion – voiced concerns about language in contract regarding cost and clause (Article 2, Article 7). Financing will not begin for possibly a year. Federal warranty for 2-years.

Louise Goodwin MOTIONED to approve the Town of Andover moving forward with the contract with New England Fire Equipment and Apparatus for the new squad vehicle at the sum listed of \$967,262.00, and authorizing the Town Administrator to sign the contract on behalf of the Town. Brian Briggs SECONDED. MOTION CARRIED 6:0:0

**4. Public Speak – none**

**5. Adjournment** – Bill Desrosiers MOTIONED to adjourn the meeting at 7:29pm. Louise Goodwin SECONDED. MOTION CARRIED 6:0:0