

**Town of Andover
Board of Finance
Regular Meeting**
Wednesday, April 27th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting

Members: Chairman Marc Brinker, Vice Chair Diane Choquette, Joanne Hebert, Curt Dowling, Robert England, Louise Goodwin, Linda Fish
Town Administrator: Eric Anderson
Public Present: Marcie Miner, Kimberly Person

1. Call to Order/Pledge of Allegiance-

Marc Brinker called the meeting to order at 7:00pm. The Pledge of Allegiance was recited.

2. Public Speak - none

3. Additions/Deletions of Agenda Items

Joanne Hebert MOTINED to add agenda item 8b. under New Business to discuss the Board Clerk position for the Board of Finance.

Diane Choquette SECONDED
MOTION CARRIED 7:0:0

4. Town Administrator's Report

Eric Anderson updated the Board that the Town received a check for the sale of "nippers" from the Andover Package Store – the check was around \$1200. The Town also received a reimbursement check from CIRMA (Insurance Agency) for damage to the well at the Veteran's Monument.

5. Finance Department Reports

- a. Town Budget Summary
- b. Revenue Summary
- c. TAR Spending
- d. Over Expenditure Report

The Board discussed upcoming budget transfers and the Finance Department reports provided. Eric Anderson will work with the Finance Department to get the proposed budget transfers in the best format for the Board to approve.

6. Budget Transfers

- a. Budget Transfers/Supplemental Appropriations - none
- b. Over Expenditure Requests – none

7. Old Business

- a. DOT Federal Local Bridge Program – Application for Long Hill Road Bridge

Eric Anderson updated the Board that the Board of Selectmen authorized the Town Administrator to sign and return the application to the Department of Transportation.

8. New Business

a. 2022-2023 Proposed Town Budget

Discussion of Proposed Town Budget and upcoming Town Wide Budget Meeting.

Louise Goodwin MOTIONED that the Board of Finance uses the budget figures that were voted on in their previous meeting (April 20th, 2022) as the recommended budget to be passed on to the Town for the Town Wide Budget Meeting on Wednesday May 4th, 2022 at 7pm in the Andover Elementary School Gymnasium.

Diane Choquette SECONDED

MOTION CARRIED 7:0:0

The Board discussed the set up for the Town Wide Budget Meeting and the questions for the referendum.

Diane Choquette MOTIONED to request the same questions for the referendum be used this year as they were last year.

Curt Dowling SECONDED

Robert England stated that there was a modification to the questions last year.

Diane Choquette AMENDED her motion to include all of the same questions on the referendum from last year EXCEPT the question regarding bifurcation of the Town and Andover Elementary School budgets.

MOTION CARRIED 6:0:1 with Robert England abstaining

b. Board of Finance Board Clerk Position

The Board and Eric Anderson discussed the logistics of the position and what would work best for the Board.

Marc Brinker MOTIONED to request Eric Anderson have the Assistant Finance Officer, Marina Pandolfi attend all future Board of Finance meetings, and prepare the minutes for the Board – the Board Clerk will be paid the rates in place for this position by the Town, assuming the AFSCME Union does not have an issue.

Curt Dowling SECONDED

MOTION CARRIED 5:0:2 with Diane Choquette and Joanne Hebert abstaining.

9. Approval of Meeting Minutes

a. Wednesday, March 23rd, 2022 Regular Meeting Minutes

Curt Dowling MOTIONED to APPROVE the minutes as presented. Linda Fish SECONDED. MOTION CARRIED 7:0:0

b. Wednesday, March 30th, 2022 Special Meeting Budget Workshop Minutes

Joanne Hebert MOTIONED to APPROVE the minutes as presented. Diane Choquette SECONDED. MOTION CARRIED 7:0:0

c. Wednesday, April 6th, 2022 Special Meeting Budget Workshop Minutes

Diane Choquette MOTIONED to correct the following paragraph on Page 1, Agenda Item 3 to the following:

~~“Vice Chair Diane Choquette~~ **Joanne Hebert** made a MOTION to make changes to the budget as indicated on the current spreadsheet as presented. Louise Goodwin SECONDED. MOTION DECLINED 0:7:0”

Louise Goodwin SECONDED

MOTION CARRIED 7:0:0

d. Wednesday, April 13th, 2022 Public Hearing & Special Meeting Budget Workshop Minutes

Joanne Hebert MOTIONED to APPROVE the minutes as presented. Linda Fish SECONDED. MOTION CARRIED 6:0:1 with Marc Brinker abstaining

e. Wednesday, April 20th, 2022 Special Meeting Budget Workshop Minutes

No action taken – will be on the next meeting agenda

10. Liaison Reports

Diane Choquette updated the Board on the Community Center, there was a good turnout at the Public Meeting, they received approval from the Board of Selectmen to go to RFP for the design build phase.

11. Board Open Discussion – none

12. Public Speak

Marcie Miner let the Board know she was appreciative of their efforts to deep dive into all the financial reporting and have discussions. She offered to assist the Town if necessary.

13. Adjournment

Linda Fish MOTIONED to adjourn the meeting at 9:04pm
Louise Goodwin SECONDED
MOTION CARRIED 7:0:0

* The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our www.facebook.com/townofandoverct page for community updates! Helpfully submitted by the Board Clerk Marina Pandolfi. Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.