

**Town of Andover
Board of Finance**

Wednesday, February 23rd 2022 at 7:00 P.M.

Location: virtual Zoom meeting

Regular Meeting Minutes

1. Call to Order/Pledge of Allegiance
Marc Brinker called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.
Members Present: Chair Marc Brinker, Vice Chair Diane Choquette, Robert England, Louise Goodwin, Joanne Hebert, Linda Fish.
Members Absent: Curt Dowling
Finance Director: Sherry Holmes, Assistant Finance Officer: Marina Pandolfi
Public Works Supervisor: Jay Tuttle
Town Administrator: Eric Anderson, Board Clerk/Admin Assistant: Amanda Gibson
Community Voice Channel: Nick Lavigne
2. Public Speak – None.
3. Additions/Deletions of Agenda Items
Robert England MOVED to add New Business item 8c. Capital Improvement Planning Committee Requests.
Louise Goodwin SECONDED
MOTION CARRIED 6:0:0
4. Town Administrator's Report
Eric Anderson provided a verbal report on updates.
Eric Anderson shared that the Board of Selectmen will be hosting their last Budget Workshop on Monday, February 28th at 7:00 P.M. The budget book will be updated and submitted to the Board of Finance.
5. Finance Department Report
 - a. Town Budget Summary
 - b. Revenue Summary – Provided.
 - c. TAR Spending
 - d. Over Expenditure ReportMembers discussed Finance Department logistics with Sherry Holmes and Marina Pandolfi.
Members requested the final Audit for 2020-2021 Fiscal Year.
Members discussed discrepancies and upcoming improvements for the budget sheet.
6. Budget Transfers
 - a. Budget Transfers/Supplemental Appropriations – None.
 - b. Over Expenditure Requests – None.
7. Old Business
 - a. Community Senior Center Building Committee
Diane Choquette shared that the committee is reviewing the final floor plan revisions.
 - b. Town Hall Electrical Upgrades
Eric Anderson shared that this project is still underway.
8. New Business
Discuss and act upon the following:
 - a. CT Department of Emergency Services – Update to Town's Radio System
State of CT has agreed to build a series of towers with capacity for a state-wide communication system that towns can adopt. Jay Tuttle explained general outline of the potential transfer to the new system.
 - b. 2022-2023 Proposed Town Budget
Board of Finance to host a series of Budget Workshops. The first meeting is on Wednesday, March 2nd at 7:00 P.M. via Zoom. The Board of Education for Andover Elementary School is hosting a Special Meeting on Wednesday, March 2nd at 7:00 P.M.
 - c. Capital Improvement Planning Committee Requests
Members discussed the Public Works Equipment Fund with Jay Tuttle. To be discussed at the next meeting.

9. Approval of Meeting Minutes

a. Wednesday, January 26th 2022 Regular Meeting Minutes

Diane Choquette MOVED to approve the Wednesday, January 26th 2022 Regular Meeting Minutes.

Louise Goodwin SECONDED

MOTION CARRIED 6:0:0

10. Liaison Reports – None.

11. Board Open Discussion

Joanne Hebert inquired on the letter for Board of Education AES letter request on non-lapsing account to be discussed at the Board of Finance Budget Workshop.

Eric Anderson requested any information for the members to discuss at the Budget Workshop.

12. Public Speak – None.

13. Adjournment

Louise Goodwin MOVED to adjourn the meeting.

Linda Fish SECONDED

MOTION CARRIED 6:0:0

Marc Brinker adjourned the meeting at 9:20 P.M.

*Please visit our town website at www.andoverct.org for upcoming VIRTUAL meetings with instructions on how to join. The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our www.facebook.com/townofandoverct page for community updates! Helpfully submitted by the Board

Clerk/Administrative Assistant, Amanda Gibson. *Amanda Gibson*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.