

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday November 9, 2022
Virtual Meeting/School Library**

PRESENT: Chairperson Gerard Cremé, Chris Bernard, Shannon Loudon, Steven Fuss, Celeste Willard, Caitlin Greenhouse

ADMINISTRATION: Valerie Bruneau, Superintendent
Taylor Parker, Principal
Sherry Holmes, Finance Director
Holly Maiorano, Director of Special Education

OTHERS: Jennie Morrell, Teacher; Kirstina Frazier, Teacher; Lisa Hopkins, Teacher; Brianne Lanzieri; Michael Beckwith; Doris Maldonado-Mendez; Jessica Smith

1. Call to order/ Pledge of Allegiance

The meeting was called to order at 7:01 p.m. followed by the Pledge of Allegiance led by S. Loudon.

2. Comments from the Public – None.

3. Communications – None.

4. Approval of Minutes

Minutes from Regular Meeting of October 12.

C. Bernard made a motion to approve the minutes from the Board of Education Meeting of October 12, 2022, S. Fuss seconded no changes.

6-0-0 (PASSED)

Minutes from Special Meeting of November 2, 2022 – Tabled.

5. Opportunity to Add or Delete Agenda Items

S. Fuss added Discussion to Executive Session: Discussion of Attorney-Client Privileged Communications Regarding Payment Demand by Former Contractor.

6. Celebrations

V. Bruneau – Taylor Parker's birthday.

L. Hopkins – Fifth grade Kid Governor Program has an Andover student who is a final candidate for either Kid Governor or one of the cabinet members.

7. Reports

A. Chairperson's Oral Report – None.

B. Superintendent's Report – Waiting on grants information.

C. Principal's Report

Around the School:

-Thank you to the Andover Fire Department for visiting during Fire Prevention Week.

-Check out November Newsletter – <https://www.smores.com/gf2v1>

Professional Development & Curriculum:

-Staff able to continue working on differentiated reading on the professional development day on November 7.

-Paraprofessionals also took part in professional development around IEPs and specific disabilities.

Days to Remember: November 3 – Picture Retake Day; November 8 – No School/Parent Conferences; November 10 – Veterans' Day Assembly; November 11 – No School; November 23 – Early Dismissal; November 24 & 25 – No School.

Enrollment: 198

D. Financial Report – As presented.

E. Items for Discussion and Actions

1. Board of Education Vacancy – BOE members filled out the ballots to vote for nominee to fill BOE vacancy.

G. Cremé – Michael Beckwith

C. Bernard – Michael Beckwith

S. Loudon – Michael Beckwith

S. Fuss – Michael Beckwith

C. Willard – Brianne Lanzieri

C. Greenhouse – Michael Beckwith

Cremé made a motion, seconded by S. Loudon, to appoint Michael Beckwith to the BOE vacant position.

6-0-0 (PASSED)

G. Cremé thanked Doris and Brianne for their applications for the vacant BOE position.

2. Board of Education Policies 2000 Series – Second Reading

C. Willard made a motion to approve the updates/changes to the BOE Policies 2000 series as presented, seconded by S. Loudon.

6-0-0 (PASSED)

3. Discussion of Comments Regarding Community Center to Planning & Zoning/
Questions of Superintendent

4. Insurance Consortium Agreement

S. Louden made a motion to approve the Insurance Consortium Agreement and Authorize Superintendents signature, seconded by S. Fuss.

6-0-0 (PASSED)

F. Liaison Reports

- Discussion on workshops for budget
- S. Fuss – Possible Zoom Special Meeting for Solar Presentation by Green Sky.

8. Executive Session

S. Louden made a motion at 7:50 p.m., seconded by G. Cremé, to go into Executive Session for the purpose of Discussing Legal Advice Under Attorney/Client Privilege Concerning (a) Privileged Communication Regarding Payment Demand by Former Contractor, and (b) Memorandum Regarding Town Construction on School Property, inviting Superintendent Bruneau and Michael Beckwith to the Session.

6-0-0 (PASSED)

S. Louden made a motion to exit Executive Session at 9:21 p.m., seconded by G. Cremé.

6-0-0 (PASSED)

9. Comments from the Public – None.

10. Other Action Items – None.

11. Upcoming Meetings

- Regular Board Meeting – December 14, 2022
- Items for Next Meeting – Solar Presentation

12. Adjournment

S. Louden made a motion to adjourn at 9:23 p.m., seconded by C. Greenhouse.

6-0-0 (PASSED)

**Respectfully Submitted,
Gretchen L. Stein
Andover BOE Board Clerk**

Double-click on image of Table of Contents to view policies.

ANDOVER PUBLIC SCHOOLS

ADMINISTRATION

SERIES 2000

	Number	Policy or Regulation
0. Concept and Roles in Administration	2000	P
1. Administrative Staff Organization		
A. Management Positions/Team		
(1) Equal Employment Opportunity	2111	P
B. Organizational Chart(s)		
(1) Lines of Responsibility	2121	P
C. Administrative Personnel Positions	2130	P
(1) Superintendent of Schools	2131	P
(2) Principal	2133	P/R
(3) Director of Special Education	2135	P
D. Superintendent of Schools	2140	P
E. Administrative Staff		
(1) Recruitment of Administrative Staff	2151	P
2. Administrative Operations	2200	P
A. Administrative Leeway in Absence of Board Policy	2210	P
B. Staff Advisory Functions	2220	P
(2) Consultants	2224	P
(4) Dismissal of Classes/Teachers	2232	P
(5) Administrative Reports/Annual Report/Announcements	2232.1	P
C. Educational Research	2240	P
3. Code of Ethics	2300	R