

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, September 9, 2020
Virtual Meeting/School Cafeteria**

- PRESENT:** Chairperson Shannon Loudon, Chris Bernard, Gerard Cremé,
Daniel Foran, Steven Fuss, Lisa Hewett, Cynthia Murray
- ADMINISTRATION:** Valerie Bruneau, Superintendent
John Briody, Principal/Director of Curriculum
Holly Maiorano, Director of Special Education
Laura Edwards, Business Manager
- OTHERS:** Amanda Beloin, Teacher; Leslie Barone, Teacher; Kirstina Frazier,
Teacher; Lisa Hopkins, Teacher; Jennifer LaRosee, Teacher;
Melissa Loteczka, Teacher; Jennie Morrell, Teacher; Jaime
Webber, Teacher; Richelle Strimple, Teacher; Anne Cremé, Erin
Boris, Katelyn Morse, Melissa Kjellquist, Sheila Patrizz, Kelly
Haggerty, Katie Marino, Sally Doyen, Michael Russo, Danielle
Maguire, Whitney Covell

1. Call to order/ Pledge of Allegiance

The meeting was called to order at 7:03p.m., followed by the Pledge of Allegiance led by Sally Doyen. A moment of silence was observed for the victims of 9/11.

2. Comments from the Public

Melissa Loteczka requested to consider revoking BOE Policy No. 1250/School Visitors.

3. Communications – None.

4. Approval of Minutes

Regular Meeting of August 12, 2020:

G. Cremé made a motion to approve the minutes from the Regular Board of Education Meeting of August 12, 2020. C. Murray seconded the motion, with one correction.

[Laura Edwards, Business Manager, should be removed from Others and listed under Administration.]

7-0-0 (PASSED)

5. Opportunity to Add or Delete Agenda Items

Requested: Add Discussion of MOA between the Andover BOE and Andover Town.
(S. Loudon)

6. **Celebrations** – A gift was presented to Sally Doyen in appreciation for years of service. Opening Day celebration went well, and the first two days were wonderful (V. Bruneau).

7. **Reports**

A. Chairperson's Oral Report

Introduction of the new clerk, Gretchen Stein.

Congratulations and appreciation to all who were part of making the first day of school a success.

B. Principal's Report

1. Agreed with all the good news said about Opening Day.
2. Commended V. Bruneau for her professional development of staff.
3. Distance learning up and running.

C. Superintendent's Report

1. Updates

Bus: With parents driving students, able to limit buses to 3.

Opening Professional Development/Mandates: Teachers did great on DCF Mandates and completed CIRMA anti-harassment training; all are certified.

Masksforct.com donated masks to the school, spearheaded by teacher L. Bush.

Thank you sent to Amy and Bob Stefanowski.

Status of Board Clerk: Filled.

2. Items for Discussion & Actions

a. Use of AES by Town MOA

Attachment included. Discussion regarding whether agreement is needed.

D. Foran made a motion to prepare a letter giving the Town of Andover 30 days' notice that BOE will rescind the MOA. S. Fuss seconded the motion.

7-0-0 (PASSED)

b. Discuss Potential Addition of BOE Policy No 6114/Emergencies & Disaster Preparedness

Emergency policies need to be reviewed, and a potential policy will be prepared for the next meeting. More review of current policy and policies of comparable districts is needed. D. Foran asked the superintendent to examine more training on First Aid for staff.

c. Discuss Potential Addition of BOE Policy No 3171/Non-Lapsing Account

An attachment was provided to review and discuss. S. Loudon will do some research to understand the policy creation and restrictions on the account, then move forward on a new policy. Tabled for this meeting.

d. Discussion of BOE Policy No 9110/Number of Members, Terms of Office, Oath of Office

Attachment was provided. Policy will be revised and reviewed for potential revisions at next meeting. Tabled for this meeting.

e. New Accounting Software

Attachment provided. Discussion on software to be shared by BOE/Town; waiting on vote from Town for its adoption.

**C. Bernard made a motion to approve the EdmundsGovtech software.
G. Cremé seconded the motion.**

7-0-0 (PASSED)

f. BOE Representative for Search Committee for Assistant Finance Director Position

S. Louden moved to select C. Bernard as the BOE representative. D. Foran seconded the motion.

7-0-0 (PASSED)

g. Election for BOE Officers for 2020/2021

**1. G. Cremé made a motion for S. Louden to remain as Chairperson.
Seconded by S. Fuss.**

6-0-1 (Passed) D. Foran abstained

**2. S. Louden made a motion for G. Cremé to remain as Vice Chair.
Seconded by C. Bernard.**

7-0-0 (PASSED)

**3. S. Louden made a motion for L. Hewett to remain as Secretary.
Seconded by G. Cremé.**

7-0-0 (PASSED)

[D. Foran made a motion for G. Cremé to become Chairperson. No second.]

h. Budget Transfers

Attachment included. After discussion.

S. Fuss made a motion to approve the Budget Transfers as presented. C. Murray seconded.

7-0-0 (PASSED)

i. Discuss BOE Policy No 1250/School Visitors

D. Foran made a motion to table this discussion until there is more discussion about policy changes, or a potential revised policy is drafted.
G. Cremé seconded this motion.

7-0-0 (PASSED)

D. Enrollment Report – As stated in Principal’s report, 175 total students, 25 are enrolled as distance learners.

E. Health Room Report – No status.

8. Financial Report – As presented; EFS has been filed with the State.

9. Comments from the Public on Agenda Items

Melissa Loteczka thanked the Board for their compromise. Kelly Haggerty thanked the Board for all their research into BOE Policy No. 1250/School Visitors.

10. Executive Session

G. Cremé made a motion at 9:26 p.m. to go into Executive Session. Seconded by C. Murray.

7-0-0 (PASSED)

Executive Session ended at 10:13 p.m.

S. Loudon made a motion that during the 2020-2021 work year, any employee of Andover Elementary School who has a child, who is currently enrolled as a student of Andover Elementary School, shall not allow that child to enter his or her classroom at Andover Elementary School, and the Board of Education will pay for that child to attend the COOL program before and/or after school. Seconded by D. Foran.

7-0-0 (PASSED)

11. Upcoming Meetings

Regular Board of Education Meeting – October 14, 2020

12. Adjournment

C. Bernard made a motion to adjourn the meeting at 10:18 p.m. G. Cremé seconded the motion.

7-0-0 (PASSED)

**Respectfully Submitted,
Gretchen L. Stein
Andover BOE Board Clerk**