

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, July 08, 2020
Virtual Meeting/School Library**

PRESENT: Chairperson Shannon Loudon, Gerard Cremé, Daniel Foran, Lisa Hewett, Steven Fuss, Cynthia Murray, Chris Bernard

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Laura Edwards, Business Manager

1. Call to order/ Pledge of Allegiance

The meeting was called to order at 7:04 p.m. followed by the Pledge of Allegiance led by Chairperson S. Loudon.

2. Comments from the Public – None.

3. Communications

S. Doyen read a letter from Olivia McCavanagh, stating what an honor it was to be selected for a Scholarship that she had received, and a letter from the Co-Presidents from the Town of Andover.

4. Approval of Minutes

S. Loudon made a motion to approve the minutes from the Regular Board of Education Meeting on June 10, 2020. G. Cremé seconded the motion.

7-0-0 (PASSED)

5. Opportunity to Add or Delete Agenda Items

D. Foran requested: Adding Discussion Regarding the Hiring of a Long-Term Substitute Teacher for the 2020/2021 School Year. (7.C.2.d. was added.)

6. Celebrations

S. Loudon wanted to celebrate a successful closure to the School Year and also a Happy Birthday to Principal J. Briody.

7. Reports

A. Chairperson's Oral Report

The Superintendent search is going well. There were wonderful applicants, numerous meetings, and we had second interviews. A recommendation by the Board of Education will be discussed in Executive Session.

B. Principal's Report

1. There is a re-opening committee of over twenty people working together to submit a plan regarding re-opening by July 24, 2020. A staff and student survey was sent out and the feedback was very good.
2. Class numbers for the start of the 2020/2021 school year will be 182 students.
3. The Year-End Celebration was a huge success. The Reverse Car Parade was successful and the Sixth Grade Step-Up was outstanding.

C. Superintendent's Report

1. Updates

The Summer Town Recreation Program has been cancelled for the summer.

2. Items for Discussion & Actions

a. Review Use of AES Gym for Voting on August 11, 2020 & November 3, 2020

Eric Anderson provided a memo regarding the requirements and descriptions of regulations from the Secretary of State.

b. Sample AES Guidelines on School Improvement/Non-lapsing Fund

An attachment was provided and guidelines were reviewed.

c. 2020/2021 Budget Update

An attachment was provided to review and discuss. The approval of the budget was passed by the Board of Selectman.

d. D. Foran Requested the Hiring of a Long-Term Substitute Teacher

Discussion regarding the Long-Term Substitute Teacher will be added to the agenda for the August 12, 2020 for consideration.

D. Enrollment Report – None to report.

E. Financial Report – L. Edwards provided an update regarding the Financial Report.

F. Health Room Report – Karen Zito is working to meet all requirements for re-opening.

8. Comments from the Public on Agenda Items

Jessica Talaga questioned what plan has been put in place for class sizes twenty plus for social distancing.

9. Executive Session

A motion to enter into Executive Session at 8:42, was made by S. Louden. G. Cremé seconded the motion.

7-0-0 (PASSED)

Executive Session ended at 10:08 p.m.

10. Action Items

A. Proposed Use of the Andover Elementary School Gymnasium

S. Louden made a motion that the Town be allowed to use the AES School Gymnasium for voting in upcoming elections. S. Fuss seconded the motion.

7-0-0 (PASSED)

B. 2020/2021 Budget

S. Fuss made a motion to approve the Final Amount of \$3,902,400 for the Andover Elementary School Budget. C. Murray seconded the motion.

7-0-0 (PASSED)

11. Upcoming Meetings

Regular Board of Education Meeting – August 12, 2020

12. Adjournment

S. Fuss made a motion to adjourn the meeting at 10:11 P.M. G. Cremé Seconded the motion.

7-0-0 (PASSED)

Respectfully Submitted,

Cynthia Bourassa, Board Clerk