

Andover Elementary School
Andover, Connecticut
Special Board of Education Meeting
Thursday, March 14, 2019 7:00 p.m.
AES Library

MINUTES

Members Present: Chairperson Shannon Loudon, Danielle Maguire (arrived 7:21 p.m.), Gerard Cremé, Lisa Hewett, Michael Russo

Members Absent: Cynthia Murray, Jay Linddy

Administration: Sally Doyen, Superintendent and John Briody, Principal/ Director of Curriculum

Others: Amanda Cleveland from Silver/Petrucelli & Associates, Recording Secretary Linda McDonald, Eric Anderson, Catherine Palazzi, Michael Palazzi, Julia Haverl, Cathy Desrosiers, Leslie Labenski, Amy Knox, Matthew Piros, Marianella Chalfant, Susan Slater, Tanya Luczka, Jessica Currier, Paula King, Adrian Mandeville, Michelle Lorentz, Kirstin Frazier, Lori Blake and others

1. Call to Order: S. Loudon called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

2. Comments from the Public and Other Communications:

C. Palazzi submitted and read into the record a letter to the BOE on the days and hours when the seniors would like to use the school wing and the types of events planned. S. Loudon thanked C. Palazzi for all the work she does for the seniors.

J. Haverl said it is wonderful to have the opportunity and offer from the superintendent to use the vacant wing at the school as a suitable space for the seniors. She commented this will open opportunities to more seniors. Her recommendation is to open the space only for seniors.

M. Chalfant commented she understands the need for a senior center but has concern that using the school is a temporary solution. She asked what happened to the funds set aside for a permanent solution (senior center).

3. Approval of February 13, 2019 Minutes:

The following amendments were made to the February 13, 2019 meeting minutes:

Agenda item 7.A should read: "Motion made by M. Russo to approve the 2019-2020 Andover elementary School calendar, as presented this evening, with a total of 186

days, 182 student days and 4 staff professional development days. Motion seconded by D. Maguire. Motion passed 6-0-0."

Agenda item 7.B should read: "Motion made by D. Maguire to approve the Memorandum of Agreement (MOA) between the Andover Board of Education and the Town of Andover Regarding Shared Use of Andover Elementary School, dated January 31, 2019 and as revised and approved by the Board of Selectmen at their meeting on February 11, 2019. Motion seconded by G. Cremé. Discussion of agreement being premature. Motion failed 0-5-1 with G. Cremé abstaining."

G. Cremé MOVED to approve the February 13, 2019 minutes as amended. M. Russo SECONDED.

MOTION CARRIED 4:0:0

4. ~~Opportunity to Add or Delete Agenda Items~~

5. Celebration – School of Distinction:

J. Briody said AES was named a school of Distinction based on Connecticut's Next Generation Accountability and congratulated the teachers, support staff, students and their families.

6. Reports

A. Chairperson's Oral Report: S. Loudon shared a thank you card from a staff member.

B. Principal's Report: Principal Briody reported:

- The pasta supper and art show were a huge success.
- The marking period ended last Friday, and report cards will go out on March 22. Parent/Teacher conferences will take place on Friday, March 29 from 1:00 p.m. to 5:00 p.m.
- Paperwork was submitted to NAEYC to begin the re-accreditation process for the Early Learning Center.

C. Superintendent's Report

1. Updates: S. Doyen reported the school will be getting a dumpster to discard and recycle unused items at the school. She said she was notified the accounting software used by the school will no longer be available after next year.

2. Architect's Report on Shared Space: S. Doyen introduced Amanda Cleveland from Silver/Petrucelli & Associates to present the findings in the feasibility study preliminary report.

A. Cleveland said the initial findings in the feasibility study were developed from the walk-through of the wing and school and from comments made at the January 17, 2019 public hearing. She described four options in a power-point presentation and listed the associated cost estimates which were also prepared in a hard copy report for the BOE to consider and review. Two additional options were presented to the BOE at the meeting that were not in the original report given to the members. Listed below is the estimated cost for each option:

- Option 1 - \$384,506.00
- Option 2 - \$503,060.00
- Option 3 - \$393,726.00 – leaves the nurse's room where it is.
- Option 4 - \$413,398.00
- Option 5 - \$477,302.00 (use existing conference room to have another egress)
- Option 6 - \$481,205.00

Following the presentation, A. Cleveland asked for guidance from the BOE members. Members asked questions on the plans presented and associated costs. S. Loudon expressed concern with the cost associated with the HVAC and ventilation. A. Cleveland said the highest costs with projects are associated with mechanicals and electrical. Discussion followed on possible changes to lower costs and the cost of moving the nurse's room.

In summary, S. Doyen said the Board of Education (BOE) and Board of Selectmen (BOS) have to share and review the information provided at tonight's meeting and the BOS has to decide what they want to do (i.e.: does the Town want to pursue the project and, if so, what components does the Town want) and determine what are the basics that have to get done. She said the MOA spells out the responsibilities of the Town. S. Doyen said the project would have to go out to bid to determine actual dollar amounts.

3. Summer Programming at AES: S. Doyen commented that this program would be run through the Recreation Commission and is not associated with the nonprofit C.O.O.L. organization after school program. This would be considered a recreational summer camp.

Amy Knox, Director of the Andover Community Organized and Operated Latchkey Program, explained the idea for the need of a summer program came from comments from parents. In conjunction with the Recreation Commission, a pilot seven-week summer camp program was developed. She said sign-ups have started and the program needs to be advertised. Discussion followed on opening the camp to non-residents.

The members thanked A. Knox for her work to get this program off the ground and said they hope it is a great success.

4. Student Activities: S. Doyen explained the student activity funds are governed by CGS Sec. 10-237. The members reviewed the student activity account report. S. Doyen presented a chronology of the AES student activity account and overall goals for the account going forward.

D. Enrollment Report: The members reviewed the enrollment report.

E. Financial Report: S. Doyen reported she is putting together a list of capital projects to present to the Board of Finance and will work with S. Loudon on this.

F. Health Room Report: The members reviewed the health room report.

7. Action items

A. Approve the Plan for use of the AES School Activity Fund, as presented:

D. Maguire MOVED to approve the plan for use of the AES School Activity Fund, as presented. G. Cremé SECONDED.

MOTION CARRIED 5:0:0

B. Approve the Usage of the AES Gym, Music Room, Restrooms, and Stage for the Andover Recreation Commission Summer 2019 Program:

G. Cremé MOVED to approve the Usage of the AES Gym, Music Room, Restrooms, and Stage for the Andover Recreation Commission Summer 2019 Program. M. Russo SECONDED.

MOTION CARRIED 5:0:0

8. Comments from the Public on Agenda Items:

J. Haverl asked questions regarding the nurse's room pertaining to the presentation on the proposed shared use of the school wing.

L. Blake commented about the location of the nurse's room pertaining to the presentation on the proposed shared use of the school wing.

M. Lorentz commented on the maximum number of people the area could hold and expressed concern with the parking situation. She commented that perhaps something could be built instead for the same price instead of using the school space.

A. Mandeville commented on trying to keep the cost of the shared use project under \$300,000.00. He expressed concern with the HVAC costs associated with the proposed renovation for a non-school use.

Susan Slater asked if the seniors would have to participate in evacuation drills.

Paula King asked if the presentation on the school shared use would be available to public. S. Loudon said this is a feasibility study and nothing has yet been decided by the BOS and BOE. S. Loudon said the report would be part of the minutes.

Lori Blake commented on expanding the HVAC upgrade to the entire school.

In response to questions, S. Loudon said the project would go a vote at Town meeting and referendum.

9. Executive Session per State Statutes Section 1-200(6)(B): Negotiations:

M. Russo MOVED to enter Executive Session at 8:44 p.m. with Superintendent Sally Doyen and Principal John Briody invited. D. Maguire SECONDED.

MOTION CARRIED 5:0:0

Executive Session ended at 9:04 p.m.

10. Upcoming Meetings

- Regular Board Meeting – April 10, 2019
- Items for Next Meeting

11. Adjournment: D. Maguire MOVED to adjourn the meeting at 9:05 p.m. G. Cremé SECONDED.

MOTION CARRIED 5:0:0

Respectfully submitted by

Linda H. McDonald

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