

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Special Board of Education Meeting
Wednesday, June 5, 2019
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Gerard Cremé, Lisa Hewett, Cynthia Murray, Michael Russo

ABSENT: Jay Linddy

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Amanda Beloin, Matthew Piros, Jennie Morrell, Laura Bush, Amy Knox, Daniel Foran

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. Comments from the Public

A. Knox requested that the COOL program be a possible tenant of the 3/4 wing. S. Doyen introduced and welcomed Deb Dupuis who was filling in as Board Clerk due to the resignation of Kathleen Chapman.

3. Approval of Minutes

Regular Board Meeting of May 8, 2019

Motion to approve the minutes of May 8, 2019 was made by M. Russo with the following corrections; remove M. Russo and change to D. Maguire on page 2, Item 7B; change The Board exited Executive Session to 8:26 p.m.; change the time the meeting adjourned to 8:28 p.m. Motion passed unanimously.

6 – 0 – 0 (PASSED)

4. Celebrations

Recognition of Outgoing Board Members

S. Louden presented D. Maguire and M. Russo with a plaque thanking them for their service.

G. Cremé thanked S. Louden for her hard work and dedication as the Chairperson of the Board for the past 2 years and presented her a certificate.

Welcome to New Board of Education Members

S. Louden welcomed A. Knox and D. Foran.

5. Reports

A. Chairperson's Oral Report

There will be a new board members orientation meeting on Sept. 11, 2019 at 6 p.m. – both old and new members welcome. There will be a presenter there from CABA. New members, please take the Oath of Office.

B. Principal's Report

Makerspace Summary reviewed. Jen LaRosee wanted the staff to have the information from the Dyslexia Association's conference. The Year End Assembly will take place next Tuesday, June 11, 2019 at 2:00 p.m. The Spring Concert was outstanding. Preschool had their NAEYC site visit on May 24, 2019 after a year of planning. The preschool team will hear back if they passed in 3 months. J. Briody thanked all involved for their hard work.

C. Superintendent's Report

1. Updates – correction that Lisa Kurtz is resigning, not retiring.
2. State Budget passed today – June 5, 2019. They are increasing the amount that schools can put aside – from 1% to 2% which is approximately \$83,000 for future need and projects. They rejected the shift of teacher pension costs. They are changing the MBR formula – they will now calculate over a 5-year period. The budget will be about the same as last time.
2. 2018 – 2019 BOE Summary – reviewed – The month of April left out by mistake.
3. Memorandum of Understanding & Summary – reviewed
4. Architect Feasibility Study for 3/4 Classroom Conversion – reviewed – The Town of Andover would accept responsibility. There were concerns regarding no one else using the space for the 1st year except for the Seniors, who will oversee the space for scheduling, will there be a need for a joint calendar, and they did not include portable air conditioners.
5. Transfer of Future Work on 3/4 Space to Town of Andover – If not approved, what would be the process to go forward?

D. Enrollment Report

Started the school year at 191 students and now we have 198 students. We are watching next year's grade 2 numbers – now at 18 with a potential of 3 new students – if it exceeds 20 then will look at splitting the class. Projection that the 4-year-old preschool class will have 17 to 18 students and the incoming 3 year olds are at approximately 20.

E. Financial Report

Moving ahead on Facilities Project at the end of June. Returning to the Town approximately \$100,000.

F. Health Room Report

Report reviewed - 1 tick reported.

7. Action Items

- A. Approve the MOA Between the Town and the Board of Education regarding shared space (Dated January 31, 2019 / February 22, 2019) – with the following Amendments to Exhibit A.

Motion made by D. Maguire to approve the MOA Between the Town and Board of Education regarding shared space (Dated January 31, 2019/February 22, 2019) with the following Amendments to Exhibit A. Motion seconded by G. Cremé. Motion passed unanimously.

6 – 0 – 0 (PASSED)

- B. Accept the Feasibility Study from Silver / Petrucelli Architects for 3/4 Wing

Motion made by M. Russo to accept the Feasibility Study from Silver / Petrucelli Architects for 3/4 Wing. Motion seconded by L. Hewett. Motion passed unanimously.

6 – 0 – 0 (PASSED)

- C. Transfer future work to repurpose the AES 3/4 wing to the Town of Andover with continuing consultation / Input from the Board of Education.

Motion made by G. Cremé to approve the transfer of future work to repurpose the AES 3/4 wing to the Town of Andover with continuing consultation / input from the Board of Education. Motion seconded by D. Maguire. Motion passed unanimously.

6 – 0 – 0 (PASSED)

- D. Request to the Board of Finance that 2% of the 2018 -2019 AES Budget be placed into the Town School Improvement Fund in the amount of \$83,100.

Motion made by C. Murray to approve the request to the Board of Finance that 2% of the 2018 -2019 AES budget be placed into the Town School Improvement Fund in the amount of \$83,100. Motion seconded by M. Russo. Motion passed unanimously.

6 – 0 – 0 (PASSED)

- E. Approve the Final Andover Board of Education Budget for the 2019 – 2020 Year in the amount of \$4,065,000.

Motion made by M. Russo to approve the Final Andover Board of Education Budget for the 2019 – 2020 Year in the amount of \$4,065,000. Motion seconded by D. Maguire. Motion passed unanimously.

6 – 0 – 0 (PASSED)

F. Accept the Resignation of Kathleen Chapman, Board of Education Clerk

Motion made by D. Maguire to accept the resignation of Kathleen Chapman, Board of Education Clerk. Motion seconded by G. Cremé. Motion passed unanimously.

6 – 0 – 0 (PASSED)

8. Comments from the Public on Agenda Items

Daniel Foran questioned if someone would have to be hired to buzz people into the ¾ wing space. Superintendent Doyen responded that one of the attendees would open the door; no one would have to be hired. Each program will have a designee for security of the space. Agreed with L. Hewett – would like more people to use the space during the day for the 1st year. Project O field trip is a phenomenal trip and thanked the teachers for all their hard work.

9. Executive Session

Motion to go into executive session made by G. Cremé at 8:41 p.m. – inviting Dr. Doyen to attend. Motion seconded by M. Russo. Motion passed unanimously.

6 – 0 – 0 (PASSED)

The Board exited Executive Session at 8:51 p.m.

10. Motion to approve the payment to the Superintendent of Schools for 10 additional days worked during the 2018-2019 school year at the contracted per diem rate made by G. Cremé. Motion seconded by D. Maguire.

6 – 0 – 0 (PASSED)

11. Upcoming Meetings

Regular Board Meeting - September 11, 2019

Orientation by CABE for New Board Members – September 11, 2019 (6:00 p.m.)

12. Adjournment

Motion made by M. Russo to adjourn the meeting at 8:54 p.m. Motion seconded by D. Maguire.

Motion passed unanimously.

6 – 0 – 0 (PASSED)

Submitted by,
Deb Dupuis
Board Clerk (Substitute)