

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday March 8, 2017
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Gerard Cremé, Michael Russo

ABSENT: Whitney Covell, Jay Linddy, Lisa Hewett

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum
Suzanne Guglietta, Assistant Principal/Special Education Director

OTHERS: Kirstina Frazier, Teacher; Leslie Labenski, Teacher; Jennie Morrell, Teacher;
Matthew Piros, Teacher; Jon Moynihan, Teacher; Jennifer Hebert, Teacher;
Geeta Sandberg, Rivereast

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:02 p.m. followed by the Pledge of Allegiance led by Juliet McShane.

2. Comments from the Public – None

3. Approval of Minutes

Regular Meeting of February 8, 2016

**Motion to approve the minutes of February 8, 2016 regular meeting was made by M. Russo.
Motion was seconded by D. Maguire. Correction – change voting numbers to 7 - 0 - 0.**

4- 0 -0 (PASSED)

4. Opportunity to Add or Delete Agenda Items

Superintendent Doyen requested to add Item 6.D.8 CRCOG Facility Projects Assistance, Item 7.B. Approve Side Letter Agreement with Connecticut Regional Council of Governments (CRCOG), Item 7.C. Approve Purchase of Items, as presented tonight, and Ratify CSEA Agreement will be the last Item 7.D.

4- 0 -0 (PASSED)

5. Celebrations

Teacher Matthew Piros is engaged to be married. Principal Briody introduced Juliet McShane, who was the winner of the school spelling bee. She is a 4th grader. The State spelling bee will be held on March 25th at the University of St. Joseph. Juliet was presented with a certificate and congratulated by all who were present. Megan Jacobs has been selected by WGBH as a National Teacher Advisor. There are 50 around the country selected from 500 applicants.

6. Reports

A. Chairperson's Oral Report – None

B. Assistant Principal/Director of Special Education's Report

S. Guglietta announced that the Smart Start Grant was received in January. Andover was one of ten towns. She presented a PowerPoint presentation on the Smart Start Grant. A packet of information was distributed to Board members. A technology statement was included. This was a collaborative effort. The grant awards \$75,000.00 for Capital Improvements, and \$65,000.00 for operating costs annually for seven years. An outdoor learning center is being planned. A meeting will be held on May 24th for Smart grant orientation. Enrollment is nearing 30 for Pre-K. Screenings will be held on April 7th. The new brochure was distributed to members. COOL has been approved by the State DPH for a new license which will enable the care of Pre-K students. The Gifted & Talented Committee met and revised their forms.

C. Principal/Director of Curriculum's Report

Principal Briody reported on the spelling bee that was held. Read Across America began on March 2nd. Author Pegi Deitz Shea spoke at two assemblies. March 9th (afternoon) and March 10th will be Staff Professional Development days.

D. Superintendent's Report

1. Updates – The bus issue was followed up on. The bus company will be giving us a credit. The budget for next year will be presented to the Board of Finance on Monday.
2. Roof Update – M. Russo – Imperial Roofing declined the offer to reduce the Change Order of approximately \$3,400.00. The committee offered \$1,300.00 to the contractor. New documents need to be signed. No references will be given for Imperial Roofing. When the final requisition is received, the committee will meet to finalize paperwork. The leak in the library ceiling is due to an AC unit leaking, not the roof project.
3. Health Insurance Consortium - The change to self-funding will maintain current benefits. The Consortium is meeting tomorrow. The signing of the agreement has to be completed by April 13th. There may have to be a Special Meeting of the Board to vote on the agreement. There is a clear potential for savings.
4. AES Audit Agreement for 2015-2016 – The original agreement did not include the Board of Education. A signed agreement was hand delivered to the auditor. A temporary Town Treasurer is working with us on the audit.
5. School Readiness Grant – This was presented earlier tonight.
6. State School Profile for 2015-2016 – The profile was in the packet for tonight. Measures to evaluate schools have been changed. There is a lot of data about the district.
7. Proposed School Calendar for 2017-2018 – A draft of this was reviewed last month. This calendar was presented last night to the PTA and was favorably received. Principal Briody explained the new marking periods. April vacation is safe for this year.
8. CRCOG Facility Projects – Superintendent Doyen gave the background of this. They do small to medium projects. Procurement is done by The Gordian Group. The type of projects that are done was discussed. They met yesterday on the work to be done in Pre-K. Will be meeting again next Tuesday. The contracts go through CRCOG. The Town has not used them. The Pre-K projects need to be done by the time school starts next school year. They also do STEAP Grants. They would like to come to a Board meeting. It was suggested they present if a Special Meeting is held.

- E. Enrollment Report – No changes.
- F. Financial Report – The State projected cuts are \$1,097,355.00, which includes RHAM, AES, and the Town of Andover. Superintendent Doyen is proposing to move some items into the current year. The items are listed on a handout. The items total \$45,700.00. S. Loudon suggested action be taken at a Special Meeting. ECS cuts were discussed.
- G. Health Room Report – There were two new cases of head lice this month.
- H. Technology Report – Discussion of mini notebooks and Chromebooks. This is a great idea.

7. Action Items

- A. Approve School Calendar for 2017 – 2018

Motion made by D. Maguire to approve the school calendar for 2017-2018, as presented. Motion was seconded by G. Cremé.

4- 0 -0 (PASSED)

- B. Approve Side Letter Agreement with Connecticut Regional Council of Governments (CRCOG)

Motion made by D. Maguire to approve side letter agreement with Connecticut Regional Council of Governments (CRCOG). Motion was seconded by G. Cremé.

4- 0 -0 (PASSED)

- C. Ratify Non-Certified Bargaining Agreement Between Andover Board of Education and CSEA for July 1, 2016 – June 30, 2020

Motion made by M. Russo to enter into Executive Session for the purpose of discussing the Non-Certified Bargaining Agreement between Andover Board of Education and CSEA for July 1, 2016 – June 30, 2020, and to include the Superintendent. Motion was seconded by G. Cremé.

4- 0 -0 (PASSED)

Executive Session entered into at 8:24 p.m.

Motion made by D. Maguire to Ratify the Non-Certified Bargaining Agreement between Andover Board of Education and CSEA for July 1, 2016 – June 30, 2020. Motion was seconded by M. Russo.

4- 0 -0 (PASSED)

8. Comments from the Public on Agenda Items – None

D. Maguire noted that Andover was listed as one of the best Connecticut public elementary schools in the Greenwich Patch. Andover is #99. Discussion of how this rating is done. Congratulations to all staff. This is well deserved.

9. Upcoming Meetings

- **Regular Board Meeting – April 19, 2017**
- **Items for Next Meeting**

10. Adjournment

Motion made by G. Cremé to adjourn the meeting. Motion was seconded by M. Russo.

4- 0 -0 (PASSED)

Meeting adjourned at 8:58 p.m.

Respectfully Submitted,

Kathleen E. Chapman, Board Clerk