

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, May 10, 2017
School Library**

PRESENT: Chairman Shannon Loudon, Jay Linddy, Danielle Maguire, Michael Russo, Gerard Cremé, Lisa Hewett, Whitney Covell

ADMINISTRATION: Sally Doyen, Superintendent

John Briody, Principal/Director of Curriculum
Suzanne Guglietta, Assistant Principal/Special Education Director

OTHERS: Teachers; Kirstina Frazier, Megan Jacobs, Jay Ames, Leslie Labenski, Melissa Loteczka, Laura Bush, Deb Rodriguez, Allison Bech, Lisa Turgeon, Susie Adams, Matthew Piros, Jennie Morrell, Geeta Sandberg, Rivereast Reporter

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:05 p.m. by S. Loudon followed by the Pledge of Allegiance led by S. Loudon.

2. Comments from the Public – Teacher Laura Bush thanked the Board of Education for their support this past year. S. Loudon thanked the Teachers' Association.

3. Approval of Minutes

Motion made by G. Cremé to accept the minutes of April 19, 2017 with the following correction: page 1, Celebrations, change 12 to 8. Motion was seconded by J. Linddy.

7- 0 -0 (PASSED)

4. Opportunity to Add or Delete Agenda Items

Superintendent Doyen added item 7C Accept Letter of Resignation.

Motion made by J. Linddy to add Item 7C Accept Letter of Resignation of Rebecca G. D'Amicol, Paraprofessional. Motion was seconded by D. Maguire.

7- 0 -0 (PASSED)

5. Celebrations

This will be the last meeting for reporter Geeta Sandberg from Rivereast. The Board wished her well. W. Covell was presented with a plaque for her eight years of service to the Board of Education. She was congratulated by all present. Her family was also present.

6. Reports

A. Chairperson's Oral Report

S. Loudon noted that she is proud to be a Board member. We have accomplished a lot this year. Three contracts were negotiated, and the roof is nearly complete. G. Crémé and L. Hewett were re-elected. All members were individually recognized.

B. Assistant Principal/Director of Special Education's Report

Mad Science and Parent Engagement Night was held on April 26th for Pre K families. It was well attended. Registrations packets have gone out for Pre K students. We will know the enrollment number at the June meeting. Transition meetings for 504 students will be held on May 26th. The IDEA grant will be dropped off when it is completed.

C. Principal/Director of Curriculum's Report

Principal Briody reported that staff and parent surveys are open until Sunday. The D.A.R.E. Graduation will be held tomorrow night at 7:00 p.m. The trip to the Yard Goats game was great. Michelle, the bus driver, sent an e-mail saying how well the students behaved. Sixth graders have started the Smarter Balance testing this week, and it is going very well. Field day is June 2nd. There will be a cookout for families. The PTA held a Young Authors event last night. Over 50 books were published. Twenty-five students and families came to the event. The PTA has events planned during Teacher Appreciation Week. The School Climate Committee revisited the Mission and Vision statements. Revised statements were distributed. The Step Up ceremony will be June 20th in the a.m. The fifth graders can attend. There will be a breakfast celebration before the ceremony.

D. Superintendent's Report

1. Superintendent Doyen noted a letter from the State Department of Education regarding the audit. There may be fines for getting the audit in late. The Department of Education will do a report. S. Loudon reviewed that the audit was due December 31st. The Board hired a separate auditor from the Town. The Town didn't do their audit. J. Linddy noted that the Town Meeting went very well. Superintendent Doyen noted the population of ticks has increased this year. Superintendent Doyen has spoken with the superintendent in Hebron. The use of pesticides is limited. L. Bush noted that children do a tick brush-off following recess. Teachers also have students do a buddy check. Students are sent to the nurse for removal of ticks.
2. Technology/Committee Presentation
The committee presented several items of technology that have been used in the classrooms this year. Dash the robot was demonstrated. Students can do some of the applications at home. It is not a requirement. Discovery Streaming, Epic and Green Screen Fun are some of the applications used on I-Pads in grades K – 2. Seesaw is an application used by special education. Three teachers went to U-Conn today for a technology conference. D. Maguire commented on the progress of the Technology Committee. J. Linddy suggested that more Dash robots and I-Pads be purchased.
3. Roof Update
Superintendent Doyen is waiting for the last bill from Imperial Roofing. She has written to CHRO to release some of the funds.

4. Review of Previously Presented Board Policies
Policies 3542.43 Lunch Charging (Policy & Regulation), 4112.52 Criminal History Record Information, 5141.25 Students with Special Health Care Needs, 5145.4 Americans with Disabilities Act, and 6172.4 Parent and Family Engagement Policy – Title I were reviewed.
5. Wellness Policy 6142.101 First Reading
It was noted that D. Maguire, teacher Jon Moynihan, and the nurse had reviewed this policy. Next year, the school will join the Coventry Wellness Committee.
6. 2017-2018 Budget
The Town referendum is scheduled for May 16th from 6 a.m. – 8 p.m. Everyone was encouraged to vote. Signs need to be put up.
7. End-of-Year Projects
Superintendent Doyen distributed a new list of projects. Unexpended funds for this year will be used for projects. Superintendent Doyen has received a verbal estimate of \$70,000.00 for the water system. It is not possible to remove the water tank. The fire alarm panel needs replacing. Two AC units are leaking. Five exterior doors need repair and five cafeteria tables need replacing. Funding sources were reviewed. M. Russo discussed the water system and switches. Superintendent Doyen suggested doing that project after July 1st.
8. Calendar for Summer Board of Education Meetings
S. Loudon suggested bringing calendars for the June meeting. There will also be a new member of the Board.

E. Enrollment Report

No change.

F. Financial Report

This report was reviewed.

G. Health Room Report

It was suggested to add tick removal to this report.

7. Action Items

- A. Approve Five Policies from Previous Meeting

Motion made by W. Covell to approve the five policies from previous meeting as listed and noted above. Motion was seconded by D. Maguire.

7- 0 -0 (PASSED)

B. Approve End-of-Year-Projects

Motion made by J. Linddy to approve the end of year projects for funding. The total of projects is \$147,900.00. Motion was seconded by W. Covell

7- 0 -0 (PASSED)

C. Accept letter of resignation

Motion made by J. Linddy to accept with regret the resignation of Rebecca D'Amicol, paraprofessional. Motion was seconded by W. Covell. She was thanked for her many years of service.

7- 0 -0 (PASSED)

8. Comments from the Public on Agenda Items – None.

9. Upcoming Meetings

- Regular Board Meeting June 14, 2017
- Items for Next Meeting

10. Adjournment

Motion made by D. Maguire to adjourn the meeting. Motion was seconded by W. Covell.

7- 0 -0 (PASSED)

Meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Kathleen E. Chapman, Board Clerk