

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday March 14, 2018
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Cynthia Murray, Gerard Cremé, Lisa Hewett, Michael Russo

ABSENT: Jay Linddy

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Matthew Piros, Teacher; Crystal Adanti, Teacher; Lee McPeck; Sheri Palmer; Bryan Dooley; Linda Armstrong

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:03 p.m. followed by the Pledge of Allegiance led by members of the Student Council.

2. Comments from the Public & Other Communications

Student Council Presentation

Members of the Student Council and Mrs. Adanti presented a PowerPoint presentation on the goals of the Council. They have 13 active members. They would like to apply for grants for some projects. Superintendent Doyen noted that they could apply to the Board for a Student Activity grant. Andover Landscaping has donated hay for the outdoor garden. Seeds and labor have also been donated by them. S. Louden noted that they could apply to the State and UConn for grants. The 5K race is also being worked on. The Council will be coordinating with the Town Recreation Commission. Local businesses will be involved.

3. Approval of Minutes

Regular Meeting of February 14, 2018

**Motion to approve the minutes of February 14, 2018 regular meeting was made by M. Russo.
Motion was seconded by C. Murray.**

6- 0 -0 (PASSED)

4. Opportunity to Add or Delete Agenda Items

Superintendent Doyen requested to add Item 7E – Approve Friday, March 30, 2018, as a 1:00 p.m. early release day. Also, add Item 6C5 – Facility Usage.

5. Celebrations

Superintendent Doyen noted that March is Board Appreciation Month. Each member was presented with a chocolate bar and note pad. Each member was thanked for their service. Principal Briody reported that a new grant has been received by the PTA. This is a STEM and Technology Grant. Three PTAs in Connecticut received the grant. A Family STEM night is being planned for the 5th

and 6th grades. Up to 150 participants can be included in this event. Some of the grant money will purchase equipment, prizes and a dinner for students and families.

6. Reports

A. Chairperson's Oral Report

S. Louden thanked the Board for their service.

B. Principal's Report

J. Briody reported that the after-school clubs have been a huge success. Students take a late bus at 4:30 p.m. There have been 25 students on the late bus. The next five-week session will be in April. S. Louden reported that she has heard from parents that a different night might be better. Superintendent Doyen noted that there will be an evaluation of this program. A grant was used for the program. The school spelling bee has been held. Juliet McShane won the school spelling bee, and participated in the State spelling bee this past Saturday. She tied for 3rd place. The art show and pasta dinner went well in February. There have been school security changes. All the Pre-K slots are filled. One more Birth To Three student is expected this month. Tonight, 65 students and parents combined participated in Math Night. M. Russo commented that the art show in Marlborough was very good.

C. Superintendent's Report

1. Updates – Superintendent Doyen reported that Amy Knox will continue as the COOL interim Program Director through June.
2. Proposed Project List for 2017-2018 – The chart was reviewed by the superintendent. Some projects will be moved to this fiscal year. There are bids and estimates on many projects. State holdbacks were discussed. It is not known if there will be State holdbacks for next year. Unencumbered expenses were discussed.
3. Final Discussion on 2018-2019 Budget – The possibility of removing another \$40,000.00 was discussed. This is not recommended. The Board of Finance has recommended removing funding for the Resident Trooper. The current trooper is being replaced by Jared Avery. He will be meeting with the principal tomorrow.
4. School Calendar for 2018-2019 – Options A and B were discussed. Both options would have 182 student days. The proposed calendar would have 186 teacher days. The holidays in December and January are required to be no school days. Other holidays are optional. The break in February 2019 was discussed.
5. Facility Usage Update – The Board toured the gymnasium. The Town Recreation Commission may be hiring a monitor for the gym. They also have to approve insurance for groups that use the gym. The damage in the gym was discussed. S. Louden discussed the seats in the gym. Superintendent Doyen will discuss with the seating vendor the possibility of other seating. The basketball stanchions have been inspected.

D. Enrollment Report – this was reviewed.

E. Financial Report – this was reviewed.

F. Health Room Report – this was reviewed.

7. Action Items

- A. Approve Policies 4118.111, 5118.1, 5144.1

Motion made by G. Cremé to approve the following updated/new policies/regulations; 4118.111 Pregnant Women in the Workplace, 5118.1 Homeless Students, 5144.1 Physical Restraint/Seclusion. Motion was seconded by D. Maguire.

6- 0 -0 (PASSED)

- B. Approve 2018-2019 school budget for Andover Elementary School in the amount of \$4,195,000.00, a decrease of 1.89% from the 2017-2018 budget.

Motion made by M. Russo to approve the 2018-2019 school budget for Andover Elementary School in the amount of \$4,195,000.00, a decrease of 1.89% from the 2017-2018 budget. Motion was seconded by G. Cremé.

6- 0 -0 (PASSED)

- C. Approve the Facility Project List as Presented

Motion made by D. Maguire to approve the presented project list with the estimated expenses as funds are available. Motion seconded by C. Murray.

6- 0 -0 (PASSED)

- D. Approve the Calendar (Version A or Version B) for the 2018-2019 School Year

Motion made by M. Russo to approve calendar (Version A or Version B) for the 2018-2019 school year. Motion seconded by D. Maguire.

D. Maguire discussed option A and her concerns with option B and the RHAM schedule. L. Hewett discussed the removal of the one day option. G Cremé inquired if staff have been surveyed for their opinion. They have, and it was very mixed.

M. Russo amended the motion to approve Option A for the 2018-2019 school year. Amendment was seconded by D. Maguire.

6- 0 -0 (PASSED)

- E. Approve Friday, March 30, 2018 as a 1:00 p.m. Early Release Day

Motion made by L. Hewett to approve Friday, March 30, 2018 as a 1:00 p.m. early release day. Motion seconded by D. Maguire.

It was noted that the next snow day would begin to take away days from the April vacation. Staff have been surveyed for conflicts. Only one has a conflict. RHAM has it off.

6- 0 -0 (PASSED)

8. Comments from the Public on Agenda Items

M. Piros thanked the Board for approving March 30th.

9. Executive Session for the purpose of Contract Negotiations

Motion made by S. Loudon to enter into Executive Session at 8:51 p.m. for the purpose of Contract Negotiations, and to invite Principal Briody and Superintendent Doyen.

6- 0 -0 (PASSED)

10. Upcoming Meetings

Reminder – Regular Board Meeting – April 11, 2018

11. Adjournment

Motion made by G. Cremé to adjourn the meeting. Motion seconded by M. Russo. Meeting adjourned at 9:27 p.m.

6- 0 -0 (PASSED)

Respectfully Submitted,

Kathleen E. Chapman, Board Clerk