

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday, June 13, 2018
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Cynthia Murray, Gerard Cremé
Michael Russo

ABSENT: Lisa Hewett, Jay Linddy

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Crystal Adanti, Teacher; Matthew Piros, Teacher; Jennifer Hebert, Teacher,
Amanda Beloin, Teacher; Kirstina Frazier, Teacher, Nancy Dooley, Bryan
Dooley, Justin Dooley, Jacob Dooley, Jared Dooley, Debby Page, Dani Page,
Merrilyn Goodwin, Paul Goodwin, Drew Page, Duncan Page, Dan Foran, Sloan
Brewster, Rivereast Reporter

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance led by students Jacob Dooley and Dannan Page.

2. Comments from the Public – None

3. Approval of Minutes

Regular Meeting of May 9, 2018

A motion to approve the minutes of May 9, 2018 regular meeting was made by M. Russo.

Motion was seconded by G. Cremé. Motion passed unanimously.

5- 0 -0 (PASSED)

4. Opportunity to Add or Delete Agenda Items

Superintendent Doyen requested to revise Item 7B and add Item 7G – Approve the development of a student learning lab (Maker Space) or the 2018-2019 school year.

5. Celebrations – Presentation of 6th Grade Superintendent's Awards

Superintendent Doyen explained the awards. Every school district in Connecticut selects students to receive the award. She spoke about the Board goals that tie in with the awards. Ms. Adanti spoke about each student. Jacob Dooley and Dannan Page were presented their awards.

6. Reports

A. Chairperson's Oral Report – No report.

B. Principal's Report – Principal Briody reported that the Student Council gave a United States flag to the school that was flown over the U.S. Capitol on May 11, 2018. The Fun Run/Walk was held this past Saturday with 20+ participants. K. Frazier came in first for teachers. It was a free event. Last night a STEM family event was held. The PTA was one of three schools awarded a grant for the event. More than 20 students and families attended. K. Frazier commented on the event. The project that was worked on last night was demonstrated. Field day will be held this Friday with a picnic lunch. The year-end assembly will be held a week from Friday. The Board is invited.

C. Superintendent's Report

1. Updates – Dr. Patti Cole, the contracted psychologist, is leaving. Last week, the third grade went to the public library. M. Piros took a group of sixth grade singers to the Senior Center. People were very appreciative. Damaged carpeting in the library is going to be replaced.
 2. Discussion on Facilities & Student Enrollment Planning
Superintendent Doyen gave a presentation on the declining enrollment and the possible use of part of the school facility by Town and other groups. The enrollment projection for 2020-2021 is 175. The capacity of the building is 427. The timeline was reviewed. Drop off space and parking were discussed. This is for discussion purposes at this point. Converting the library into a Maker Space was explained and discussed. If the space is approved, furniture and equipment will be purchased. The space may be open in November. This would align with STEAM. M. Russo suggested a virtual learning program space.
 3. Website Update (“Thinking of Moving to Andover?”)
Updated information was reviewed. Discussion of long range planning. It is possible that the population may increase over time.
 4. Region 8 Health Insurance Consortium
This is the end of the first year of being self-insured. An audit is coming up. Money was saved by moving to a HSA. It has been a positive first year.
 5. Discussion on AES Budget for 2018-2019
The budget was passed yesterday. Updated numbers are an action item on the agenda.
- D. Enrollment Report – This was reviewed.
- E. Financial Report – This was reviewed. Preliminary estimate is that there will be a surplus returned to the Town this year.
- F. Health Room Report – This was reviewed.

7. Action Items

- A. Approve cancellation of Regular Board of Education meetings of 7/11/18 and 8/8/18 & file revised calendar with Andover Town Clerk.

Motion made by M. Russo to approve cancellation of Regular Board of Education meetings of 7/11/18 and 8/8/18 & file revised calendar with Andover Town Clerk. Motion seconded by C. Murray. Motion passed unanimously.

5- 0 -0 (PASSED)

- B. Approve final Board of Education Budget for 2018-2019 to include reduction.

Motion made by G. Cremé to approve the Andover Board of Education budget in the amount of \$4,155,000.00 for the 2018-2019 school year. Motion seconded by M. Russo. Motion passed unanimously.

5- 0 -0 (PASSED)

- C. Rescind non-renewal of non-tenured certified staff.

Motion made by D. Maguire to rescind the non-renewal of one non-tenured certified staff. Motion seconded by M. Russo. Motion passed unanimously.

5- 0 -0 (PASSED)

- D. Approve Leave of Absence for 2018-2019 Megan Jacobs.

Motion made by C. Murray to approve the leave of absence for child rearing purposes for 2018-2019 for Megan Jacobs. Motion seconded by G. Cremé. Motion passed unanimously.

5- 0 -0 (PASSED)

- E. Approve Student Council grant application for indoor garden.

Motion made by D. Maguire to approve Student Council grant application for indoor garden. Motion seconded by M. Russo. Motion passed unanimously.

5- 0 -0 (PASSED)

- F. Approve submission of fire/crisis response drill report to DESPP/DEMHS.

Motion made by G. Cremé to approve submission of fire/crisis response drill report to DESPP/DEMHS. Motion seconded by C. Murray. Motion passed unanimously.

5- 0 -0 (PASSED)

- G. Approve the development of a student learning lab (Maker Space) for the 2018-2019 school year not to exceed \$15,000.00.

Motion made by D. Maguire to approve the development of a student learning lab (Maker Space) for the 2018-2019 school year not to exceed \$15,000.00. Motion seconded by G. Cremé. Discussion if this is enough funding. Motion amended to not exceed \$25,000.00. Motion as amended passed unanimously.

5- 0 -0 (PASSED)

8. Comments from the public on agenda items

D. Foran asked questions about outside use of the school facilities, commented on Art teacher, Media Center, carpet replacement, and the school lunch program.

9. Executive Session – for the purpose of security

Motion made by M. Russo to enter into Executive Session at 8:19 p.m. for the purpose of security and to invite the superintendent and principal. Motion seconded by G. Cremé. Motion passed unanimously.

5- 0 -0 (PASSED)

10. Upcoming Meetings – September 12, 2018

11. Adjournment – Adjourned at 9:10 p.m.

Respectfully Submitted

Kathleen E. Chapman, Board Clerk