

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday September 12, 2018
School Library**

PRESENT: Chairperson Shannon Louden, Cynthia Murray, Gerard Cremé, Lisa Hewett, Michael Russo

ABSENT: Jay Linddy, Danielle Maguire

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Jennifer Hebert/Teacher, Lisa Hopkins/Teacher, Kirstina Frazier/Teacher, Barbara Wilson, Cathy Palazzi, Mike Palazzi, Sloan Brewster, Rivereast

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m. by Superintendent Doyen. The Pledge of Allegiance was recited.

2. Election of New Board of Education Officers

Superintendent Doyen called for nomination for chairman. G. Cremé nominated S. Louden as chairman. Nomination was seconded by M. Russo. Nomination passed unanimously. S. Louden called for nomination for vice chairman. L. Hewett nominated G. Cremé as vice chairman. Nomination was seconded by S. Louden. Nomination passed unanimously.

3. Comments from the Public – J. Hebert noted it was a great start to the year. Barbara Wilson was welcomed. Superintendent Doyen reported that Stacey Jahn (kitchen worker) retired in July.

4. Approval of Minutes

Regular Meeting of June 13, 2018

A motion to approve the minutes of the June 13, 2018 regular meeting was made M. Russo. Motion was seconded by G. Cremé. Motion passed with L. Hewett abstaining.

5- 0 -1 (PASSED)

5. Opportunity to Add or Delete Agenda Items

Superintendent Doyen requested to add Item 8C-Direct Superintendent to Pursue Using the 3rd and 4th Grade Wing for Use by Other Groups.

6. Celebrations – Back to School!

Principal Briody reported that picture day was yesterday. The staff, students and the school were praised by the photography company. Superintendent Doyen noted that during the first few days of school, it was very hot. Everyone was wonderful and worked together. S. Louden noted that D. Maguire is out today, but it is her birthday.

7. Reports

A. Chairperson's report – No report.

B. Principal's Report

Principal Briody reported that the Opening Day Ceremony was great. Custodians did a great job this summer. Room moving, Pre-K cubbies, security measures, and new cameras were some of the projects completed this summer. Curriculum Night will be held on September 27th. There will be a presentation on the Smarter Balance test results tonight. Andover did extremely well. New staff members are fitting in very well. Parents registered online this year. The School Climate Committee will report on the survey that was done in the spring.

C. Superintendent's Report

1. Updates

The facility projects completed in the summer were reviewed. Gym upgrades were also done. The COOL program will be open on October 9th on Staff Development Day. They are interested in expanding their care time.

2. Report from the School Climate Committee

J. Hebert and L. Hopkins presented on the survey results that were taken in the spring. There are areas for celebration, and areas for continued improvement. The reflection sheet was explained. There were 23 parent responses to the survey, and approximately two-thirds of staff responded.

3. Makerspace Update with Expenditures

K. Frazier displayed items that were purchased, including furniture. Some of the items were demonstrated. Currently, grades 4-6 are using the Makerspace; there is a block in their schedule. Grades K – 3 will be incorporated over the year. The long-range goal is to incorporate it into the school curriculum. Teachers are developing lessons including the Makerspace. Superintendent Doyen met with a counselor and Principal Scott Leslie at RHAM regarding the Makerspace. This is a long-term project. K. Frazier thanked the Board for their support.

4. SBAC Student Test Results

Principal Briody reviewed the test results. These were shared with staff yesterday. They will be shared with parents on Curriculum Night. Scores from previous years were reviewed. Language Arts scores were compared with other area towns. Math scores were reviewed. Growth Model statistics were reviewed. Congratulations to all.

5. Facility Projects Completed

The list of projects that were completed was reviewed. Projections and actuals were reviewed.

6. Review of Planning Documents from June and Discussion of Building Usage

Superintendent Doyen and S. Loudon attended a meeting regarding long-range planning for the Town on Monday. The 3rd and 4th grade wing might be available initially to the Senior Center. Superintendent Doyen has checked with the Board attorney and it is legal and acceptable for the Town to use part of the building. The COOL Program may have to be relocated. S. Loudon reported that Superintendent Doyen represented the efforts of the school to the Town. Demographics of the Town were also discussed; how could the school meet the ongoing needs of the Town? The old firehouse may not be able to be used. Security measures were discussed. The use of the school would be a temporary commitment. It was noted that security for students would have to be maintained. M. Russo questioned if other groups would use the school. S. Loudon noted that there is limited meeting

space in Town. Things to be done were reviewed. The Fire Marshal has looked at the wing. Insurance carriers would have to be contacted. There would be a written understanding with the Town. There is no air conditioning in that wing.

D. Enrollment Report – The current update was reviewed.

E. Financial Report

Superintendent Doyen noted that this is the end of the year report. There is a \$220,000.00 balance. This is due in part to not filling the Assistant Principal/Special Education Director position, and because a Special Education student that was outplaced moved out of district. Preliminary numbers for this year are being reviewed. M. Russo noted that, in addition to the savings from the outplacement and the position not being filled, there is a lot of work done on applying for and receiving grants that affect the balance.

8. Action Items

A. Approve Budget Transfers within the 2017-2018 Budget and Communicate the Transfers to the Andover Board of Selectmen.

Motion made by M. Russo to approve Budget Transfers within the 2017-2018 Budget and Communicate the Transfers to the Andover Board of Selectmen. Motion seconded by C. Murray. Motion passed unanimously.

5- 0 -0 (PASSED)

B. Request to the Board of Finance that Unexpended Funds in the Amount of 1% of the 2017-2018 Budget (42,758.00) Be Placed in the School Improvement Non-Lapsing Account Within the Town of Andover Budget.

Motion made by C. Murray to Request to the Board of Finance that Unexpended Funds in the Amount of 1% of the 2017-2018 Budget (42,758.00) Be Placed in the School Improvement Non-Lapsing Account within the Town of Andover Budget. Motion seconded by M. Russo. Motion passed unanimously.

5- 0 -0 (PASSED)

C. Support the superintendent's continued work on potential repurposing of the current 3rd and 4th grade wing for use by the Town of Andover.

Motion made by G. Cremé to support the superintendent's continued work on potential repurposing of the current 3rd and 4th grade wing for use by the Town of Andover. Motion seconded by M. Russo. Motion passed unanimously.

5- 0 -0 (PASSED)

9. Comments from the Public on Agenda Items

M. Palazzi is impressed with the Makerspace. C. Palazzi thanked the Board for their consideration of allowing part of the school to be used by the Town. There may have to be a Community Center/Senior Center planned. The old firehouse is being tested this week for mold. The senior buses and vans may move to the Town Garage yard. She is concerned for the seniors. The school is doing a great job and she is very impressed. She suggested an inter-generational program. A program on voter

registration has been held in the past. L. Hopkins thanked the Board for their continued support. It would be great for RHAM to continue the Makerspace.

10. Upcoming Meetings

- Regular Board Meeting – October 10, 2018. Superintendent Doyen reported that Dr. Patricia Law, RHAM Superintendent, will be attending.

11. Adjournment

Motion made by S. Loudon to adjourn the meeting at 8:25 p.m. Motion seconded by G. Cremé. Motion passed unanimously.

Respectfully Submitted

Kathleen E. Chapman, Board Clerk