

**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT 06232  
Regular Board of Education Meeting  
Wednesday January, 9, 2019  
School Library**

**PRESENT:** Chairperson Shannon Loudon, Danielle Maguire, Cynthia Murray, Gerard Cremé,  
Lisa Hewett, Michael Russo

**ABSENT:** Jay Linddy

**ADMINISTRATION:** Sally Doyen, Superintendent  
John Briody, Principal/Director of Curriculum

**OTHERS:** Jennie Morrell/Teacher, Carrie Gilbert/Teacher, Barbara Wilson/Intern; Bill  
Silver; Amanda Cleveland; Laura Edwards; Sloan Brewster/Rivereast

**1. Call to Order/Pledge of Allegiance**

The meeting was called to order at 7:03 p.m. followed by the Pledge of Allegiance led by S. Loudon.

**2. Comments from the Public & Other Communications –None.**

**3. Approval of Minutes**

Regular Meeting of December 12, 2018

**Motion to approve the minutes of December 12, 2018 regular meeting was made by L. Hewett with the following corrections: page 1, change Abbe to Ann; change vote to 5-0-1; page 3, item 11, change M. Russo to S. Loudon and change D. Maguire to L. Hewett. Motion seconded by M. Russo.**

**6- 0 -0 (PASSED)**

**4. Opportunity to Add or Delete Agenda Items**

Superintendent Doyen requested to delete Item 7A, and to add Item 7E Accept Letter of Resignation and Letters of Retirement.

**5. Celebrations – The retirement event of Lisa Turgeon was well attended.**

**6. Reports**

**A. Chairperson's Oral Report – None.**

**B. Superintendent's Report**

1. *Repurposing of AES Classrooms*—Bill Silver and Amanda Cleveland of Silver/Petrucelli Associates reported on the repurposing of classrooms. They have met with the Board of Selectmen. They have looked at the space. A study would take about two months. The entrance and egress were discussed. Codes were discussed. Community space was discussed. Storage space was discussed. A Public Hearing will be held on January 17<sup>th</sup>.

2. *Public Hearing on Shared Space, January 17, 2019* – The hearing will be held in the school gym. S. Loudon and Jeff Maguire will co-chair the hearing. Schematics will be shown. The survey regarding a community center was discussed. There will be public input.
3. *2019-2020 Budget Presentation* – Budget binders were distributed. Superintendent Doyen and L. Edwards discussed the proposed budget. Enrollment projections were reviewed. The proposed budget represents a 2.16% decrease. It represents two teacher reductions. The bus contract will go out to bid. Line items were reviewed. Food Service was discussed. Chrome Books were discussed. The Five Year Capital Improvement Plan was reviewed. The budget will be reviewed in February.
4. *Updates* – The plexiglass for the map quote is approximately \$250.00 for non-UV glass and approximately \$350.00 for UV glass. These prices do not include installation.

**C. Principal's Report** – Mid-school-year assessments have begun. Pre-K and K letters have been sent out. Honesty is the character theme for January. There was an assembly with former Globetrotters. The DARE graduation is tomorrow evening. There is one new student in Pre-K who is being transitioned. Kirstina Frazier applied for a \$1,000.00 grant through the National PTA. It will be used for internet safety. On January 28<sup>th</sup>, there will be a presentation by the Resident Trooper on internet safety. There are some broken gym bleachers. Security footage has been reviewed.

**D. Enrollment Report** – + 1 in Pre K.

**E. Financial Report** – Report was reviewed and discussed

**F. Health Room Report** – Reviewed.

## 7. Action Items

A. Deleted

- B. Recommend to the Board of Selectmen Hiring the Firm of Silver/Petrucelli for the Architectural Design Work on the AES Shared Space  
**Motion made by D. Maguire to recommend to the Board of Selectmen hiring the firm of Silver/Petrucelli for the architectural design work on the AES shared space. Motion seconded by M. Russo. Shared utilities discussed. Questions on usage agreement reviewed. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

- C. Accept Resignation of Megan Jacobs  
**Motion made by M. Russo to accept with regret the letter of resignation of Megan Jacobs. Motion seconded by G. Cremé. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

- D. Approve the Following New Board Policies:  
 6171.4 Special Education, Independent Educational Evaluations (IEE)  
 6171.3 Special Education, Placement of Students Out-of-District  
 1250.1 Visits to Schools, Classroom Observations

**Motion made by C. Murray to approve the new policies 6171.4 Special Education, Independent Educational Evaluations (IEE); 6171.3 Special Education, Placement of Students Out-of-District; 1250.1 Visits to Schools, Classroom Observations. Motion seconded by G.Cremé. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

E. Accept Letters of Retirement of Gregory Hoisington and Rosemary Yeomans

**Motion made by D. Maguire to accept the letters of retirement of Gregory Hoisington and Rosemary Yeomans, effective the last day of school this year. Motion seconded by C. Murray. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

**8. Comments from the Public on Agenda Items– None.**

**9. Executive Session – For the Purpose of Contract Negotiations**

**Motion made by G. Cremé to enter into Executive Session at 8:51 p.m. for the purpose of contract negotiations and to invite the Superintendent and Principal John Briody. Motion seconded by M. Russo. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

**Motion made by M. Russo to approve the contract for the AES Food Service Director with Coventry Public Schools, effective through the end of the current school year. Motion seconded by C. Murray. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

**Motion made by G. Cremé to approve the increase in the stipend for the Board of Education meeting clerk by \$10 per session, effective January 1, 2019. Motion seconded by D. Maguire. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

The Board exited Executive Session at 9:05 p.m.

**10. Upcoming Meetings**

**Regular Board Meeting – February 13, 2019**

**Items for Next Meeting**

**11. Adjournment**

**Motion made by D. Maguire to adjourn the meeting at 9:06 p.m. Motion seconded by G. Cremé. Motion passed unanimously.**

**6- 0 -0 (PASSED)**

**Respectfully Submitted  
Kathleen E. Chapman, Board Clerk**