

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday February 13, 2019
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Cynthia Murray, Gerard Cremé, Lisa Hewett, Michael Russo

ABSENT: Jay Linddy

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum
Laura Edwards, Business Manager

OTHERS: Jennifer Hebert/Teacher, Kirstina Frazier/Teacher, Matthew Piros/Teacher,
Catherine Palazzi, Michael Palazzi, Sloan Brewster/Rivereast

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance led by S. Louden.

2. Comments from the Public – C. Palazzi thanked the Board for their support and use of the space for a senior fundraising event that was held on Sunday. There were 39 vendors. It was well attended.

3. Approval of Minutes

Regular Meeting of January 9, 2019

A motion to approve the minutes of January 9, 2019 Regular Meeting was made by Gerard Cremé with the following correction: add M. Russo to page 1, Item 3, as seconding the motion. Motion seconded by M. Russo. Motion passed unanimously.

6- 0 -0 (PASSED)

Special Meeting of January 17, 2019

A motion to approve the minutes of January 17, 2019 Special Meeting was made by C. Murray with the following corrections: page 1, first sentence, add a space; page 2, first sentence, add “be used”; page 2, change siting to citing, change item to time. Motion seconded by D. Maguire.

5- 0 -1 (L. Hewett) (PASSED)

4. Opportunity to Add or Delete Agenda Items

Superintendent Doyen requested to add item 7C Approval of 2019-2020 Budget.

5. Celebrations

Principal Briody reported that a \$500.00 donation had been received from the recently opened Big Y in Marlborough. This may be used toward student field trips. Lydia Smedley recently won the Geography Bee. She has qualified for the State competition on March 29th.

6. Reports

A. Chairperson's Oral Report

S. Loudon thanked all who attended the January 17th meeting. There was good input. Waiting for feasibility study, which hopefully will be received this week.

B. Superintendent's Report

1. *2019-2020 Andover Elementary School Budget Discussion Continuation* – The object code summary was reviewed along with major categories of the budget. Two positions will be cut from the budget. Heating oil costs have increased. Field trip funding was reviewed. This can be looked at again. Trip costs and parent fees were reviewed. The Student Activity Fund was discussed. Regionalizing was discussed. Cost containments and shared programs were discussed. A list of reductions over the last five years was distributed and reviewed. There has been approximately a 6% reduction over the last few years. Enrollment projection discussed.
2. *Calendar Proposal for 2019-2020*
Principal Briody commented that there are 182 student days, and four teacher days. The calendar has been presented to school committees.
3. *Update on Shared Space Initiative*
A summary of the proposal was distributed. Superintendent Doyen and the Town Administrator would maintain the calendar for the space. The Memorandum of Agreement was reviewed. Determining utility costs was discussed. The agreement was reviewed by the Board of Selectmen on January 31st and approved on February 11th. Cleaning supplies were discussed. Exhibit A was discussed. M. Russo discussed the Memorandum of Agreement. Discussion of approving tonight. Superintendent Doyen noted that costs and security are major issues.
4. *Updates*
Superintendent Doyen reported work is being done collaboratively on district functions, such as transportation and food service contracts.

C. Principal's Report

This Friday, there will be a character assembly. Jump Rope for Heart and Read Across America are coming up. Students are studying for the school-wide Spelling Bee. Trooper Darryl Tetreault and Trooper Kate Cummings did a presentation on social media awareness and internet safety. It was very timely and informative. Not well attended. The PTA is sponsoring an event April 2nd for parents and students – Be Internet Awesome. This will be funded by a grant that K. Frazier applied for and received. There are two more students in Pre-K. An open house for Pre-K was held recently.

D. Enrollment Report

There is +1 student in first grade. The report was reviewed.

E. Financial Report

There will be funds returned from a magnet school due to two Andover students who no longer attend. New furniture was purchased, including kindergarten cubbies.

F. Health Room Report

The report was reviewed.

7. Action Items

- A. Approval of the 2019-2020 School Calendar as presented.

Motion made by M. Russo to approve the 2019-2020 Andover Elementary School calendar as presented this evening, with a total of 186 days, 182 student days and 4 professional development days. Motion seconded by D. Maguire. Motion passed unanimously.

6- 0 -0 (PASSED)

- B. Approval of the Shared Agreement Between the Andover Board of Education and the Andover Board of Selectmen, Dated January 31, 2019.

Motion made by D. Maguire to approve the Memorandum of Agreement (MOU) between the Andover Board of Education and the Town of Andover regarding shared use of Andover Elementary School, dated January 31, 2019 and as revised and approved by the Board of Selectmen at their meeting on February 11, 2019. Motion seconded by G. Cremé. Discussion of agreement being premature. Motion failed.

0 – 5 (S. Loudon, L. Hewett, D. Maguire, M. Russo, C. Murray) – 1 Abstain (G. Cremé)

- C. Approve 2019-2020 Budget

Motion made by G. Cremé to approve the 2019-2020 budget as presented which represents a 2.16% decrease. Motion seconded by C. Murray. Motion passed unanimously.

6- 0 -0 (PASSED)

8. Comments from the Public on Agenda Items

C. Palazzi noted that she had been requested to provide transportation during the summer for students in the COOL Program. She wondered if this has been discussed and what the opinion of the Board is. Superintendent Doyen noted that, at the next Board meeting, there will be a report on the extended day program.

9. Executive Session – For the Purpose of Contract Negotiations

Motion made by M. Russo to enter into Executive Session at 8:13 p.m. for the purpose of contract negotiations, and to include L. Edwards, Superintendent Doyen, and Principal Briody. Motion seconded by D. Maguire. Motion passed unanimously.

6- 0 -0 (PASSED)

The Board exited Executive Session at 8:29 p.m.

10. Upcoming Meetings

Regular Board Meeting – March 13, 2019

Items for next meeting – Presentation on an extended day program.

11. Adjournment

**Motion made by M. Russo to adjourn the meeting at 8:30 p.m. Motion seconded by C. Murray.
Motion passed unanimously.**

6- 0 -0 (PASSED)

Respectfully Submitted,
Kathleen E. Chapman, Board Clerk