

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday September 11, 2019
School Library**

PRESENT: Chairperson Shannon Louden, Cynthia Murray, Gerard Cremé, Daniel Foran, Steven Fuss, Lisa Hewett

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Amy Knox, Tanya Luczka, Jaime Webber, Lisa Hopkins, Jennie Morrell, Jennifer Hebert, Anne Cremé, Brandon Lorentz, Kelly Haggerty

1. Call to order/Pledge of Allegiance

The meeting was called to order at 7:04 p.m. followed by the Pledge of Allegiance led by Superintendent Sally Doyen.

2. Election of Board of Education Chairperson

Chairperson: Gerard Cremé nominated Shannon Louden, Steven Fuss seconded the motion. Daniel Foran nominated Gerard Cremé.

5 – 0 – 1 (Shannon Louden remains as Chairperson)

Vice Chairperson: Shannon Louden nominated the Vice Chairperson to remain the same. Daniel Foran seconded the nomination.

6 – 0 – 0 (PASSED)

Board Secretary: Shannon Louden nominated Lisa Hewett, Steven Fuss seconded the nomination.

6 – 0 – 0 (PASSED)

3. Comments from the Public & Other Communications - NONE

4. Approval of Minutes

- **Special Meeting of August 20, 2019**

A motion to approve the minutes from August 20, 2019 was made by Gerard Cremé. Cynthia Murray seconded the motion.

6 – 0 – 0 (PASSED)

5. Opportunity to Add or Delete Agenda Items - NONE

6. Celebrations

- Superintendent Doyen mentioned thank you letters were sent to the Board of Education from Daniel Grenier and Julia St. Jean, who were both awarded Andover Elementary student scholarships.
- Principal Briody remarked that the opening of school was a great success. There was an outdoor flag-raising ceremony. Steven Fuss was there to attend. The first fire drill was today, Wednesday, 9/11/2019, with record time being made in 6 minutes/58 seconds. The State Trooper was present as well.

7. Reports

A. Chairperson's Oral Report

Shannon Loudon announced that on Monday, September 16, 2019 at 7:00 p.m. there will be a Planning and Zoning meeting regarding the 3/4 wing.

B. Principal's Report

1. The Andover Elementary School Early Learning Center was reaccredited by the National Association for the Education of Young Children for another five years.
2. The summer project list was completed and a new bike rack was installed.
3. Curriculum Night is scheduled for Tuesday, September 24th, from 6:00 p.m. until 7:30 p.m. Mr. Briody will make a presentation on SBAC results.
4. The Andover Elementary staff were introduced to the Board-approved RULER approach to social and emotional learning. Staff training will continue throughout the year and will be introduced to students beginning next fall.
5. The Smarter Balance testing went well; 70-75% of students reached proficiency in ELA.
6. We are still interviewing for a new Music teacher. We are also looking into some other options; for example, a substitute Music teacher. Linda Stallone and April Lionberger (Paraprofessionals), Diane Hutton (Spanish teacher), Richelle Strimple (Pre-K teacher), and Scott Ledoux (Custodian) are all new staff members.

C. Superintendent's Report

1. **Updates (Board of Education Email Reminder)**
Continue using email and, if there are any issues, call.
2. **Eagle Scout Project of Installing Raised Planting Beds (Attachment)**
The Eagle Scout Project was accomplished and successful. Ryan Harlow built a raised flower garden and three preschool-sized picnic tables.
3. **Discussion of Class Size (Attachment)**
The first reading of the Grouping Policy (6152) was presented and will be on the October agenda.

D. Enrollment Report

Grade 4 now has two classes. There will be three new students enrolling in Grades 2, 5, and Kindergarten.

E. Financial Report

The report was reviewed and there was discussion concerning the cost of outplacing a student. Superintendent Doyen and Principal Briody state that the school has a large student support team in-house.

F. Health Room Report

A Health Room report will be received every month. Superintendent Doyen mentioned that a satellite Health Room on the first floor is available.

8. Action Items

A. Approve the Eagle Scout Project as Described Above

Steven Fuss made a motion to approve the Eagle Scout project as described. Lisa Hewett seconded the motion.

6 – 0 – 0 (PASSED)

B. Approve the Hiring of Preschool Teacher, Richelle Strimple, for the 2019-2020 School Year

Daniel Foran made a motion to approve the hiring of Preschool Teacher, Richelle Strimple. Gerard Cremé seconded the motion.

6 – 0 – 0 (PASSED)

C. Approve 2019-2020 Budget Transfers as Presented

Cynthia Murray made a motion to approve the budget transfers as presented. Daniel Foran seconded the motion.

6 – 0 – 0 (PASSED)

D. Appoint New Board of Education Member (following Executive Session)

Gerard Cremé made a motion to approve the appointment of Brandon Lorentz as a member of the Andover Board of Education. Steven Fuss seconded the motion.

6 – 0 – 0 (PASSED)

9. Comments from the Public on Agenda Items

Kelly Haggerty inquired about the budget and some confusion she had. Superintendent Doyen addressed her questions.

10. Executive Session – For the Purpose of Interviewing Applicants for the Board of Education Open Position

Gerard Cremé made a motion to enter into Executive Session at 7:52 p.m. Steven Fuss seconded the motion.

6 – 0 – 0 (PASSED)

11. Upcoming Meetings

- Regular Board Meeting – October 9, 2019
- Items for Next Meeting – Discussion of Parent and Community Involvement

12. Adjournment

Motion made by Shannon Loudon to adjourn the meeting at 8:58 p.m. Motion seconded by Gerard Cremé.

6 – 0 – 0 (PASSED)

Respectfully Submitted,

Cynthia Bourassa, Board Clerk