

**ANDOVER ELEMENTARY SCHOOL**  
**ANDOVER, CT 06232**  
**Regular Board of Education Meeting**  
**Wednesday, October 9, 2019**  
**School Library**

**PRESENT:** Chairperson Shannon Louden, Cynthia Murray, Gerard Cremé, Daniel Foran, Steven Fuss, Lisa Hewett, Brandon Lorentz

**ADMINISTRATION:** Sally Doyen, Superintendent  
John Briody, Principal/Director of Curriculum

**OTHERS:** Parents, Teachers, and Other Members of the Community

[*SIGNED IN:* Carrie Gilbert/Teacher, Amanda Beloin/Teacher, Kirstina Frazier/Teacher, Richelle Strimple/Teacher, Jessica Waine/Teacher, Jennifer LaRosee/Teacher, Leslie Barone/Teacher, Krysta Cariboni/Teacher, Kathy Hartnett/Teacher, Allison Bech/Teacher, Jennie Morrell/Teacher, Melissa Loteczka/Teacher, Anne Keedy/Speech and Language Pathologist, Laura Bush/Teacher, Crystal Adanti/Teacher, Jon Moynihan/Teacher, Charlene DelMastro/Teacher, Jaime Webber/Teacher, Jennifer Hebert/Teacher, Lisa Hopkins/Teacher, Gregg Hopkins, Anne Merry/Resident, Karen Zito/Resident, Rosemary Crandall/Resident, Michelle Davidson/Resident, Karen Hunter/Resident, Amy Knox/Parent, Dennis Williams/Parent, Rebecca Lascko/Parent, Stacey Bigley/Parent, Kelly Allard/Parent, Marianella Chalfant/Parent, Kelli McCarthy/Parent, Wendy Kopp/Parent, Lucie Wilson/Parent, Meghan Regan/Parent, Heidi Hines/Parent, Tanya Luczka/Parent, Mike Talaga/Parent, Jessica Talaga/Parent, Erin Boris/Parent, Kristen Solloway/Parent, John Handfield, Dana Ming/Parent, Sarah Warriner/Parent, Joel Landry/Parent, Kelly Haggerty/Parent, Jasmine Breault/Parent, Derek Kjellquist/Parent, Stacy Kluczowski/Parent, Lori Blake/Parent, Nancy Dooley/Parent]

**1. Call to Order/ Pledge of Allegiance**

The meeting was called to order at 7:02 p.m. followed by the Pledge of Allegiance led by Chairperson, S. Louden.

**2. Comments from the Public & Other Communications**

Parents and members of the community were present to express their perceptions of large class sizes, bullying instances that had occurred in school and their dissatisfaction with the way they felt they were handled by administration. They also shared the opinions they have over how the new third/fourth grade wing should/should not be used. The following freely spoke of their opinions on the previous topics: Adrian Mandeville, 149 Boston Hill Rd., Cathy Palazzi, Rebecca Lascko, Kristen Solloway, 10 Shadblow Ln, Stacey Bigley, 187 Rt.6, Kelly Haggerty, 249 Long Hill Rd., Lori Blake, 8 Shadblow Ln., Wendy Kopp, 176 Hebron Rd., Jessica Talaga, 140 Hebron Rd., Erin Boris, 6 Dogwood Dr., Heidi Hines, 60 West St., Caitlin Greenhouse, 155 Hebron Rd., Stacey Kluczowski, 155 Henry Rd., Dennis Williams, 178 Hebron Rd., Michelle Davidson, 54 Windrush Ln., Marianella Chalfant, 326 Hebron Ave., Jessica Rickert, 166 Rt. 6, Meghan Regan, 67 Wales Rd., Melissa Loteczka, (out of town), Jennifer Lascko, 187 Rt. 6, Dana Ming, 51 Windrush Ln.

**3. Approval of Minutes**

**Regular Meeting of September 11, 2019**

**A motion to approve the minutes from the September 11, 2019 was made by S. Fuss, G. Cremé seconded the motion.**

**6-0-1 (D. Foran) (PASSED)**

**4. Opportunity to Add or Delete Agenda Items**

S. Fuss wishes to add and discuss the bullying issue. D. Foran suggested a Climate Committee to address the concerns of parents. C. Murray wants to add to next month's agenda discussion regarding a new community center.

**5. Celebrations**

Chairperson S. Loudon wished to thank and welcome new Board member, Brandon Lorentz, to the committee. There is now a seven member board.

**6. Reports**

**A. Chairperson's Oral Report**

Again, a warm welcome to Brandon Lorentz.

**B. Principal's Report**

1. Students did well on the SBAC (Smarter Balanced Assessment Consortium) exams. 75% of the students achieved proficient or above. This was the first year Students took a science assessment and also 75% proficient or above.
2. Curriculum Night on Tuesday, September 24<sup>th</sup>, was well attended.
3. The sixth grade students launched the D.A.R.E program.
4. Parent Teacher Conferences will be held on November 7<sup>th</sup> and 8<sup>th</sup>. There will be an early dismissal on these days as well.
5. There will be a Veteran's assembly at 9:00 a.m. on Friday, November 8<sup>th</sup> in the gymnasium. This is open to the public and offered to the Board of Education.
6. Mrs. Sooran Sim has been hired as the new music teacher.
7. Fire Safety Day was on October 7<sup>th</sup> for grades 1-6 and was a success.
8. October is the month of caring. Principal Briody reads books throughout the month in the classrooms.

**C. Superintendent's Report**

1. **Updates** - D. Foran requested more information regarding the money spent on security. How the money was used, where it came from and how it was distributed. Adrian Mandeville asked for use of one classroom for meeting space and will submit a use form.
2. **Board of Education Meeting Schedule** - A schedule was provided with all upcoming Board of Education Meetings.

3. **Board of Education Goals** - New grammar component added as a pilot program, Principal Briody will collect goals from teachers, completion of staff training k-3, all grades are using new programs to enhance learning, professional development time has been allotted for continuing development, grades K-6 use Makerspace, continue to coordinate programs/activities with RHAM, grade 6 report cards will return to standards-only reporting, cooperation between BOE and Town to coordinate space usage, develop a district policy regarding exclusionary time out, explore additional energy efficiency, budget adequately to address declining enrollment, and hire additional Grade 4 teacher.
4. **Class Size Policy Revision** - Instruction of Grouping Policy, 6152, was distributed to be reviewed. S. Loudon questioned a possible error on the fourth bulleted principle. It was agreed that it would be added as an action item.
5. **Shared Space Update** - The Chronology of Discussion of Andover Elementary School Space Usage sheet was distributed. This sheet regards the years between 2015 and 2019 and the timeline of the Safety/Security Plan for AES. A letter from Shipman & Goodwin was also handed out stating that it is legal that a Board of Education can agree that a municipality can use school property. There was discussion brought up by D. Foran whether or not we have had any requests to use the school. There was a slight discrepancy regarding RHAM Cheerleaders requesting gym use and it is being looked into. There was mention of MOA made by S. Fuss and if it were necessary. S Doyen stated that it had been tabled by the Board of Selectmen at a previous meeting.
6. **Community Involvement Discussion** - S. Doyen stated that a Citizen Advisory Committee would be added to discuss questions and concerns that the community may have.
7. **Smarter Balanced Assessment Report** - A detailed report was presented by J. Briody explaining the scores of the students at Andover Elementary School and how they compared to other surrounding towns.

**D. Enrollment Report**

S. Doyen stated that there will be further discussion at the next BOE meeting. S. Loudon asked about the five new students. J. Briody clarified that as of October 1, 2019 there was one student added to Kindergarten, 1 student added to 2<sup>nd</sup> Grade, and 1 to 5<sup>th</sup> Grade.

**E. Financial Report**

**1. Per Pupil Expenditures**

Laura Edwards provided a detailed presentation reviewing the handouts on the Monthly Object Summary and the Monthly Report and explained how to decipher them.

**F. Health Room Report**

A Health Services Summary was provided to review.

**7. Action Items**

**A. Approve Revised Class Size Policy #6152**

**S. Fuss made a motion to table the discussion until next month. Motion seconded by G. Cremé.**

**6-1-0 (D. Foran) (PASSED)**

**B. Accept Resignation of Paraprofessional Tammala Dubose**

**C. Murray made a motion to accept the resignation of Tammala Dubose. Motion was seconded by S. Fuss.**

**7-0-0 (PASSED)**

**8. Comments from the Public on Agenda Items**

Several parents and members of the community wish to bring up their concerns again regarding bullying and class sizes. S. Loudon affirmed that the issue was table until the next Board of Education meeting.

**9. Executive Session- For the Purpose of Collective Bargaining Issues**

**S. Loudon made a motion to enter into executive session at 10:10 p.m. G. Cremé seconded the motion. Invited into Executive Session were the Principal, Business Manager, Superintendent, and Board Attorney.**

**7-0-0 (PASSED)**

The Board exited Executive Session at 11:08 p.m.

**10. Upcoming Meetings**

Regular Board of Education Meeting - Wednesday November 6, 2019  
Items for Next Meeting - CABE Presentation 6:00 p.m.

**11. Adjournment**

Motion made by S. Loudon to adjourn the meeting at 11:09 p.m. Motion seconded by S. Fuss.

**7-0-0 (PASSED)**

**Respectfully Submitted,**

**Cynthia Bourassa, Board Clerk**