

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday May 9, 2018
School Library**

PRESENT: Chairperson Shannon Louden, Danielle Maguire, Cynthia Murray, Gerard Cremé, Lisa Hewett, Michael Russo

ABSENT: Jay Linddy

ADMINISTRATION: Sally Doyen, Superintendent
John Briody, Principal/Director of Curriculum

OTHERS: Matthew Piros, Teacher; Jennie Morrell, Teacher; Kirstina Frazier, Teacher

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:03 followed by the Pledge of Allegiance led by S. Louden.

2. Comments from the Public – None

3. Approval of Minutes

Regular meeting of April 11, 2018

Motion made by D. Maguire to approve the minutes of Regular Meeting April 11, 2018 with the following changes; page 4, section 7a – change Statues to Statutes. Section 9 add Executive Session ended at 9:34 p.m. Motion made by S. Louden and seconded by G. Cremé. Section 10 change C. Murray to D. Maguire.

6 - 0 - 0 (PASSED)

4. Opportunity to Add or Delete Agenda Items

S. Doyen requested that item 6 C items 1 and 2 be switched in order.

5. Celebrations

S. Louden noted there was a dinner in Rocky Hill in celebration of Kirstina and other teachers throughout the state. It was a wonderful event. G. Cremé commented that the kids and the community benefit from all the teachers. He thanked all of them. Today is also Nurse's Day.

6. Reports

A. S. Louden had no other report other than above in Celebrations.

B. Principal's Report – In appreciation of teachers and staff the PTA provided gift cards to staff. Students are also celebrating teachers. Year-end assessments are ongoing. The results will be received at the end of the summer. Testing has gone smoothly. K. Frazier and M. Loteczka have acted as proctors during the testing. The staff and parent surveys will be sent out on May 13th. An assembly was held at the end of April on perseverance. The second session of after school clubs has begun with 60 participants. The Talent Show will be held tomorrow on April 10th.

C. Superintendent's Report –

2. K. Frazier gave the Technology Report. All staff now have g-mail. Fifth and sixth grades have been using Google in the classroom. The goals for the past year were reviewed. The Puzzlit and a robot were demonstrated. Next year's goals were reviewed. Parents will have access to Tyler SIS software. There also will be paper forms available. Superintendent questioned if the Eastconn support of 1 ½ days is still working. K. Frazier responded that they are very helpful. A spreadsheet has been developed for any issues. They have repaired two Chrome Books. They have provided training for staff. There is a good working relationship. K. Frazier attended training on the I Pad today. She is training for a Google Master certification.
1. Updates –
The word has been sent out to Andover realtors. They suggested adding other websites to the school website. Realtors in Eastern and Central Connecticut have been contacted to promote Andover. A Realtor Fair held in another town was not well-attended. We will be adding “Homes for Sale in Andover” links on our school website.
 3. Budget 2018 – 2019 Status –
The Superintendent spoke at a Board of Finance meeting to present tasks of the Resident State Trooper that involve the school. There was a Town Meeting last week. There will be another one tomorrow night.
 4. School Calendar Modification for 2018-2019 –
The October Parent-Teacher Conferences need to be moved to one week later.
 5. Summer 2018 Schedule for Board Meetings –
This will be discussed tonight but not voted on. Discussion of cancelling the July and August meetings. This will be on the agenda next month.
 6. Discussion of AES Gymnasium Equipment –
The estimate for the backboards was reviewed. Collecting information at this point. No action yet. The bleacher seats are being completed. Two security cameras are in place.
- D. Enrollment Report – this was reviewed. Superintendent Doyen reported that next year there will only be one class in grades 1 and 2. There are 34 possible students in Pre K. A Pre K class may be added. Thirty-one or thirty-two Pre K students are from Andover.
 - E. Financial Report – this was reviewed. The transfer from Salary to Health Insurance line item was explained.
 - F. Health Room Report – this was reviewed. There have been some tick removals already. A treatment for ticks was done in April.

7. Action Items

- A. Revise School Calendar for 2018-2019 to Move Early Dismissal Parent Conference Days from October 25 & 26 to November 1 & 2.

Motion made by G. Cremé to revise the school calendar for 2018-2019 to move early dismissal parent conference days from October 25 & 26 to November 1 & 2. Motion seconded by C. Murray.

6- 0 -0 (PASSED)

B. Approve Transfer of Funds

Motion made by C. Murray to approve the request for transfer of \$70,000.00 in the current 2017-2018 budget from Object 100 (Salaries) to Object 200 (Medical/Dental Insurance). Motion seconded by M. Russo.

6- 0 -0 (PASSED)

C. Approve submission of the IDEA FY19 Special Education Grant Application to CT State Department of Education. Superintendent Doyen discussed the grant.

Motion made by D. Maguire to approve submission of the IDEA FY19 Special Education Grant Application to CT State Department of Education. Motion seconded by M. Russo.

6- 0 -0 (PASSED)

8. Comments from the Public on Agenda Items – None

9. Executive Session for the Purpose of Security; Employment Contract Negotiations

Motion made by G. Cremé to enter into Executive Session at 8:46 p.m. for the purpose of security and employment contract negotiations and to invite Superintendent Doyen and Principal Briody. Motion seconded by L. Hewett.

6- 0 -0 (PASSED)

Motion made by G. Cremé to approve the new contract for the two years, 2018-2020, for the Andover Elementary School Principal. Motion seconded by D. Maguire.

6- 0 -0 (PASSED)

10. Upcoming Meetings

- Regular Board Meeting – June 13, 2018

11. Adjournment

Motion made by D. Maguire to adjourn the meeting. Motion seconded by C. Murray.

6- 0 -0 (PASSED)

Meeting adjourned at 8:56 p.m.

**Respectfully Submitted
Kathleen E. Chapman, Board Clerk**