

Town Clerk Monthly Report

December 2017

Total Town Clerk's Receipts	\$4,958.50
Dog License Receipts	\$ 21.00
Town PA 09-228	\$ 351.00
Town Clerk Preservation Fund	\$ 139.00

\$700 of the Town Clerk Receipts is a PA490 penalty (PA490 is a farmland/forestry designation where property owners can classify their property and benefit by a reduced property tax. In exchange for the reduced property tax the owner must keep the property for a period of 10-years, if the property is sold or developed before the 10-years are up, a penalty is collected)

Town Clerk receipts are deposited in the General Fund. Dog License receipts are deposited in the Dog Fund. The Town PA 09-228 and the Town Clerk Preservation Fee is deposited in a designated fund **The Town portion of the designated fund is to be used for projects allowed under LoCIP guidelines (CTCGS 7-536) and the Town Clerk portion is used for document / record preservation projects**

Customer Service	990
Documents	41
Dog License	3
Reports Submitted	11
Notarization	27
Sport Licenses	2
Vital Copies	2
Pistol Permits	1
Scanning	12