

BID PROPOSAL DOCUMENTS

BID PROPOSAL DOCUMENTS
(Furnished by Prospective Bidders)

1. Bid Envelope (Sealed – with the following items in the envelope)
- 2.* Bid Proposal Form**
- 3.* Schedule of Prices ("Contract Time and Liquidated Damages" and "Prime Contractor's Requirements" are typed on last sheet) (Only furnished 11" x 17" form to be used)**
- 4.* Bid Bond (Must be on ConnDOT form)**
- 5.* Affidavit of Non-Collusion**
6. Employer Report of Permanent Compliance Staffing
7. Affirmative Action Program Certification
8. Subcontract Certification
9. Statement of Bidder's Qualifications
10. Statement of Acknowledgement

Notes: Omission of any of Items 2, 3, 4 or 5 from the contractor's submitted "bid proposal will result in rejection of a bid as non-responsive."

STATEMENT OF ACKNOWLEDGEMENT

TOWN: ANDOVER

PROJECT NO.: 0001-0105

F.A. #: 6001(006)

All bidders are required to file this form properly completed with their proposal. Failure of a bidder to include this form may be grounds for the awarding authority to disqualify and reject their bid.

Bidders are hereby notified that addenda to this project may be posted at www.andoverconnecticut.org prior to the bid opening scheduled for Monday, August 22, 2016. Bidders are required to provide their contact information to the Town by emailing info@andoverct.org to be notified of any such postings.

Name of Organization:

Signature:

_____ (Seal)

(Print name):

Title:

Date:

TOWN/CITY OF _____

**B I D
PROPOSAL FORM**

Proposal of
(Name)

.....
(Address)

to furnish all labor, materials, tools and appliances, required to complete the construction of the Project described elsewhere herein.

Proposals will be received at the office of
.....
until the hour and date set in the "Advertisement for Proposals".

To the
....., Connecticut.

Sir:
In accordance with the advertisement of the City/Town of ,
inviting proposals for the construction of the Project hereinafter names, and in conformity with the plans and specifications on file in the office of
.....

I/We certify that I am/we are the only person or persons interested in this proposal as principals, that it is made without collusion with any person, firm, or corporation; that an examination has been made of the Specifications and Contract Form, including the "Special Provisions" contained herein, also of the plans and of the Site of Work, and I/we propose to furnish all necessary machinery, equipment, tools, labor and other means of construction, and to furnish all materials specified in the manner and at the time prescribed, all in accordance with the Contract and Specifications and in conformity with Plans and the requirements of the City/Town of

I/We agree to accept the prices set forth herein for any additions or deductions caused by variations in quantities due to more accurate measurements, or by any changes or alterations in the plans or specifications during the progress of the work.

I/We further proposed to execute the form of contract and begin work within ten days from the day of the "Notice to Proceed" and to prosecute said work so as to complete the project and its appurtenances within the time limit stipulated; and to furnish a Performance Contract Bond in the required amount as security for the construction and completion of the Project and its appurtenances in accordance with Plans, Specifications and Contract, and a Payment Bond for the payment for all materials or labor, used or employed in the execution of the Contract.

Accompanying this proposal is (Surety Co. Bond) in the amount of
..... (\$.....),
as a proposal guarantee which it is understood will be forfeited in the event the Form of Contract is not executed if awarded to the undersigned.

Signed
(Legal name of person, firm or corporation)

Address
(Street, City State and Zip Code)

IMPORTANT – INSTRUCTIONS FOR SIGNATURE

- 1. If this BID PROPOSAL FORM is executed by an individual, it must be signed by the individual.
- 2. If executed by a Corporation, it must have the signature of a duly authorized officer or representative thereof, with his title, and the Corporate Seal, if any, must be affixed.
- 3. If executed by a partnership, the partnership name, if any, will be signed and each partner will sign as a co-partner, unless a power of attorney is attached authorizing one partner to execute the contract for all the partners.
- 4. If executed by an individual doing business under a trade name, it shall be signed by this individual doing a business as (as trade name).

**TOWN OF ANDOVER
SCHEDULE OF PRICES
FOR THE CONSTRUCTION OF**

**STATE PROJECT NO. 1-105, FA #6001(006)
REHABILITATION OF BRIDGE NO. 04581
TIMES FARM ROAD OVER THE HOP RIVER
IN THE
TOWN OF ANDOVER**

DATE OF

BID OPENING: Monday, August 22, 2016

TIME: 2:00 P.M.

NO BIDS WILL BE ACCEPTED AFTER 2:00 P.M. "NO EXCEPTIONS"

Note: The bidder shall fill in, under the column "Unit Prices Bid," the unit prices, written in figures and in words, for which he proposes to perform the various items of work called for, and under the column headed "Amounts," the total amount for each of the items at the unit price bid. After the proposal is opened and read, the quantities will be extended and totaled in accordance with the bid prices written in words and the bid will be verified or corrected.

Item Numbers	Items	Units	Approximate Quantities	Unit Prices Bid		Amounts (Figures)
				Figures	Words	
0020903A	Lead Compliance for Miscellaneous Exterior Tasks	L.S.	1			
0201001	Clearing and Grubbing	L.S.	1			
0201020	Remove and Reset Wood Fence	l.f.	60			
201501	Reset Mailbox	ea.	2			
0202000	Earth Excavation	c.y.	280			
0202215A	Excavation and Reuse of Existing Channel Bottom Material	s.y.	190			
0202529	Cut Bituminous Concrete Pavement	l.f.	42			
0203202	Structure Excavation - Earth (Excluding Cofferdam and Dewatering)	c.y.	200			
0204001	Cofferdam and Dewatering	l.f.	450			
0204151A	Handling Water	L.S.	1			
0209001	Formation of Subgrade	s.y.	490			
0212000	Subbase	c.y.	200			
0213100	Granular Fill	c.y.	5			
0216000	Pervious Structure Backfill	c.y.	60			
0219001	Sedimentation Control System	l.f.	340			
0406170	HMA S1	ton	140			
0406171	HMA S0.5	ton	124			
0406173	HMA S0.25	ton	9			
0406236	Material for Tack Coat	gal.	125			
0502223A	Temporary Bridge and Approaches	L.S.	1			
0503001A	Removal of Superstructure	L.S.	1			
0506020	Permanent Anchor Tieback System	ea.	8			
0509001	Welded Studs	ea.	130			
0514222	Prestressed Deck Units (4'-0" x 1'-3")	l.f.	187			
0521001	Elastomeric Bearing Pads	c.i.	2,640			
0601000	Class "A" Concrete	c.y.	65			
0601073A	Class "S" Concrete	c.f.	2			
0601097A	Variable Depth Patch	c.f.	11			
0601201	Class "F" Concrete	c.y.	16			
0602006	Deformed Steel Bars - Epoxy Coated	lb.	7,600			
0602965A	Drilling Holes and Grouting Reinforcing Bars	ea.	340			
0703012	Modified Riprap	c.y.	50			
0707001	Membrane Waterproofing (Woven Glass Fabric)	s.y.	95			
0708001	Dampproofing	s.y.	42			
0713040	Permanent Steel Sheet Piling	s.f.	4,200			
0714050	Temporary Earth Retaining System	s.f.	630			
0755014	Geotextile (Separation - High Survivability)	s.y.	146			
0822001	Temporary Precast Concrete Barrier Curb	l.f.	180			

Kindly insert here the total amount of your Bid \$ _____

It is understood that the unit prices shall govern in case of discrepancy between the unit-prices and this amount.

This bid includes Addendum(a) No(s): _N_O_N_E_

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Note: The bidder shall fill in, under the column "Unit Prices Bid," the unit prices, written in figures and in words, for which he proposes to perform the various items of work called for, and under the column headed "Amounts," the total amount for each of the items at the unit price bid. After the proposal is opened and read, the quantities will be extended and totaled in accordance with the bid prices written in words and the bid will be verified or corrected.

Item Numbers	Items	Units	Approximate Quantities	Unit Prices Bid		Amounts (Figures)
				Figures	Words	
0822002	Relocated Temporary Precast Concrete Barrier Curb	l.f.	160			
0822005A	Temporary Precast Concrete Barrier Curb (Structure)	l.f.	80			
0822006A	Relocated Temporary Precast Concrete Barrier Curb (Structure)	l.f.	20			
0904936A	Metal Bridge Rail (Combination) (Extruded Post Aluminum)	l.f.	59			
0910170	Metal Beam Rail (Type R-B 350)	l.f.	300			
0910173	R-B 350 Bridge Attachment - Vertical Shaped Parapet	ea.	4			
0911924	R-B End Anchorage - Type II	ea.	4			
0912499	Remove Cable Guide Rail	l.f.	400			
0922501	Bituminous Concrete Driveway	s.y.	13			
0925201	Pavement for Railing	s.y.	74			
0944000	Furnishing and Placing Topsoil	s.y.	120			
0949000	Wood Chip Mulch	s.y.	70			
0949099	Cornus Amomum, Silky Dogwood 18" - 24' Ht. Container	ea.	14			
0949132	Sambucus Canadensis, Common Elderberry 18" - 24" Ht. Container	ea.	13			
0949226	Ilex Verticillata Common Winterberry 18"- 24" Ht. B.B.	ea.	13			
0950005	Turf Establishment	s.y.	120			
0969060A	Construction Field Office, Small	mo.	12			
0970007	Trafficperson (Uniformed Flagger)	hr.	500			
0971001A	Maintenance and Protection of Traffic	L.S.	1			
0974001A	Removal of Existing Masonry	c.y.	25			
0975004	Mobilization and Project Closeout	L.S.	1			
0980001	Construction Staking	L.S.	1			
1205216	Type DE-7C Delineator	ea.	13			
1212010	Temporary Plastic Pavement Marking Tape - 12" White	l.f.	22			
1220027	Construction Signs	s.f.	186			
1807012	Temporary Impact Attenuation System Type A Module 700 lb	ea.	2			
1807013	Temporary Impact Attenuation System Type A Module 1400 lb	ea.	8			
1807014	Temporary Impact Attenuation System Type A Module 2100 lb	ea.	4			
1807101	Relocation of Temporary Impact Attenuation System Type A	ea.	2			

Kindly insert here the total amount of your Bid \$ _____
It is understood that the unit prices shall govern in case of discrepancy between the unit-prices and this amount.
This bid includes Addendum(a) No(s): N_O_N_E

**TOWN OF ANDOVER
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CONTRACT TIME AND LIQUIDATED DAMAGES

Two Hundred Forty (240) calendar days will be allowed for completion of the work on this project and the liquidated damages charge to apply will be Seven Hundred Fifty Dollars and No Cents (\$750.00) per calendar day.

Note: PRIME CONTRACTOR'S REQUIREMENTS:

- A. Proposal Guaranty (Bid Bond):** Except when otherwise specified, no proposal will be considered unless accompanied by a proposal guaranty in the form of a bond furnished by a surety company, satisfactory to the Engineer, in an amount equal to at least 30% of the amount of the bid, or unless the bidder has on file with the Town, an annual bid bond in the proper amount. The surety must be a corporate surety licensed to sign surety bonds in the State of Connecticut.
- B.** Not less than 10% of the total Contract value shall be subcontracted to, performed by, and paid to Disadvantaged Business Enterprise(s) (DBE).
- C.** If the Contractor is unable to fulfill the DBE percentage requirement, he may request an exception to the above percentage by completing and submitting to the Town, the "Application for Review of Pre-award Good Faith Efforts," as contained in the General Special Provisions.
- D.** Contractors must ensure that at the time of bidding, they have an approved Affirmative Action Plan with the State of Connecticut, Department of Transportation.
- E.** The low bidder is required to submit to the Town, on or before the signing of the Contract, both a Certificate of Insurance and a Workers' Compensation Certificate.
- F. Statement of Bidder's Qualifications:** Each bidder is required to submit to the Town a recent sworn statement of the bidder's qualifications on the form furnished by the Town for this purpose.
- G.** A Contract will not be awarded until the above requirements have been fulfilled and approved.
- H.** Please be aware that the Town, prior to awarding the Contract, may require further financial and other information from the the low bidder.

Kindly insert here the total amount of your Bid \$ _____
It is understood that the unit prices shall govern in case of discrepancy between the unit-prices and this amount.
This bid includes Addendum(a) No(s): _N_O_N_E_

NAME OF PRINCIPAL
(Contractor, Second Party, Etc.):

TOWN/CITY OF _____

Project or Contract Identification

STANDARD BID BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That We,
of
hereinafter called the "Principal", as Principal, and
.....
a corporation organized and existing under the laws of the State of
and duly authorized to transact a surety business in the State of Connecticut, hereinafter called the "Surety," as Surety,
are held and firmly bound unto the Town/City of, as "Obligee," in the penal
sum of **THIRTY PERCENT (30%) OF THE AMOUNT OF THE ATTACHED BID** in lawful money of the
United States of America, for the payment of which, well and truly to be made to the Obligee, we bind ourselves, our
heirs, successors, and assigns, jointly and severally, firmly by these presents.

Signed, sealed and delivered this day of, 20.....

THE CONDITION OF THIS OBLIGATION is such, that whereas the said Principal has herewith submitted, his bid
dated 20___, for
.....
.....
.....
.....
.....

NOW, THEREFORE, if the Principal shall not withdraw its bid within sixty (60) days after the opening of the same,
and if said bid shall be accepted and the contract awarded to said Principal, and the Principal shall, when required by
the, or his authorized agent, execute and agreement in writing for the
work bid upon, and deliver such surety bonds as shall be acceptable to said
for the performance of the work according to said written agreement and for the protection of person supplying labor
or materials in the prosecution of said work, and shall in all other respects perform the agreement created by the
acceptance of said bid, then this obligation shall be void; otherwise the Principal and Surety hereto agree to pay unto
the Obligee the difference between the amount of the bid of said Principal, submitted herewith, and the amount for
which the Obligee may contract with another party to perform the work covered by the said bid of the Principal.

The Surety executing this Instrument hereby agrees that its obligation shall not be impaired by any extension(s) of the
time for acceptance of the bid that the Principal may grant to the Obligee, notice of which extension(s) the Surety
being hereby waived; provided that such waiver of notice shall apply only with respect to extensions aggregating not
more than sixty (60) calendar days in addition to the period originally allowed for acceptance of the bid.

IN TESTIMONY WHEREOF, the said
.....
have caused these presents to be signed by their duly authorized representatives and their name and corporate seal to
be hereunto affixed, the day and year first written.

SURETY

PRINCIPAL

Print Name

Print Name

Agent's Signature and date
enclose valid Power of Attorney

Signature and date of Authorized Representative

NON COLLUSION AFFIDAVIT

This Affidavit must be completed, notarized and attached to your Bid Proposal. Failure to do so will result in the rejection of your Bid. A separate Affidavit must be submitted by each principal of a Joint Venture.

State Project No. _____
F.A. # _____
City/Town _____
Description of Project _____

I, _____, acting in behalf of _____
(Name of Party Signing Affidavit)

_____ of which
(person, firm, association, corporation or organization)

I am the _____, submitting a bid for the above project, certify
(Title of Person)

and affirm in accordance with Section 112(c) of Title 23, U.S. Code Highways that the _____
(person, firm, association, corporation or organization)

has neither directly or indirectly entered into any agreements, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with such bid. False statements made herein may be the subject of criminal prosecution.

Name of Corporation or Firm

Signature and Title of Official
Making the Affidavit

Subscribed and sworn to before me, this _____ day of _____ 20__.

Notary Public/Commissioner of the Superior Court
My Commission Expires _____

CERTIFICATE OF CORPORATION

I, _____, certify that I am the _____

Secretary of the Corporation named in the foregoing instrument: that I have been duly authorized to affix the seal of the Corporation to such papers as require the seal; that _____, who signed said instrument on behalf of the Corporation, was then _____ of said Corporation; that said instrument was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

(Corporate Seal)

Signature of Person Certifying

AFFIRMATIVE ACTION PROGRAM CERTIFICATION

City/Town of _____

FIRM NAME: _____

ADDRESS: _____

DESCRIPTION OF PROJECT _____

BID AMOUNT: \$ _____

DATE: _____

I (Name of Person) _____ of
the (Name of Firm) _____ intend

to honor our Affirmative Action Program on file with the Connecticut Department of Transportation,
Office of Contract Compliance. I further certify that our Affirmative Action Program is current and that
the last approval was on _____, 20____ and it
expires on _____

SIGNED BY: _____

TITLE: _____

EEO OFFICER

DISADVANTAGED BUSINESS ENTERPRISES

Each Contractor submitting a bid proposal for any Highway or Bridge construction work with the City/Town of _____, must complete this and the attached forms for the project(s) which he intends to bid.

PROJECT: _____

SUBCONTRACT CERTIFICATION

Bids will not be read or accepted unless the following certification has been submitted; prime contractors will not be granted permission to subcontract work unless the following certification has been submitted.

The _____ certifies
Firm Name (Bidder, Contractor)

(a) _____ that they intend

(b) _____ that they do not intend to subcontract a portion of the work.

The Firm that subcontracts a portion of the work, shall refer for guidelines to the Special Provisions for “Disadvantaged Business Enterprises”, and the “Required Contract Provisions” of the Special Provisions for Affirmative Action Requirements.

The above firm also certifies that all interested prospective subcontractors solicited have been or will be provided with the same information concerning the item(s) to be sublet.

Please note that whenever the Special Provisions call for DBE’s Set Aside percent of work to be subcontracted, you shall check conditions (a).

(Company or Firm)

By: _____
(Title)

(Date)

STATEMENT OF BIDDER'S QUALIFICATIONS

CITY/TOWN _____ PROJECT NO. _____

All bidders are required to file this form, properly completed, WITH THEIR PROPOSAL. Failure of a bidder to answer any question or provide required information may be grounds for the awarding authority to disqualify and reject their bid. If a question or request for information does not pertain to your organization in any way, use the symbol "NA" (Not Applicable). Use additional 8½" x 11" sheets with your letterhead as necessary.

1. Indicate exactly the name by which this organization is known:

Name _____

2. How many years has this organization been in business under its present business name?

Years _____

3. How many years has this organization been in business as a General Contractor?

Years _____

1. If this organization has not always been a General Contractor, list the trade(s) that your firm customarily performed prior to the time that you became a General Contractor:

1. _____

2. _____

3. _____

2. Indicate all other names by which this organization has been known and the length of time known by each name:

1. _____

2. _____

3. _____

3. This firm is a _____ Corporation _____ Partnership _____ Sole Proprietorship
_____ Joint Venture _____ Other.

4. Attach resumes of all supervisory personnel, such as Principals, Project Managers, and Superintendents, who will be directly involved with projects on which you are now a bidder. Indicate the number of years of construction experience and number of years of which they were in a supervisory capacity.

5. List all sub-trades which your firm customarily performs with own employees.

1. _____

2. _____

3. _____

6. Trade References: Names, addresses and telephone numbers of several firms with whom your organization has regular business dealings.

(Attach separate sheet)

10. All Construction Projects Your Organization has in Process:

TITLE & LOCATION	CONTR. AMOUNT	PRIME* OR SUB-CONTRACTOR	OWNER	DESIGNER	START DATE	FINISH DATE	ANY COMPLAINT AS TO QUALITY OR MANAGEMENT	NAME & PHONE OF OWNER'S REP	NAME & PHONE OF DESIGNER REP

Please attach a separate sheet explaining any negative entry in these three columns

Notes: Indicate "Prime" only if your organization performed 51% or greater of the total contract amount.

11. All Construction Projects Your Organization has completed in the past five years or the twenty projects most recently completed:

TITLE & LOCATION	CONTR. AMOUNT	PRIME* OR SUB-CONTRACTOR	OWNER	DESIGNER	START DATE	FINISH DATE	ANY COMPLAINT AS TO QUALITY OR MANAGEMENT	NAME & PHONE OF OWNER'S REP	NAME & PHONE OF DESIGNER REP

Please attach a separate sheet explaining any negative entry in these three columns

Notes: Indicate "Prime" only if your organization performed 51% or greater of the total contract amount.

12. Has your organization ever failed, or has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a contract in any jurisdiction. If so, indicate the circumstances leading to the project failure.

13. List all legal or administrative proceedings currently pending or concluded adversely within the last five years which relate to procurement or performance of any public or private construction contracts in any jurisdiction.

1. _____ Attached 2. _____ N/A

Dated at _____
this _____ day of _____ 20_____.

Name of Organization:

Signature _____ (Seal)

(Print Name) _____

Title _____

Notary Statement:

Mr./Mrs./Ms. _____ being duly

sworn deposes and says that he/she is the _____
(Position or Title)

of _____, and that the answers to the foregoing questions and all statements therein
(Firm Name)

contained are true and correct.

Subscribed and sworn before me this _____ day of _____
_____ 20_____.

Notary Public: _____

My Commission Expires _____ 20_____