

ANDOVER FIRE COMMISSION

11 SCHOOL ROAD

ANDOVER CT 06232

November 7, 2016 Meeting

In Attendance: W. Barton, S. Yeomans, G. Wright, C. Dowling, M. Williams

Guests: C. O'Brien - Representing the Chief

- 1 Call Meeting to Order: 7:00p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletion to Agenda: NONE
- 5 Correspondence: Letter sent out to Lenco for their donation of work
- 6 Approval of October 3, 2016 minutes: Item 7 - In the Motion **CHANGE** by to buy  
Item 11 - **ADD** Crest Mechanical as one of the supplier talked to.
- 7 Financial Report: **A) Treasurers Report** - \$41,159.10 left in checkbook  
**Chief advised** Treasurer that he ordered **protective gear** at \$9,700 which will take 3-4mos to be delivered. **Commissioner Dowling** advised **oil** was delivered today - now waiting bill  
**Motion to approve Treasurers Report as presented. Motioned by M. Williams 2<sup>nd</sup> by G. Wright APPROVED BY ALL**
- 8 Building and Grounds: The new floor coating is working great even when wet. Door cord need to be repaired - will advise cost. Request that the lawn maintenance use a bagger to collect leaves.
- 9 Apparatus: **Hurst Tool brackets** need to be installed and a **cargo nets** are needed to hold the air pack in. Installation should take about 1-1.5 days. Waiting proposal for cost.
- 10 Chief Report: There were 40 calls for October.

**SPENDING REQUEST**

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	1 Kenwood Radio for C-715	\$ 980.00	252
2	Tires for R115	\$ 567.88	360
3	Tires for S115	\$ 303.82	360
4	2 Tailpipe Exhaust Adapter Kits	\$ 536.00	360
		<b>TOTAL</b>	<b>\$2,387.70</b>

**Motion to spend \$2,387.70 on the above four (4) items.**

**Motioned by C. Dowling 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

- 11 Old Business: **A) CIP Items** - No info as to when CIP will be meeting. Commissioner Dowling still working on cost for change over to propane.  
**B) 2017-2018 Budget - SEE ATTACHED SHEET** Draft increase shows as \$4,300
- 12 New Business: **A) Set dates for 2017 meetings** - First Monday of every month unless it is a holiday (\*) then it will be the following month. Jan 9\*, Feb 6, Mar 6, Apr 3, May 1, Jun 5, Jul 3, Aug 7, Sept 11\*, Oct 2, Nov 6, Dec 4  
**B) Auditor Report Update** - Town Treasurer requests Commission Chairs initial on all invoices not just the Commission Treasurer.
- 14 Other Business: NONE
- 15 Items for Future Agenda: CIP / Budget / 10-Year Plan
- 16 Public Comment: No one present
- 17 Adjournment: **Motioned to adjourn at 7:40p.m. Motioned by S. Yeomans 2<sup>nd</sup> by M. Williams APPROVED BY ALL**

Submitted by

*Carol Barton*

Carol Barton

Clerk

THESE MINUTES ARE UNAPPROVED UNTILLED ACCEPTED/APPROVED BY THE FIRE COMMISSIONERS

RECEIVED FOR RECORD  
11-10-2016 @ 3:00pm  
*Carol Barton*  
TOWN CLERK

**DRAFT                      FIRE COMMISSION 2017 - 2018 BUDGET                      DRAFT**

ACCOUNT NO	DESCRIPTION	2016-2017	2017-2018	\$ INCREASE	% DECREASE	% INCREASE
201	ELECTRICITY	\$ 11,700.00	\$ 11,700.00	\$ -	0%	0%
210	TELECOM.	\$ 3,300.00	\$ 3,300.00	\$ -	0%	0%
220	FUEL OIL	\$ 10,500.00	\$ 10,500.00	\$ -	0%	0%
276	GAS / DIESEL	\$ 5,500.00	\$ 5,500.00	\$ -	0%	0%
301	BLDG. MAINT.	\$ 16,000.00	\$ 16,000.00	\$ -	0%	0%
360	VEH. MAINT.	\$ 20,000.00	\$ 20,000.00	\$ -	0%	0%
325	EQUIPT. MAINT.	\$ 2,000.00	\$ 2,000.00	\$ -	0%	0%
881	TESTING	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00	0%	
878	RADIO REPAIR	\$ 3,500.00	\$ 3,500.00	\$ -	0%	0%
826	PROTECTIVE CLOTHING	\$ 17,000.00	\$ 20,000.00	\$ 3,000.00	0%	
264	OFFICE SUPPLIES	\$ 1,700.00	\$ 2,000.00	\$ 300.00	0%	
252	FIRE FIGHTING SUPPLIES	\$ 12,000.00	\$ 12,000.00	\$ -	0%	0%
505	HAZMAT	\$ 750.00	\$ 750.00	\$ -	0%	0%
455	TRAINING	\$ 5,000.00	\$ 5,000.00	\$ -	0%	0%
879	COST RECOVERY	\$ 12,000.00	\$ 12,000.00	\$ -	0%	0%
	<b>TOTAL</b>	\$ 127,950.00	\$ 132,250.00	\$ 4,300.00		

**DRAFT COPY FOR THE 11-7-2016 FIRE COMMISSION MEETING MINUTES**