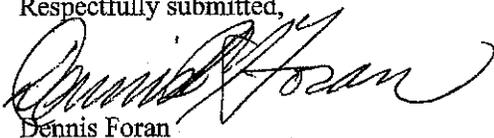


Andover Memorial Day Committee
Thursday April 28, 2016 Special Meeting
Old Fire House, 7 pm
Minutes

Members present: John McCall, Chairman, Karin Denley, and Dennis Foran

1. Chairman McCall convened the meeting at 7:05 pm.
2. Minutes of the April 14, 2015 special meeting were reviewed and approved (2 in favor; 1 abstention - Dennis Foran was absent from April 14th meeting).
3. Planning tasks and assignments for the May 30, 2016 Memorial Day parade and ceremonies were reviewed and discussed with progress updates reported. Communication and coordination have been completed for a number of the task list items; work is ongoing for others (Coordination with RHAM HS, MS, and AES school band leaders, AES students to give addresses, scouts, flyover, veterans, parade vehicles, traffic control, publicity, coordination with property owners, coordination with AES for chairs and use of AES gymnasium in case of rain, etc. Noteworthy venue changes included the following by consensus of the member present:
 - Invitations to Andover active duty service members as well as veterans to ride or march and participate and be recognized in the ceremonies;
 - Inclusion of a program insert with additional information and recognition of volunteers participating and assisting with the events in addition to the Committee members; and,
 - Preference criteria for selection of this year's parade marshal according to veteran status, seniority by age, not having previously participated or been selected as parade marshal, and order of contact by random lot number by the Committee from the pool of eligible candidates, was also initiated by unanimous consent of the Committee for this year's events.
4. John McCall will be away for a good part of May and not be back until May 28th. Ongoing coordination will be carried out among the members and a special meeting may be called by a consensus of members during the interim as necessary.
5. The meeting ended at 8:10pm.

Respectfully submitted,


Dennis Foran

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5-3-2016 @ 7pm
Carol H. Doe
TOWN CLERK