

Memorial Day Committee
March 28, 2016 Special Meeting
Old Fire House
7:30 p.m.

Present: John McCall, Karin Denley, Wayne Thorpe, and Joan Foran

Chairman John McCall called the meeting to order at 7:30 p.m.

Karen provided the task list document (attachment 1) to the Committee and the members discussed the various tasks and assigned responsibly for each task.

Wayne will be in charge of getting the PA system and chairs. Joan will ask the new AEM School superintendent to be our guest speaker. Members were asking to give some thought and make suggestions for the parade marshal at the next meeting. Karen provided the updated flyers she had printed. John will contact the band leaders.

Mike Donnelly's letter (attachment) to the Committee was read and discussed. The Old Andover Burying Ground Committee will be conducting tours of the cemetery on Memorial Day and would appreciate the announcement of these tours at the end of Memorial Day observances. The Memorial Day program usually includes information about the Andover Historical Society's Museum schedule of open hours and by providing another sheet of paper inserted in the program, both tours could easily be advertised. Recognition also can be given to those who have helped with the stone wall, burying ground, and with Town Memorial Day observances. Donations have been given to the Beautification Committee to purchase new flag poles.

Traffic control is an important part of the parade planning and the BOS will need to be contacted. The Cert Team may be able to provide traffic control on Hebron Road while the parade and observances are being held.

The next meeting of the Committee will be held April 14, 2016 at the Old Fire House at 7:00 p.m. Meetings will be held every two weeks until Memorial Day on May 30th.

The meeting adjourned at 7:45 p.m. by unanimous consent.

Respectfully submitted,
Joan Foran

