

**Town of Andover Charter Revision Commission  
Special Meeting  
Monday, July 11th, 2016  
17 School Road  
Minutes**

**1. Call to order 6:36 pm**

Members present: Adrian Mandeville, Angela Montemagni, George Elliott, Ken Marcia, Steve Willard

**2. Public Comment:** none

**3. Addition or Deletions:** none

**4. Approval of Minutes of Special Meeting Wednesday, July 6, 2016:** motion by G. Elliott, 2nd S. Willard. approved unanimously.

**5. Discussion of Proposed Changes to Charter:**

Items of discussion included:

b. Section 701B; Search committee to be assisted in screening candidates by persons having experience as town managers or similar positions from other towns. External advisors will have role in both preliminary screening and interviews. Agreed on new language: "The selection process will include representatives from other towns serving or having served in similar positions to assist in screening and interviews of qualified candidates."

**6. Proposed changes accepted or modified**

motion by S. Willard, 2nd K. Marcia to accept changes as discussed. Motion carried unanimously.

**7. Public comment:** none

**8. Adjournment:** motion by S. Willard, 2nd A. Montemagni. Motion carried unanimously.

Adjournment at 6:58 pm.

**Respectfully Submitted:**

George Elliott, Secretary

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07-12-2016 @ 10:12 AM

Made Powers  
Asst. TOWN CLERK