



ANDOVER FIRE COMMISSION  
11 SCHOOL ROAD  
ANDOVER CT 06232

June 6, 2016 Meeting

In Attendance: W. Barton, S. Yeomans, C. Dowling, G. Wright, M. Williams  
Guests: R. Mike, Jr, Chief, M. Hegener, Deputy Chief

- 1 Call Meeting to Order: 7:00 p.m.
- 2 Quorum: YES
- 3 Pledge of Allegiance: DONE
- 4 Additions / Deletions to Agenda: Add to Item 11 Old Business 11A – Clerks Salary Letter  
Add to Item 12 – New Business 12A – Capital Requests
- 5 Correspondence: NONE
- 6 Approval of May 2, 2016 Minutes: Change Item 10 – Spending Item 3 SCAB TO SCBA

**Motion to approve the May 2, 2016 minutes as corrected. Motioned by C. Dowling 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL**

- 7 Financial Report: **A) Treasurer's Report** - \$38,248.35 in check book. All but \$5,649.39 is incumbent.

**Motion to accept the Treasures Report as presented. Motioned by M. Williams 2<sup>nd</sup> by G. Wright APPROVED BY ALL**

**B) Budget Update – Budget of \$129,450.00 has been approved.** This amount is with-out the increase cost of a better insurance policy. Finance Board says there is enough money in Town Budget to pay for the additional insurance cost. Also includes is an additional of \$1,500 that was added to the Gas/Diesel – 276 Account – but was not removed when the new tanks were put off until another budget year. What should we do with this \$1,500 dollars? After discussion - it was decided to leave it in Account 276 and wait to see how the year goes before we move it to cover other expenses

- 8 Building and Grounds: The Chief advised that there was a **donation of wood chips** from River Valley Tree Experts. He also advise that there is a resident who must do 30hrs of community service and he will be spreading the wood chips and anything else needed until he earns the 30hrs. Chief as requested that the Commission Chairman talk to Mike – **RJD Realty & Maint.** - who cleans the Fire House. They would like to have dusting done (window sills, etc.) at least every other week. Chairman will talk to him. The **toilets** have "black silt" in the bowls. They do not know why. Might try putting "Clorox" in the well to see if will clear the issues. Men's shower room has the **urinal** replace – now the wall needs to be fixed and will be done soon

- 9 Apparatus: Pump Test are Done. DOT to be done soon. R115 – has a fuel tank leak. Request permission to take it to DeBoise for repairs. Approve granted,

- 10 Chief Report: Chief provided a copy of the report he provides to the Selectmen showing breakdown of calls for May 2016. Most of the 34 calls were Medical.

Chief provided his request, but after discussion that included Item 12A his requested items were reduced to only two items. The Pump and DOT Testing item is already has money allocated under the incumbent budget number.

**SPENDING REQUEST**

<u>ITEM</u>	<u>REQUEST FOR</u>	<u>COST</u>	<u>ACCOUNT</u>
1	Pump and DOT Testing	\$3,500.00	360
2	Misc. Firefighting Equipment	\$1,176.75	252

Cutters Edge – 16" Bullet Change, Air Filter, Air Filter Wrap, Kochek – 6" low level strainer, 3" suction hose (overall length including coupling to be 66"), 3" PVC suction hose (overall length including coupling to be 90")

Item 12 A's discussion was about Sealing the Fire Department's Parking Lot. This would include - cleaning cracks, filling cracks, and sealing and re-lining of the parking lot. Cost would be \$4,350.00.

**Adding the cost of the Misc. Firefighting Equipment - \$1,176.75 - and Sealing the Parking Lot - \$4,350.00 - the Spending Request Cost will be \$5,526.75.**

**Motion to approve spending \$5,526.75 for Misc. Firefighting Equipment and for the Sealing of the Parking Lot**  
**Motioned by S. Yeomans 2<sup>nd</sup> by C. Dowling APPROVED BY ALL**

11 Old Business: A) Clerks Salary – When creating the 2016-2017 Budget we agreed to increase the Clerks Salary to \$14.00 hour. A letter needs to be to and given to the Towns Book Keeper advising her of this increase as of July 1, 2016.

Motion to have Commission Chairman to write the required letter advising the Towns Book Keeper of the Clerks raise to \$14.00 hour.

Motioned by C. Dowling 2<sup>nd</sup> G. Wright 1 ABSTAINED REST APPROVED

12 New Business: A) See Item 10

Come July 1, 2016 Bids may need to go out for the CIP Approved Items – Bay Floors / Exhaust System

During discussion Commissioner Dowling said that the bids rec'd on these items will increase come July 1, 2016 so the amount of money provided on the bids and approved by the CIP and voted on at the 2016 Budget Referendum vote should be used. If the price goes up where will the extra money come from?

Motion to have the Commission Chairman to Request two (2) Purchase Orders be processed using the two (2) lowest bids that were obtained for the Bay Floors and Exhaust System during the CIP request period and approved a the 2016 Budget Referendum vote

Motioned by C. Dowling 2<sup>nd</sup> by S. Yeomans 1 ABSTAINED REST APPROVED

At the next **Selectmen's meeting – June 14, 2016** – where they will be discussing the additional cost of an **Insurance Policy** for the Fire Department. During the first Public Hearing Item on the Selectmen's Agenda the Fire Fighters will be requesting that the Chief will be allowed to address the Insurance Policy issues. The Chief and Fire Fighters will be in attendance and will be wearing their Class A or B uniforms. Hopefully the Fire Commissioners will also attend for support.

The Chief will be processing paperwork for a new **DEEP Grant**. Out of pocket cost would be \$1,000 if we receive the grant.

The **Red Cross** is requesting to use the building on Monday, October 10, 2016 for a Blood Drive.

Motion to allow the Red Cross to hold a Blood Drive on Monday, October 10, 2016.

Motioned by G. Wright 2<sup>nd</sup> by M. Williams APPROVED BY ALL

Discussion was made on the article in the River East about not allowing a group to use the Fire House main room for a meeting on May 28, 2016. This is a group of people who are working to stop the Gas Infusion Station to be built in town. The Chief advised the Commissioners that the Fire Association cannot be associated with any "political group" – so this makes the building unable to be use by this group. Plus this request was not presented at our May Commission meeting and there was no mention of any firefighter being present during the meeting. A firefighter being present is required. (**Note:** The Fire House was not mentioned in the article directly, but they were one of the "building" that did not make their building available for this groups use)

13 Liaison Report: NOT PRESENT

14 Other Business: NONE

15 Items for Future Agendas: NO CHANGE

16 Public Comment: NONE

17 Adjournment: Motion to adjourn at 7:40 p.m. Motioned by M. Williams 2<sup>nd</sup> by S. Yeomans APPROVED BY ALL

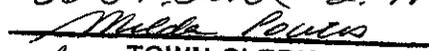
Submitted by



Carol Barton  
Clerk

RECEIVED FOR RECORD

06-07-2016 @ 2:14 PM

  
ASST. TOWN CLERK