



**ANDOVER FIRE COMMISSION
11 SCHOOL ROAD
ANDOVER CT 06232**

March 7, 2016 Meeting

In Attendance: W. Barton, S. Yeomans, G. Wright

Guests: R. Mike, Jr. B. Mike

NOTE: C. Dowling was attending Board of Finance meeting representing the Commission
M. Williams will be attending classes on Mondays and Wednesdays until around the end of May 2016

- 1 Call Meeting to Order: 7:00 p.m.
- 2 Quorum: YES
- 3 Additions / Deletions to Agenda: NONE
- 4 Correspondence: 1 – Copy of a "G-Mail" from Jeff Maguire on CIRMA Insurance coverage
2 – Chairman read a Letter he received from Dan Warren – Board of Finance Chairman - requesting a brief description & commentary of the commission to clearly communicate to the taxpayers of Andover the function on the Fire Commission. Information is required by March 18, 2016

5 Approval of the February 1, 2016 Minutes: **Motion to accept the February 1, 2016 minutes as presented. Motioned by S. Yeomans 2nd by G. Wright APPROVED BY ALL**

6 Financial Report: **A) Treasurers Report** - \$35,455.57 in checkbook Just received \$5,550 worth of bills that now need to be paid. Just received a check for \$490 from Ambulance Billing for their part of the version bill.

Motion to accept Treasurers Report as presented. Motioned by G. Wright 2nd by W. Barton APPROVED BY ALL

Treasurer has presented to Auditor requested paperwork. Working with him to make sure he has everything. Auditor advised that he wanted to see "cancelled" checks – but at this time the Commission does not receive copies of their checks back with monthly statement. Treasurer will check this out and change the account to receive copies of the checks with monthly statement.

7 Building and Grounds: Chairman received one (1) estimate from Sears and Son for lawn mowing Do we need to request additional bids? Chief Mike will check with Naturescape and Commissioner Dowling is checking on two more business. The Cleaning man advised that the building needs a new urinal in the men's shower room and that a toilet is leaking again. Chief Mike will get pricing for April's meeting. Chief Mike advised to Treasurer that is anyone is buying items (like from Staples) we do not pay tax.

8 Apparatus: Tower is back in service. Everything else is OK

9 Chief's Report: Chief reported that there were 46 calls in February.

SPENDING REQUEST

| <u>ITEM</u> | <u>REQUEST FOR</u> | <u>COST</u> | <u>ACCOUNT</u> |
|-------------|--|-------------------------|----------------|
| 1 | Radio's to be installed for NEW Officers | \$2,400.00 | 878 |
| 2 | Painting ceilings and repairing sheet rock caused from previous water damage | \$1,451.00 | 301 |
| 3 | Overhead door repaired – ET215 door | \$ 235.00 | 301 |
| 4 | Head Sets for ET115 and ET215 Pump Operators | <u>\$1,440.46</u> | 360 |
| | Overlooked during refurb and other one does not work properly with other headsets. | TOTAL \$5,526.46 | |

Motion to spend \$5,524.46 for installing of Radios, Painting Ceilings and Repairing Sheet Rock, Overhead Door Repair and Head Sets for Pump Operators. Motioned by S. Yeomans 2nd by G. Wright APPROVED BY ALL

10 Old Business: **A) CIP Update** – Two (2) items have been sent to Selectmen – 1) Painting Bay Floors 2) Exhaust System in Bays. Heating System and Fuel Tanks have been put off until next budget year so more information can be obtained on the cost of changing over to propane and checking out Grants to help pay for it. The Board of Finance has stated they are willing to work with Fire Commission to accomplish this.

B) Budget Update – Still working to see if additional insurance coverage will be added to our budget for the 2016-2017 budget year. "G-Mail" received from Jeff Maguire showed that the Fire Dept. is the lowest cost for insurance even though we have more equipment that needs to be insured and more people who "could" get insured. Commissioner Dowling has spreadsheet showing comparison between Emergency Services Insurance Program (ESIP) and CIRMA what they are insuring and what they are not. This is being presented to the Board of Finance tonight (3/7/16).

Last Board of Finance meeting Fire Commission Chairman had to explain to them why so much money is still in our Testing Account – advised them that most of the testing is done in the spring and that account will be used up before June 30th.

C) Government Surplus – Nothing to report. Courtney should be in the state this month during government break and he might be willing to discuss with us about get a "newer" ladder truck through the government.

11 New Business: NONE

12 Liaison: Not Present

13 Other Business: NONE

14 Future Agendas: Lawn mowing bids Add Pledge of Allegiance to Agenda - There is now a flag in the conference room

15 Public Comment: Ben Mike had no comments

16 Adjournment: **Motion to adjourn at 7:50p.m. Motioned by S. Yeomans 2nd G. Wright APPROVED BY ALL**

Submitted by Carol Barton

Carol Barton, Secretary

RECEIVED FOR RECORD
3-9-2016 @ 2:31PM
Michelle Powers
ASSJ. TOWN CLERK