

Andover Board of Selectmen
Tuesday August 7, 2016 7:00 PM
Town Office Building (Community Room) 17 School Rd, Andover, CT
Regular Meeting Minutes

Agenda Item 1: Call to Order

Robert F. Burbank, First Selectman, called the meeting to order at 7:01PM with the Pledge of Allegiance

BOS Members: Present:

Robert F. Burbank, First Selectman

Jeff Maguire, Vice First Selectman

Julia Haverl

Jay Linddy

Cathy Desrosiers

BOS Members: Absent: None

Other Attendees: Attachments #1

Agenda Item 2: Public Speak:

Cathy Palazzi speaks about the Farmers Market last day of the season, August 26th, and what will take place. She encourages all to attend. (some portions inaudible)

Agenda Item 3: Add or Delete Items

Jay Linddy Motions to add a request by the Cannon Committee a discussion on Gerry Write's dedication plans, Item 6a.(attachment#2)

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Jay Linddy Motions to add insurance issue to the Agenda under 7a.

Julia Haverl Seconds

Discussion about this and that there is meeting coming up on this and does it need to be added.

Motion Passed/Unanimous 5/0/0

Julia Haverl Motions to add BOS action item tracker to Item 7b.

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Jay Linddy Motions to set up a three person sub-Committee for the Charter Review Committee to answer any questions that the residents have, Item 7c.

Julia Haverl Seconds

Motion Passed/Unanimous 5/0/0

Jeff Maguire Motions to add the new auditor, RFP details, to item 7d.

Julia Haverl Seconds

Motion Passed/Unanimous 5/0/0

Note: Final vote was called after all Motions were made.

Agenda Item 4: Fire Department Monthly Report:

No discussion/no information

Agenda Item 5: CLA Engineers Agreement:

Jeff Maguire discusses the agreement briefly

Julia Haverl Motions that the BOS authorize the First Selectman to sign the agreement with Mountain View Landscapes & Lawncare Inc.(attachment #3)

Jeff Maguire Seconded

Motion Passed/Unanimous

Julia Haverl talks about the second part of the document and asks do we need a motion for that? (attachment #4). Discussion that it is information only.

Agenda Item 6: Hop River Homes Abatement Ordinance:

Jay Linddy Motions that the BOS table this since we have a year to negotiate with the corporation.

Jeff Maguire Seconds

Discussion on the lease and the fact that this would need to go to a Town Meeting by October 1st if voted on and it needs to be on the assessors list by then. Further discussion on how the lease should read.

Motion Passed/ 4/1/0 Julia Haverl Opposed

Agenda Item 6a: Cannon Committee:

Jay Linddy hands out a package to the Board Members (attachment #2) and discusses it.

Julia Haverl Motions that the BOS Authorize the Town to pay for the mailings for the Cannon Dedication event on September 17, 2016.

Jay Lindy Seconded

Clarification Town wide or only Veterans? Town wide is concluded. Discussion on the dedication event.

Motion Passed/ Unanimous 5/0/0

Cathy Desrosiers Motions that the BOS recognize September 17th as the WWII cannon dedication ceremony at the Veterans Memorial Park.

Jay Lindy Seconded

Motion Passed/ Unanimous 5/0/0

Agenda Item 7: Land Donation-Fish Real Estate:

Jay Lindy goes through attachment #5 and voices his concerns about this property and this Corporation. It is clear from the discussion that the town does not want to acquire the property. Julia Haverl states that the highest and best use of the property is to be annexed to an abutting property. The question remains as to what is the best way to answer the real estate agents request on behalf of the property owner.

Discussion among the Board Members on the property what is required before any decision is made, the board needs something in writing.

Jeff Maguire Motions that this item is tabled

Jay Lindy Seconds

Motion Passed/Unanimous 5/0/0

Julia Haverl Motions that the BOS authorize the First Selectman to get something in writing from the owner of the property of the real estate broker.

Jeff Maguire Seconds

Robert Burbank states that the real estate agent is not authorized to do this and the owner is very old. The owner may need the help of a lawyer. The town may need to have a tax auction.

Motion Passed/Unanimous

Agenda Item 7a: Insurance

Robert Burbank explains that nothing has been decided. What was decided is something that was discussed in the past with the Region 8 Insurance Committees. This is set up

through our Insurance agent Brown and Brown to explain what self funding means. The liabilities, the responsibilities, the pro's and con's and the need for an administrators. There also needs to be money set aside in a special account to pay the premiums. That is why a letter was sent since this is a long way off. they did not want any individuals to make a decision that that is why a meeting has been set up that includes Board of Selectman and Board of Education Member, all are invited to attend. No decision is being made at this time. The meeting is set on this topic on 9/14/16.

Discussion among the Board on the insurance information.

Agenda Item 7b. BOS Action Item Tracker

Julia Haverl discusses the tracking sheet that was provided to her and what it is meant to accomplish. It was designed to track action items and so far has been ignored. It was designed by Bob's admin to focus on items that require further action, to assist us in bringing them to completion for the good of the town.

Jeff Maguire motions that Julia Haverl be the tracker facilitator for the board.

No vote audible on the audio

No further discussion.

Agenda Item 7c. Charter Review Sub-Committee

Jay Linddy discusses why he believes that this Committee is necessary/important to get the information to the residents. He would like other town representatives to come and speak at the meetings.

Jay Linddy Motions that a Committee of three is formed with one person from the Charter Review Committee, one Board of Selectman Member and the last person to be a member at large.

Robert Burbank asks about the advertising and Jay replies that he will write something up.

Jeff Maguire Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 7d: New Auditor

Jeff Maguire Motions the BOS authorize the First Selectman to assign an engagement letter or contract for the new auditor.

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 8. Supplemental Parking for new business at 415 Rte.6. Is that a public parking area?:

Robert Burbank states the requests from the business owner for the use of the parking lot.

Discussion on the parking lot which is public land and the condition that it is in. Recommended that perhaps the business owner or the Town maintain it a bit (grass/weeds).

Jay Linddy **Motions** to authorize the new business owner on 415 Rte. 6 to have the right to use the parking lot.

Cathy Desrosiers **Seconded**

Motion Passed/Unanimous 5/0/0

Agenda Item 9. Hire of DPW Manager:

Robert Burbank advises the Board that that he sent the write up for the position to the Town Attorney for review.

Jay Linddy **Motions** to table this item.

Cathy Desrosiers **Seconded**

Motion Passed/Unanimous 5/0/0

Agenda Item 10: Tax Collector reduced time for position:

Robert Burbank states what has occurred so far with the Town and the Union.

Jeff Maguire believes that this should be discussed in an Executive Session this can not be discussed at the regular meeting

Jay Linddy states that he will contact the Town Attorney to set a date for a Special Meeting.

Agenda Item 11: Road Survey RFP:

Robert Burbank informs the Board that the RFP was drawn up and is supposed to be in on August 18th.

Agenda Item 12: Gilead Road Drainage Work:

Robert Burbank talks about the drainage pipes that are being installed.

Julia Haverl inquires where the money is coming from since there is only 70K in the budget and is not available until after the completion of the Road Survey.

Jeff Maguire informs the Board that the money is from the Emergency Fund

Agenda Item 13: 5k refund from grant administrator:

Tabled

Agenda Item 14: Approval of Board of Selectmen Minutes:

a. 7/26/2016 Special Meeting

Motions to approve the 7/26/2016 Special Meeting Minutes.

Julia Haverl Seconded

Motion Passed/Unanimous 5/0/0

b. 7/26/2016 Public Hearing-no motion required

c. 7/12/2016 Regular Meeting

Julia Haverl Motions to approve the 7/12/2016 Regular Meeting Minutes

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 15: Treasure's Monthly Report:

a. Monthly Fund Balance: (Bank Account Summary)

b. Monthly Financial Report: (Budget Summary)

Discussion on both reports

Cathy Desrosiers Motion to accept both reports as presented

Jay Linddy Seconded

Motion Passed/Unanimous 5/0/0

Agenda Item 16: Tax Refunds:

Julia Haverl Motions to approve the Tax Refunds as submitted by the tax collector

Jeff Maguire Seconds

Jeff Maguire wants an explanation on what this is (the document with the refund provided to the Board Members).

Julia Haverl replies that she spoke to the assessor about this and explains what she was told and why it was an error that was never questioned going back over 10 years.

Bob stated they are only eligible for three years of refunds. Julia states that all the refunds listed in the current request are from 2015

Discussion on this item.

Jeff Maguire is concerned about the errors that are occurring in the Town Hall and would like a written analysis from the assessor and the Town Clerk.

Jay Linndy asks for the assessor and town clerk to attend the next meeting to clarify details before we grant any refunds.

Motion Failed 1/3/1 Julia Haverl in favor, Robert Burbank abstained, the remaining Board Members opposed.

Cathy Desrosiers Motions that the BOS asks the Assessor and the Town Clerk for a written narrative regarding the errors and requesting that they come to the September Meeting.

Robert Burbank does not see the need for the Town Clerk to be involved

Jeff Maguire Seconded

Motion Passed/ 4/0/1, Robert Burbank abstains

Agenda Item 17: Tax Collectors Monthly Report:

a) Tax Collectors Summary

Julia Haverl Motion to accept the July 2016 Monthly Tax Collectors Report

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Jay Linddy briefly raises his concern about traffic control at the Dedication Event. Bob Burbank does not believe this is an issue.

Agenda Item 18: Public Speak:

Dianne Grenier asks for some clarification on Gerry Wright event and who would be the point person to contact.

Agenda Item 19: Next Board of Selectman Meeting September 13, 2016

Agenda Item 20: Adjourn

Julia HaverlMotions to adjourn at 8:50PM

Cathy Desrosiers Seconded

Motion Passed/Unanimous 5/0/0

Minutes respectfully submitted by: Sandra Nichols

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

www.andoverct.org