

Andover Board of Selectmen
Tuesday May 10, 2016 7:00 PM
Town Office Building (Community Room) 17 School Rd, Andover, CT
Regular Meeting Minutes

Agenda Item 1: Call to Order

Robert F. Burbank, First Selectman, called the meeting to order at 7:00PM with the Pledge of Allegiance

BOS Members: Present:

Robert F. Burbank, First Selectman

Jeff Maguire, Vice First Selectman

Julia Haverl

Jay Linddy

Cathy Desrosiers

BOS Members: Absent: None

Other Attendees: Attachment #1

Agenda Item 2: Public Speak :

Question from an unidentified man/inaudible

Agenda Item 3: Add or Delete Items

Jay Motions to add the Old Fire House/Senior Center under Item 6a.

Cathy Desrosiers Seconded

Motion Passed 4/0/1 Julia Haverl Opposed

Jay Motions to add the request from CIP regarding the Fire Dept. Under Item 4a.

Jeff Maquire Seconded

Motion Passed 4/0/1 Julia Haverl Opposed

Cathy Desrosiers Motions to add the Annual Report to Item 8a

Jeff Maquire Seconded

Motion Passed/Unanimous

Agenda Item 4: Fire Department Monthly Report:

No Discussion

Agenda Item 4a: Request from CIP Regarding the Fire Department

Attachment #2 Handed out to the Board members for discussion.

Curt Dowling begins by discussing the RFP's included in attachment #2 for the exhaust and the floors. He notes the low bids for both projects and why they chose the contractors that they did to submit bids.

Jay Lindy asks Mr. Dowling what they need from the BOS?

Curt Dowling basically looking for a rubber stamp from them as long as the BOF approves it.

Robert Burbank asks if anyone else has questions on this he did not realize that there was only one bid on the floor.

Curt Dowling explains that there were more.

Julia Haverl clarifies that there were 4 bids and got only 2 back and they choose Northeast for the floor.

Curt Dowling confirms that they did

Jay Lindy agrees that this has to pass at the BOF referendum.

Julia Haverl mentions the insurance that needs to be discussed

Brief discussion and then it is clarified that it is on the agenda, Item 10.

Agenda Item 5: Discussion and Possible Action on a Revised 64 Long Hill Road Easement Agreement:

Jay Lindy Motions to approve the Easement Agreement dated in May 10, 2016

Robert Burbank takes action and dates the Agreement May 10, 2016

Julia Haverl Seconded

Discussion among the Board on the Agreement (Attachment #3)

Robert Burbank notes the changes on page 2, end and explains why it was added in and page 4, section 5

Julia Haverl asks if Schedule B is the same as the map that was presented?

Robert Burbank yes. Then he mentions what was added by P&Z since they recommended it.

Discussion/questions continue(s) among the Board and a Discussion on the distribution of the letter sent by Eric Anderson, Planing and Zoning Chairman to the BOS and who received it and from whom.

Julia Haverl reads the letter from Eric Anderson, Planing and Zoning Chairman to the BOS dated 5/6/2016 which discusses the 8-24 referral and restrictions. (attachment #4)

Jeff Maguire asks if everyone saw this letter on the P&Z Commission

Discussion on the Map of the Easement

Jay Linddy asks again if everyone saw this letter.

Eric Anderson states that did not have the e-mail's for all the board members. He just sent the letter to the First Selectman.

Julia Haverl recommended that the Board Clerk or the Selectman's Assistant to send it to the board members in future situation.

Motion Passed 4/0/1 Jeff Maguire Opposed

Agenda Item 6: Resolution required for AES Roof Project-Set Meeting for 5/17:

Jeff Maguire states that the contract can not be signed until after the referendum.

Discussion on how to proceed on this topic

Jeff Maguire Motions that there be a Special Meeting held after the referendum and all the votes are tallied.

Cathy Desrosiers Seconded

Motion Passed/Unanimous

Agenda Item 6a: Old Fire House/Senior Center

Jay Linddy reads attachment #5 regarding this Agenda Item. He then discusses his ideas for this

Jay Linddy Motions to create a committee of seven Members to explore the needs of the residents and what it would take to repair/refurbish the Senior/Community Center.

Cathy Desrosiers Seconded

Motion Passed/Unanimous

Discussion on the Members recommended and what support the Town can get from State Officials.

Julia Haverl thinks it should be published in order to form the Committee.

Cathy Desrosiers recommends that the Committee is formed and that you look for three more people to research the Community Center.

Discussion followed about the number of Members that should be on the Committee. A suggestion was made to advertise in the River East to let Towns people know about the need for Members. Jay Linddy brought in five names of people that were solicited including himself. Then Jeff Maguire and Julia Haverl commented that it should have been opened to the towns people prior to the Committee being appointed at the meeting. The motion passed anyway.

Agenda Item 7: Resolution Authorizing Implementation of Recreation Fields Bid Package:

Jeff Maguire there is nothing to be signed it has already been signed and the First Selectman signed the amended Resolution today. He continues to discuss the Bids and the resolution. Just updating the Board.

Agenda Item 8. Ethics Committee:

Discussion on what was done in the past, what should happen in the future and the number of Members

Jeff Maguire states that there needs to be a charge for this Committee

Robert Burbank states that any established Ethics Committee has to be familiar with the Town Charter since there can not be any conflict with it. They also can not be in violation of any State Statute.

Cathy Desrosiers and Julia Haverl discuss what needs to be done prior to the next meeting. The names of the Members and the charge.

Tabled until June until this information is available

Jeff Maguire states that this has to be done in conjunction with the Town Attorney and would have to go to a Town Meeting.

Discussion on the Term of the Committee

Agenda Item 8a: Annual Report

Cathy Desrosiers talks about the Committees that were appointed at their terms which **Jeff Maguire** earlier said it was 18 Months according to the Charter. The issue that the Annual Report Committee does not have this information to publish the Annual Report and they need to have it to publish it.

Discussion with **Dianne Grenier** and the Board.

Dianne Grenier needs the names and the terms of each Member. She has spoken with the Town Clerk and she was told that she does not have this information. She states that the Committee Members have not all received letters and have not been sworn in.

Robert Burbank states that it is in the Minutes that she receives.

Dianne Grenier states that the report is almost ready and that she is just waiting for a couple of pages from the BOF which is almost complete and this information.

Julia Haverl Motions to approve the 18 Month term of committee members which begins when they were appointed.

Jeff Maguire Seconded

Motion Passed 4/0/1 Cathy Desrosiers Opposed

Dianne Grenier brings up the Senior Lunch Committee

Robert Burbank states that we never formed this Committee and the Board agrees that it was never a Committee formed and no Members were ever appointed by the Board. It was a Social Services Endeavor

Agenda Item 9. Set Date to Interview Applicants for Position of Treasurer:

Date set for Thursday May 19, 2016 at 2:PM

Agenda Item 10. Fire Department Request for Gap Coverage:

Discussion on the Insurance information provided by the Fire Department in Attachment #2.

Jeff Maguire explains his position on the information and the additional cost that the Town would incur.

Curt Dowling explains what the Fire Department needs and what coverage that they are looking for in liability coverage and why. He discusses the CIRMA coverage and what it covers. He then brings up what ESIP covers which he is in favor of. He states that everyone has been under insured in the Fire Department for a long time and all they are asking for is \$15,918.00 for supplemental gap coverage. If they want the Fire Department to take it over next year they will however right now the Department members are spending the money out of there own pocket.

Wallace Barton comments that the larger issue is the liability for omissions and errors. When CIRMA was asked they responded that it depends on the case. This is not the same with ESIP and this one issue could disband the fire department in an instant if there was there was one O&E issue .

Cathy Desrosiers states that they want the Fire Department to be covered they are just looking at the all routes and want to exhaust them.

Curt Dowling and **Jeff Maguire** discuss surplus in the Budget and the insurance coverage. The rest of the Board also joins the discussion. Cathy Desrosiers sums up Curt's major concerns. Jeff Maguire explains to all how this was done and what it covers. Julia Haverl recommends that we just split the coverage. She suggested that they keep the CIRMA coverage and add ESIP for supplemental Gap Coverage as other surrounding towns are doing. The Town has to check with CIRMA first. Everything is dependent on a "yes" vote in the Budget which also needs to be verified in regards to the funds in this line item.

Jay Linddy **Motions** that this be on the Agenda for action to be taken at the next months meeting.

Julia Haverl **Seconded**

Motion Passed/Unanimous

Agenda Item 11. Hop River Homes:

Julia Haverl brings up information that was requested at the last meeting.

Maria Tulman speaks briefly about the Hop River Homes and what they are looking for.

Jay Linddy hands out a page of the minutes from April 12, 2016 and discusses how he made a motion that the Assessor be present at this meeting and there is an opinion from the Town Attorney (attachment #6)

Robert Burbank states that he spoke with the assessor and he did not feel that he could add any value to the meeting at this time he is not an expert on this and it was the Auditor who flagged this to be in violation of the State statute. The Attorney also still needs to write what we need to proceed with this.

Discussion on why this is coming up now since it has been going on for years and we still need a vote from the Town.

Jeff Maguire says that this is correctable and he has had contact with the Town Attorney that says this. We need to work on an ordinance. The auditor is right we are in violation of the State Statute.

Jay Linddy **Motions** that the Town Attorney be instructed by the First Selectman to draft an ordinance regarding the tax abatement.

Jeff Maguire **Seconded**

Motion Passed/Unanimous

Discussion among the Board Members and the Public on the tax abatement, the ordinance and the State Statute. The lease on the ball field is also mentioned due to the fact it was not signed and must be looked at by the Town Attorney. Need to have adjustments to the lease.

Robert Burbank states that the ordinance will be sent to a Special Town Meeting for a vote.

Agenda Item 12. Transfer Station:

Julia Haverl asked for it to be put on since Jeff Maguire asked for additional information at the last meeting.

Robert Burbank states that Jay Linddy supplied this information

Discussion on the contract presented at the last meeting. Jeff Maguire speaks about the need for statistics in all Town Hall Departments.

Agenda Item 13. Approval of Board of Selectmen Minutes

a. 4/1/2016 Special Meeting Tour

b. 4/12/2016 Regular Meeting

Jay Linddy Motions approve the 4/1/2016 Minutes

Jeff Maguire Seconded

Motion Passed/Unanimous

Julia Haverl Motions to approve the 4/12/2016 Minutes

Jay Linddy Seconded

Cathy Desrosiers comments that we are not following through on what we state that we are going to accomplish in the minutes. We can't bury these things.

Julia Haverl states that she does look at them at makes a list of thing that need to be done they are available on the web site. Would like to put on the June Agenda a way to track the actions/Motions that are taken. Jeff Maguire suggest making a list.

Motion Passed Unanimous

Agenda Item 14: Treasure's Monthly Report

5a. Monthly Fund Balance: (Bank Account Summary)

5b. Monthly Financial Report: (Budget Summary)

Robert Burbank briefly reviews them both

Jeff Maguire comments on the State Trooper contract, page 7, have not paid anything on it as we have not received any bills and discusses the road improvement funds, page 10, money needs to be moved.

Discussion on the road line items in the budget and the lack of a plan/engineers plans for work on roads(Hendee Road)

Jeff Maguire Motions that we accept the Monthly Fund Balance and the Monthly Financial Report in one motion.

Julia Haverl Seconded

Motion Passed/ Unanimous

Agenda Item 15: Tax Refunds

Gaumond, Luke A	\$42.06
Rezman, Irene A	\$27.40
Gagne, Raymond	\$77.75
Page, Deborah	\$328.48
Anderson, Eric	\$13.90

Julia Haverl Motions that we accept the tax refunds as listed by the Tax Collector for a total of \$488.59

Jay Linddy Seconded

Motion Passes/Unanimous

Agenda Item 16: Tax Collectors Monthly Report

a. Monthly Cash Report

b. Grand Rate Book Balance Sheet Report

Robert Burbank Motions to accept the Monthly Cash Report and the Grand Rate Book Report.

Discussion among the Board Members

Jay Linddy Seconded

Motion Passed/Unanimous

Agenda Item 17: Public Speak

Eric Anderson has two items that he would like to discuss the first is to inform the BOS that the Planning and Zoning Commission will hold a Public Hearing on May 16, 2016 to discuss the POCD and shortly after that there will be a Public Hearing to discuss the Incentive Housing plan. The second issue is the rate that the Town is aging and this is an issue within the POCD. He highly recommends that the Town focus on the Senior Center and mentions the Main Street Grant that may be available for the Senior Center improvements and possibly other developments.

Agenda Item 18: Next Board of Selectman Meeting June 14, 2016

Agenda Item 19: Adjourn

Jay Linddy Motions to adjourn at 9:45 PM

Julia Haverl Seconded Seconded

Motion Passed/Unanimous

Minutes respectfully submitted by: Sandra Nichols

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site www.andoverct.org