

**Andover Library Board**  
**SPECIAL Meeting Minutes**  
**April 11, 2016**  
**(April 4, 2016 meeting postponed due to snow)**

Julie Victoria called the meeting to order at 7:00 PM.

**Present:** Julie Victoria, Linda Fish, Cathy Desrosiers (for part of the time), Dianne Grenier (for part of the time), Amy Orloski, Librarian and Gretchen Stein, Friends President.

**Absent:** Mimi Boxwell

**Additions to the Agenda:** Not allowed, Special Meeting.

**Secretary's Minutes:** The Board reviewed the March minutes. Motion will be made in May.

**Treasurer's Report:** The expenditures for March were reviewed. The Library shouldn't include insurance and MERF in the next draft budget, the Town will calculate and add it. Motion will be made in May.

**Librarian's Report:** The circulation numbers for March were reviewed. Motion will be made in May.

**Unfinished Business:**

- A. Downstairs Friends refurb: LeeAnne is going to buy a black backdrop. Janice and Charlie will hang the screen.
- B. Electrical Panel: Santor Electrical Contractors, LLC finally completed the work. They were supposed to start on 1/14 but didn't actually start until 3/11/16 and they took \$200 off the bill. Inspector will review the work on 4/12/16.
- C. Front Door glass: The glass panels rattled, Bill Desrosiers added caulking.
- D. Plumbing: MyTech plumbing installed a new ADA compliant toilet, fixed the leak and added venting.

**New Business:**

- A. Programming Space and Programs: The brown bookshelf designating the young adult area needs to be moved as it cuts off space for programs. Rolling shelves may be the alternative and the Friends will be asked for assistance. Programs: Marina Forbes, nesting dolls 4/22/16, They called her Reckless, Janet Barrett, author talk, 5/4/16, Women of the Civil War, Bev York, talk had 23 people, funeral customs, Snakes of CT 5/25/16.
- B. Andover FoL: 82 members as of 3/14/16, Auction discussion, Amy will look at Concert dates.

**Public Comment:** Julie attended a USDA seminar on 3/10/16 about available grants for public buildings. Only \$160,000 is available for 169 towns and the paperwork is tremendous.

Lizzie Lathrop Sprague will/funds – Dianne will make a motion in May.

Willimantic Service Center to close 6/30/16. Children's books will not be available and all the large print books will be going to the Library for the Blind.

Connecticut Education Network (CEN) upgrade: State Library wants to upgrade the Library internet and is looking for the Library to sign a letter of agreement.

Meeting ended at 8:52.

Respectfully submitted:



Julie Victoria, Secretary