

Andover Board of Finance
Regular Monthly Meeting Minutes
Wednesday, April 27, 2016
Community Room, Town Hall Office Building
17 School Road

BOF Members: Present:

Dan Warren, Board Chair, Linda Fish, Georgette Conrad, Adrian Mandeville, Eric Shevchenko

Absent: Nathaniel Houle, Jeff Murray

Town Officials Present: Robert Burbank, First Selectman

Staff Present:

Sandra Nichols, Board Clerk

Other Attendees: Joe Cooper

Agenda Item 1: Call to Order: Dan Warren, Board Chair, called the meeting to order at 7:03 PM

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Public Comment:

None

Agenda Item 4: Additions/Deletions to agenda:

None

Agenda Item 5: Approval of Minutes of January 27, 2016, February 24, 2016, March 7, 2016, March 21, 2016, March 30, 2016, April 6, 2016, April 13, 2016

Georgette Conrad Motions to approve the January 27, 2016 Minutes

Eric Shevchenko Seconded

Motion Passed/Unanimous

Georgette Conrad Motions to approve the February 24, 2016 Minutes

Adrian Mandeville Seconded

Correction to top of page 3, change SOT to SOTS

Motion Passed/Unanimous

Adrian Mandeville Motions to approve the March 7, 2016, April 6, 2016 and April 13, 2016 Minutes as presented.

Eric Shevchenko Seconded

Motion Passed/Unanimous

Georgette Conrad Motions to approve the March 21, 2016 Minutes with two changes; the correction of the spelling of LOCIP to LoCIP and delete a duplicate "and" first line in Item 5.

Eric Shevchenko Seconded

Motion Passed/Unanimous

Dan Warren Motions to approve the March 30, 2016 Minutes

Georgette Conrad Seconded

Change Eric Shevchenko comment on page 2 to read: that the fuel oil line was over expended

Motion Passed/Unanimous

Agenda Item 6: Selectman's Report:

Robert Burbank does not have a report tonight

Item 6a. PW Loader

Adrian Mandeville discusses his findings on the loaders what he has researched for the Board to absorb. He also discusses what is currently being used and explains that they need rollover protection system for safety/liability issues.

Discussion among the Board Members and the First Selectman on the Loader its functions/uses and the cost to fix or replace it existing equipment. Also a discussion on the management of the Public Works Dept. regarding the equipment and job sites that require the equipment.

Adrian Mandeville asks the First Selectman how many projects the Town has this summer that are scheduled.

Robert Burbank replies that there is some asphalt work to be done and some basins, still waiting for engineering approval.

Tabled to the another meeting

Agenda Item 7: 2016-2016 Budget:

Dan Warren mentions one change regarding the school roof project they have included \$300K in appropriations and \$200K in the State Grant. It was brought to his attention that the exact number is \$308,025.00. He does not know where that number comes from the

Superintendent who was presenting the meeting Minutes and Motions to the Town Clerk is where he received this information.

Discussion among the Board on this topic and the money that is being spent or not spent.

Eric Shevchenko asks about the \$240K is it marked for open space?

Dan Warren replies that it is and he explains that it is an appropriation of \$240K to acquire property in accordance with open space statutes. It is not specific for any specific expenditure or acquisition it is for any opportunity that may arise.

Brief discussion on open space funds and how they can be spent among the Board Members

Adrian Mandeville has questions on the Budget Presented.

Dan Warren explains the operating Budget and the reasons that it is how it is in detail.

Discussion among the Board Members and the First Selectman on the Budget

Georgette Conrad Motions to approve the Budget at \$8,272,150.21.

Adrian Mandeville Seconded

Motion Passed/Unanimous

Discussion on what the people want to see on the Budget and make it so they can understand it.

Georgette Conrad recommends that The Chairman use a one page document that highlights the changes.

Adrian Mandeville believes that the changes that were made that are not within this Boards control be highlighted.

Agenda Item 8: Old Business

None

Agenda Item 9: Liaison Reports:

Linda Fish reports on AHM:

- They are still in the Black
- Made \$3,000 more this year then last year in the telethon
- Sound panels on ceiling made for better
- Will be hiring a substance abuse counselor at the High School. This will pay for itself.

Library Report:

- Auction on Friday, April 29, 2016 at 6PM
- They are pleased not to have Insurance included in the Budget
- There is a new toilet and the leaking water heater was fixed and the plumber was paid using the maintenance budget and over \$600 left from the Hartford Foundation Grant
- Budget is OK

Liaison Report complete. Brief informational comment from the Chairman.

Dan Warren forwarded an e-mail that there was a desire on the part of the Chairman of the Board of Finance and the First Selectman from Hebron and Marlborough to submit a letter to the Rivereast, a general letter saying that the Municipal Budgets are down this year and the Towns will be forced to cut back and then they made a statement about the RHAM Budget. Dan Warren also made some recommendations on the letter.

Discussion on this topic among the Board and the First Selectman

Eric Shevchenko mentions what he read in the Rivereast about the reduction of students and staff in the district. Would like to see the number of staff/student as a ratio for the future projections.

Brief discussion on this among the Board Members.

Agenda Item 10: Public Comment:

None

Agenda Item 11: Adjournment:

Adrian Mandeville Motions to adjourn at 8:12PM

Dan Warren Seconded

Motion Passed/Unanimous

Next Meeting is scheduled for Thursday May 5, 2016 at 7PM.

Respectfully Submitted,
Sandra Nichols, Board Clerk
May 3, 2016