

Andover Board of Selectmen

March 10, 2016 2:00 PM

Treasurers Office, 17 School Rd, Andover, CT

Special Meeting/Budget Workshop Minutes

Agenda Item 1: Call to Order

Robert Burbank, First Selectman calls the meeting to order at 2:05P M.

BOS Members: Present:

Jeff Maguire, Vice First Selectman

Jay Linddy

Other Attendees: Cathy Palazzi, Registrar

Agenda Item 2: 2016-2017 Budget

a. Cathy Palazzi, Registrar, spoke on behalf of the senior citizens, senior transportation and the registrar of voters.

Bob Burbank begins with transportation which is a requested increase in the budget from \$9,000-\$12,000 for the drivers.

Jeff Maguire asks Ms. Palazzi if she has logs for the drivers that she can provide at the next BOS Meeting.

Cathy Palazzi replies that she does have that and will provide it at the next meeting.

Conversation among the members and Ms. Palazzi regarding the time sheets and who signs off on them. At this time George, a driver, signs off on them.

Jeff Maguire states that the time sheets are to be moved into Bob Burbank's office for sign off.

Discussion on the 50/50 grant. Jeff Maguire inquires if the Town is getting the money for the Grant. Ms. Palazzi responds that she will follow up on the checks that are due.

Bob Burbank discusses the proposed wage increases for the personnel for the registrar which is an overall increase of 32%.

Jeff Maguire proposes one rate for all employees (with an increase).

Cathy Palazzi responds that is not an option since the personnel have different responsibilities.

Jeff Maguire proposes two rates \$15.00 and \$10.50

Cathy Palazzi responds that is not enough for the registrar as they do more work. She requests \$16.00/hour.

Jay Linddy Motions that the Town pays the following: Registrar \$16.00/hr, Asst. Registrar, Deputy, Monitor and Checker \$15.00/hr and the poll workers \$10.50/hr.

Jeff Maguire Seconded
Motion Passed/Unanimous

Jay Linddy Motions that the BOS get a legal opinion from the Town Attorney in regards to the interpretation of the charter/guidelines to determine which Board, BOF or BOS has the oversight/final decision on salaries.

Jeff Maguire Seconded
Motion Passed/Unanimous

b. Election, Budget line Item (121-335):

Jeff Maguire Motions to change the salary to \$20,770.00 in the Budget
Jay Linddy Seconded
Motion Passed/Unanimous

c. Andover Senior Transportation/Dial a Ride, Budget line Item (0143):

Jay Linddy Motions to approve \$20,500.00 in the budget for Transportation (0143)
Jeff Maguire Seconded
Motion Passed/Unanimous

d. Senior Citizens, Budget line Item (0145):

Jeff Maguire Motions to set budget line item 0145 at \$9,266.08
Jay Linddy Seconded
Motion Passed/Unanimous

e. Insurance, Budget line Item (0137):

Jay Linddy Motions to decrease/change line item 0137 to \$113,000.00
Jeff Maguire Seconded
Motion Passed/Unanimous

f. Medical Cost, Budget line Item (0141):

Jay Linddy Motions to increase/change line item 0141 to \$337,500.00
Jeff Maguire Seconded
Motion Passed/Unanimous

g. Tax Collector, Budget line Item (0111):

Jay Linddy Motions to approve the increase from \$53,759.56 to \$55,027.30 (approx. \$1,400.00).
Jeff Maguire Seconded
Motion Passed/Unanimous

h. Historical Society, Budget line Item (0153):

No Change

Jay Linddy Motions to approve line item 0153

Jeff Maguire Seconded

Motion Passed/Unanimous

i. Town Ethics Commission:

Tabled

Robert Burbank to provide information on the Health Director.

j. Visiting Nurse, Budget line item (0203):

Jeff Maguire Motions to approve \$1,250 for Budget line item 0203 (note no Contract)

Jay Linddy Seconded

Motion Passed\ Unanimous

k. Mental Health, Budget line Item (0205) :

Jeff Maguire Motions to set line item 0205 at \$231.00

Jay Linddy Seconded

Motion Passed/Unanimous

l. AHM, Budget line Item (0207):

Tabled

m. Public Works, Budget line Item (0301):

Tabled

n. Sand and Snow, Budget line Item (0303):

Tabled; Jay Linddy to research.

o. Street Lighting, Budget line Item (0305):

Jay Linddy Motions to set budget line item 0305 at \$7,500.00

Jeff Maguire Seconded

Motion Passed/Unanimous

p. Engineer/Consultant, Budget line Item (0311):

Jay Linddy Motions to keep budget line item 0311 the same (\$2,500.00)

Jeff Maguire Seconded

Motion Passed/ Unanimous

q. Ground Care/Mowing, Budget line Item (0313):

Tabled

r. Fire Department, Budget line Item (01015)

Tabled

s. Resident State Trooper:

Tabled

Meeting was closed at Fire Marshall budget line item.

Agenda Item 3: Adjourn

Jay Linddy motions to adjourn at 4:25 PM

Jeff Maguire Seconded

Motion Passed/ Unanimous

Minutes respectfully submitted by: Sandra Nichols, submitted on 03/14/2016

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

www.andoverct.org