

**Andover Board of Finance  
Regular Monthly Meeting Minutes  
Monday, March 7, 201  
7:PM-Old Fire House  
15 Center Street**

**BOF Members: Present:**

Dan Warren, Board Chair, Linda Fish, Georgette Conrad, Adrian Mandeville,  
Jeff Murray, Eric Shevchenko, CIP Representative

**Absent:** Nathaniel Houle

**Town Officials Present:** None

**Staff Present:**

Sandra Nichols, Board Clerk

**Other Attendees:** Eric Anderson, Planing and Zoning Commission, Chairman  
Curt Dowling, Fire Commission Member

**Agenda Item 1: Call to Order:** Dan Warren, Board Chair, called the meeting to  
order at 7:06PM

**Agenda Item 2: Pledge of Allegiance**

*Dan Warrren, Board Chair explains to all present that due to the fact that the  
Agenda was not  
submitted/received within the 24 hour time frame that there can be no motions/  
actions taken  
in this meeting.*

**Agenda Item 3: Public Comment:**

**Curt Dowling** inquires if the BOF is going forward with the repair of the Seniors van?  
He states that this is a bad idea in his mind and would not want a relative of his  
riding in that van. He believes it should be replaced.

**Georgette Conrad** informs Mr. Dowling that the van is being worked on already and  
that they are replacing the frame on the van. It should be complete soon.

**Curt Dowling** mentions the Center Street Property and the need for a pre-plan  
purchase for it. The fire department needs this property and they are concerned  
about it because if there is a fire on this property there are many other structures in  
jeopardy. They, the fire department support the purchase of this property.

**Agenda Item 4: Additions/Deletions to agenda:** None.

## Agenda Item 5: Budget Presentations:

### 5.a Board of Assessment Appeals

Dan Warrren states that there is only a minor increase in the budget and this is mainly to add a clerk.

### 5.b Planning and Zoning Commission

Eric Anderson presents a memo to the Board dated February 23, 2016 that outlines the

2016-2017 Budget request from the Planning and Zoning Commission. (attachment #1)

He states that the budget is basically the same except for the legal budget item and the

P&Z Secretary budget line item. He believes that the legal budget will go over due to the

Sammartino Cistern lawsuit that came out of the P&Z Budget last year and even though

the Town won the lawsuit they are almost sure that there will be an appeal that

require legal fees to be paid. The mapping budget is still the same and at this time

unless there is a special request. Mr. Anderson does not see an increase. In regards to

the POCD (Plan of Conservation and Development) that is a requirement that the

town implement, the Commission is requesting professional guidance, a planner part

time to assist in the progress.

Adrian Mandeville asks Mr. Anderson if the Commission is looking to change all the

Regulations?

Eric Anderson replies that they are not only a few at this time

Adrian Mandeville would like to know which ones?

Eric Anderson states that it primarily involves the Zoning Regulations in the Route 6

corridor plan, changing from R40 to R80 (approx. 30% less houses).

Adrian Mabendeville inquires what this change would do?

Eric Anderson states that it would mainly allow for subdivisions and for a road or a

cul de sac to be put in. By doing this it would allow less lots and more land would

remain open space.

**Eric Anderson and Adrian Mandeville** discuss the Route 6 Corridor plan, what has occurred and what intent the Commission has for it. They also discuss the Sammartino Lawsuit and the cistern requirements that are a requirement imposed by the Town.

**Dan Warren** in regards to the Planner request, states that this is a moderate request

And asks M. Anderson if the Commission wants to chip away at implementing the

POCD or do they want to do more then what is requested.

**Eric Anderson** believes that this is what the Commission is capable of with in a year.

(volunteers are needed) They also need the guidance from the planner.

*Discussion among the Board Members about the POCD in Andover and in surrounding Towns.*

**Dan Warren** mentions high profile properties that can be used for open space and how

they historically fail at referendum.

**Eric Anderson** states that it would sense to him that the BOF allocate monies into the

Open Space Fund every year since it takes a long time to replenish. There are a lot of

properties in the Town that it would be a shame if they were developed.

**Adrian Mandeville** asks the Chairman what they look for in properties.

**Eric Anderson** replies:

- Could the Town use the property for recreational activities.
- Would it help maintain the water quality in the Hop River or possibly in Andover Lake.
- The Post Farm Reserve would it help preserve it. (approx. 250 acres)

**Eric Shevchenko** is in agreement with the Commission in regards to moving at the pace

requested to implement the POCD since it would take too many volunteers.

*Discussion between Eric Anderson and the Board regarding the aging population in*

*Andover and how the Commission is proposing incentive housing in the POCD (not low*

*income housing) to attach a younger population.*

5c. No Discussion

5d. No Discussion

**Agenda Item 6: Old Business:**

**6a. Elections and ROV Moderator Budget Line Item**

Quick discussion and handout for review (attachment #2)

**6b. Fire Commission Insurance Budget Line Item**

**Curt Dowling** hands out two documents for discussion (attachments #3 and #4)  
He proceeds to go through the insurance coverage from two programs , CIMA  
and

ESIP for the Fire Department (attachment #3) line item by line item for  
discussion.

**Dan Warren** States that he received updated information from CIRMA late that  
afternoon and it is available.

*Discussion between the Board Members, Curt Dowling and Wally Barton  
(fire Commission, arrived during the discussion) about the fire department  
Insurance. This included attachment #4.*

**Agenda Item 7: Public Comment:**

None

**Agenda Item 8: Adjournment:**

The Board of Finance Adjourns at 8:41PM

Respectfully Submitted,  
Sandra Nichols, Board Clerk  
March 9, 2016