

# **Andover Board of Selectmen**

**March 16, 2016 4:00 PM**

First Selectman's Office, 17 School Rd, Andover, CT

## **Special Meeting/Budget Workshop** **Minutes**

### **Agenda Item 1: Call to Order**

Robert Burbank, First Selectman calls the meeting to order at 5:06P M.

#### **BOS Members: Present:**

Jeff Maguire, Vice First Selectman

Jay Linddy

Julia Haverl

**Other Attendees:** None

### **Agenda Item 2: Grant Resolution , Senior Transportation**

**Julia Haverl motions** that the Board authorize The First Selectman to sign the Grant Resolution.

**Jeff Maguire Seconded**

**Motion Passed/Unanimous**

(filed with the Town Clerk)

### **Agenda Item 3: DMV Direct and Accurint contracts for the tax collector**

**Julia Haverl Motions** that the Board authorize The First Selectman to sign the DMV Direct and Accurint contracts for the tax collector. (attachment #1)

**Jeff Maguire Seconded**

**Motion Passed/Unanimous**

### **Agenda Item 4: Advertising for Treasurer**

**Jay Linddy Motions** that an ad be put in the newspaper for a part time Treasurer.

**Jeff Maguire Seconded**

**Motion Passed/ Unanimous**

**Julia Haverl Motions** that the entire board be invited to be part of the interview process.

**Jay Linddy Seconded**

**Bob Burbank** states that peers from other Towns should be invited as well as Jeff Maguire.

**Motion Passed/Unanimous**

**Jay Linddy Motions** that the First Selectman send a copy of the e-mail sent from Attorney O'Brien regarding salaries to the BOF on letter head. (attachment #2)

**Julia Haverl Seconded**

**Motion Passed/Unanimous**

**Jay Linddy Motions** that the First Selectman send a copy of the e-mail sent from Attorney O'Brien regarding the Resident State Trooper to the BOF (attachment #3)

**Julia Haverl Seconded**

**Motion Passed/Unanimous**

**Jay Linddy Motions** to invite the CIP Committee to a Special Meeting with the BOS.

**Julia Haverl Seconded**

**Jeff Maguire** to coordinate the date in March (23<sup>rd</sup> or 24<sup>th</sup>) and advise the Board

**Motion Passed/Unanimous**

**a. Fire Marshall: Budget line Item (0405)**

No Information

**b. Public Welfare: Budget Line Item (0501)**

No change to budget

Board recommends putting Veterans affairs assistant into the social worker job description.

Bob Burbank recommends a 2% salary increase.

**Julia Motions** to approve the budge line0501 at no change.

**Jay Linddy Seconded**

**Motion Passed/Unanimous**

**c. Memorial Day Comm.: Budget line Item (0601):**

No Change

**Jay Linddy Motions** to approve no change in the budget line (0601)

**Jeff Maguire Seconded**

**Motion Passed/Unanimous**

**d. Recreation Commission: Budget line Item (0603):**

No information; Tabled

**e. Transfer Station: Budget line Item (0701):**

**Jay Linddy** explains budget line items that have changed:

**Wages- Budget line Item 0701-100** increase by \$121.61.00 for a total of \$25,330.76.

**Maintenance-Budget line Item 0701-438** reduce by \$400.00

**Tipping Fees-Budget line Item 0701-998** reduce by \$1,000.00

**Jeff Maguire Motions** to approve budget line item 0701/Transfer Station total of \$153,630.76.

**Julia Haverl Seconded**

**Motion Passed 3/0/1 Jay Linddy abstained**

**f. Recycling: Budget line Item (0703):**

**Jay Linddy** explains budget line items that have changed:

**Hazardous Waste-Budget line Item 0703-432** reduce by \$200.00

**Antifreeze pickup-Budget line Item 0703-484** reduce by \$300.00

**Jeff Maguire Motions** to approve the Recycling Budget line (0703) at a total of \$17,00.00.

**Julia Haverl Seconded**

**Motion Passed/ 3/0/1 Jay Linddy abstained**

**g. Econ Development Comm.: Budget line Item 0801**

**Julia Haverl Motions** to approve line item 801 with no change.

**Jay Linddy Seconded**

**Motion Passed/Unanimous**

**h. P&Z Commission: Budget line Item (0803):**

No Action budget already presented to the BOF by the Commission Chair

**i. Fire Department: Budget Line Item (0401)**

No action taken

**j. Zoning Board of Appeals: Budget line item (0805):**

**Julia Haverl Motions** to approve line item 0805 with no change

**Jay Linddy Seconded**

**Motion Passed/Unanimous**

**j. Building Department: Budget line Item (0807):**

**Jay Linddy Motions** to increase line item 0807-120 by \$892.42 for a total of \$30,705.00.

**Julia Haverl Seconded**

**Motion Passed/ 3/1/0 Jeff Maguire opposed** (not enough information, would like see an employee written evaluation)

**Julia Haverl Motions** to approve budget line (0807) at a total of \$47,326.90.

**Jay Linddy Seconded**

**Motion Passed 3/0/1 Jeff Maguire opposed**

**k. Wetlands: Budget line Item (0809):**

**Jay Linddy Motions** to approve line item 0809 with no change. (no information presented)

**Jeff Maguire Seconded**  
**Motion Passed/Unanimous**

**l. Conservation Commission: Budget Line Item (0815):**  
Already approved

**m. Zoning Agent: Budget Line Item (0817):**

**Jay Linddy Motions** to approve with no change.

**Julia Haverl Seconded**  
**Motion Passed/Unanimous**

**n. CROG, CCM, COST: Budget line Item (0819):**

**Jay Linddy Motions** to approve the same budget line item (0819).

**Julia Haverl Seconded**  
**Motion Passed/Unanimous**

**o. Education: Budget Line Item (0901):**  
No Action

**p. Library: Budget Line Item (1001):**  
Approved already

**q. Capital Expenditures: Budget Line item(1101):**  
Tabled until after meeting with CIP

**r. Debt Retirement: Budget Line Item (1201):**

**Jeff Maguire Motions** to approve with no change

**Julia Haverl Seconded**  
**Motion Passed/Unanimous**

**s. Interest Expense: Budget Line Item (1203)**  
Tabled

**t. Fund Transfers: Budget Line Item (1305):**  
To be discussed with the BOF at the March 21, 2016 meeting.

**Jeff Maguire Motions** to reopen the Public Works Budget Line Item 0301.

**Julia Haverl Seconded**  
**Motion Passed/Unanimous**

**Jay Linddy Motions** to add \$35,000.00 to Budget line item 0301-100 (to hire a part time supervisor). The budget total would be \$289,787.35 for Budget line 0301.

**Julia Haverl Seconded**  
**Motion Passed/Unanimous**

**Agenda Item 3: Adjourn**

**Jeff Maguiare Motions** to adjourn at 6:10 PM

**Jay Lindy Seconded**

**Motion Passed/ Unanimous**

Minutes respectfully submitted by: Sandra Nichols, submitted on 03/21/2016

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

[www.andoverct.org](http://www.andoverct.org)