

Andover CIP Committee

Special Meeting Minutes

Monday, February 8, 2016

Old Fire House, 15 Center Street, Andover, CT 06232

CIP Members: Present: Dan Warren, Gerry Wright, Fred Oliver, Eric Shevchenko, Cathleen Desrosiers, Wendy Kopp

Town Officials Present: None

Staff Present: None

Other Attendees: None

Agenda Item 1: Call to Order: Dan Warren, called the meeting to order at 7:40 pm

Agenda Item 2: Discussion of FY17 Recommendations

Discussion of senior van repairs vs. new purchase. Van has been pulled from the road and an estimate \$4,500 worth of welding repairs are required to restore it to fit for duty condition. Eric Shevchenko moves to recommend appropriating in the FY17 budget \$20,000 from the unassigned general fund balance for either providing matching funds for a CT state grant of up to \$40,000, if awarded, for a new van. If the grant is not awarded the \$20,000 shall be used for repairing the current bus. Fred Oliver seconds, approved unanimously.

Discussion of library window repair/protection project. Shannon Loudon moves to recommend appropriating in the FY17 budget \$25,000 from the Local Capital Improvement Program (LOCIP) funds for providing matching funds for a private donation of \$25,000 for the restoration of the windows and installation of storm windows. Gerry Wright seconds, approved unanimously.

Discussion of wheel loader acquisition for Public Works. Gerry Wright moves to recommend the Public Works Department and/or the Board of Selectmen investigate "lease-to-buy" options for the wheel loader with included maintenance plans in lieu of outright purchase. Fred Oliver seconds, approved unanimously.

Discussion of fuel oil tank replacement, apparatus bay ventilation, and floor sealing for Fire Commission. Gerry Wright moves to recommend appropriating in the FY17 budget \$50,000 for the installation of the apparatus bay ventilation system. Fred Oliver seconds, approved unanimously. Wendy Kopp moves to recommend appropriating in the FY17 budget \$30,000 for the floor sealing of the apparatus bay. Gerry Wright seconds, approved unanimously.

Discussion of historic road improvement spending/planning. Dan Warren moves to recommend no further nonemergency capital road improvements be performed until a comprehensive road improvement and maintenance plan be developed and approved by the Board of Selectmen. Eric Shevchenko seconds, approved unanimously.

Agenda Item 3: Capital Improvement Plan: Dan Warren distributes a draft 10-year capital investment plan and seeks input. Discussion of town engagement event on Memorial Day. Dan Warren moves to form a Trails Subcommittee whose membership will not be limited to CIP Committee members to function in an advisory capacity to the CIP Committee. Shannon Loudon seconds, approved unanimously. Dan Warren moves to form a Building Subcommittee whose membership will not be limited to CIP Committee members to function in an advisory capacity to the CIP Committee. Wendy Kopp seconds, approved unanimously.

Agenda Item 4: Adjournment: Meeting adjourned by unanimous consent at 9:09.

Respectfully Submitted,
Daniel Warren, Committee Clerk
September 18, 2015