

**Andover Board of Selectmen**  
**Tuesday October 11, 2016 7:00 PM**  
Town Office Building (Community Room) 17 School Rd, Andover, CT  
**Regular Meeting Minutes**

**Agenda Item 1: Call to Order**

**Robert F. Burbank**, First Selectman, called the Regular meeting to order at 6:45PM

**BOS Members: Present:**

Robert F. Burbank, First Selectman, Jeff Maguire, Vice First Selectman. Julia Haverl, Jay Linddy, Cathy Desrosiers

**BOS Members: Absent:** None

**Other Attendees: Attachment #1**

**Agenda Item 2: Public Speak :**

**Cathy Palazzi** inaudible first comments. She then talks about the election and request for the heavy furniture to be moved.

**Wally Barton** inaudible

**Cathy Palazzi** would like Item 8 to be moved up the Agenda

**Agenda Item 3: Add or Delete Items**

**Jay Linddy** discusses what he would like added to the agenda

**Julia Haverl Motions** to move Item 8 Payment of Classes under Item 5a, add under Item 5b Ethics Committee and under Item 5c Fracking Petition.

**Jeff Maguire Seconded**

**Motion Passed/Unanimous 5/0/0**

**Jeff Maguire Motions** to add the Easement Agreement under Item 5d, Bear Swamp Road tax under 5e, Insurance Consortium under 5f, Charter Revision under 5g and Public Works under Item 5h.

**Jay Linddy Seconded**

**Motion Passed/Unanimous 5/0/0**

**Public Speak: reopened** to allow Mr. Kitchin to speak about fracking and the vote that was taken at the Town Meeting that he takes issue with. He also would like to know about the cost of the soccer field and why the town feels that a professional soccer field that no baseball/ softball can be played on?

#### **Agenda Item 4: Fire Department Monthly Report:**

No Discussion

#### **Agenda Item 5: Times Farm Bridge:**

*No Discussion*

**Jeff Maguire** states that he would like to make sure that all the paperwork is done properly. He also talks about the process and the cost.

#### **Agenda Item 5a: Payment for Classes:**

**Robert Burbank** talks about how the Town pre-pays the registration for classes and then the person who was supposed to attend does not go or notify the Town that they can not attend and there is no refund to the Town.

**Julia Haverl** believes that there should be a procedure in writing and they need to find a way to handle this situation. Should be in the Annual Report.

**Cathy Desrosiers** suggests that the interested party pay for it themselves first and then after attending they are reimbursed.

#### ***Discussion among the Board Members on this topic***

**Julia Haverl** Would like Robert Burbank to come up with a recommendation on how to resolve this by the next Meeting.

#### **Agenda Item 5b: Ethics Committee:**

**Jay Linddy** informs the Board that he spoke with the Town Attorney, he hands a packet to the Board Members (attachment #2) and states that we do not need an Ethics Committee. He then explains why (information in packet). Jay also reminds the Board that there will be an evacuation drill at the Elementary School tomorrow (10/12/2016) at 10:15AM.

#### **Agenda Item 5c: Fracking Petition:**

**Jay Linddy** talks about the meeting that was held on this topic and the vote that was done. He believes that the Town has to get a legal opinion prior to signing anything and suggests that they use CCM who has Attorneys. Jay also mentions the need for upgrade for the PA system. He also voices his unfavorable opinion of the meeting.

**Julia Haverl** has a proposal that she received from John Corl, however has not submitted yet since it needs to be in the budget.

**Jay Linddy** mentions the amount of people, over 150, and thinks they need the Fire Marshals opinion of the safety of the room.

#### **Agenda Item 5d: Easement Agreement:**

**Julia Haverl** speaks about the bond and reads aloud the conversation she had with the Bond Agent (attachment #3).

**Julia Haverl Motions** that the Board authorize Bob to sign the building permit by the end of one more working day(Wednesday Oct. 12,2016) to enable the applicants to proceed with out delay.

**Cathy Desrosiers Seconded**

*Discussion among the Board Members on the Bond issue,who job it is to get this issue completed and Julia's Motion. Julia changes her motions.*

**Julia Haverl Motions** that the Board authorize Bob to have the appropriate Town Official to sign the building permit once Bob receives approval from the Town Attorney and the \$500.00 owed by the end of one more working day to enable the applicants to proceed with out delay.

**Cathy Desrosiers Seconded**

**Motion Passed/ 4/1/0 Jeff Maguire Opposed**

#### **Agenda Item 5e: Bear Swamp Road:**

**Jay Linddy** states for the record that he has been requesting the Assessor to be present several times at these meetings and he is he not in attendance.

**Robert Burbank** states that he had a family situation and could not attend.

**Cathy Desrosiers** states that she spoke to the Assessor and that the BOS can not by law resolve this.

*Discussion on the taxes that Mrs. Mike believes that she is due a refund on. Mrs Mike has provided the Board with a packet (attachment #4) that she believes proves that she is owed the refund. She makes her case to the Board Members. The Board Members state that they can not do anything and give her advise on how to proceed (hire and attorney and go through the assessment Board of Appeals).*

*Note: some of Mrs.Mike's comments are inaudible*

#### **Agenda Item 5f: Insurance Consortium:**

**Robert Burbank** informs the Board that no decision has been made.

*Discussion on the procedure when signing this contract, the contract that was signed and what the Charter states. The Board would like to review any contract after the Town Attorney has approved.*

#### **Agenda Item 5g: Charter Revision:**

**Jeff Maguire** states that there will be a Special Meeting on October 18, 2016 at 7PM. Will be held at the School.

#### **Agenda Item 5h: Public Works:**

**Bob Burbank** states that the Attorney reviewed the job description with the comments from the Union that was originally prepared by Adrian Mandeville.

*Discussion on the job description reviewed by the Attorney and why it was necessary for an Attorney to provide this (Union rules). (Could have to go to a grievance hearing if they don't agree on it).*

**Jay Linddy** Motions that all the Board Member get a copy of the job description for their review.

**Jeff Maguire** Seconded

*Further discussion on the job description and how it was handled.*

**Motion Passed/Unanimous 5/0/0**

**Agenda Item 6: Road Survey:**

**Jay Linddy** Motions to table this Item to the November Meeting

**Cathy Desrosiers** Seconded

**Motion Passed/Unanimous 5/0/0**

**Agenda Item 7: Community Consulting:**

*Brief discussion on the Contract that was terminated and what the plan is to proceed in the future.*

**Agenda Item 8: Payment for Classes:**

*Moved to Item 5a*

**Agenda Item 9: Long Hill Road Recreation Field Update:**

**Jeff Maguire** speaks on the progress of the fields and the costs.

*Discussion on the fields in which Jeff Maguire gives the Board an itemized breakdown of the costs and the funding received. He also addresses the question of a baseball field and other sports and where they can be played and what the plans are.*

**Agenda Item 10: Property Tax Sale:**

**Jay Linddy** hands out a packet that consists of all the properties listed for tax sale in the Town including letters from an Attorney. He goes through the information with the Board.

*Discussion on the properties listed*

**Agenda Item 11: Set Meeting Dates for 2017:**

**Julia Haverl** proposes to change the day of the week of the meeting.

*Discussion on the Meeting day of the week and what week. The Board needs to get more information prior to setting schedule for 2017. Tabled*

**Jay Lindy Motions** to table this Item until the next Regular Meeting

**Jeff Maguire Seconded**

**Motion Passed/Unanimous 5/0/0**

#### **Agenda Item 12: Approval of Board of Selectmen Minutes**

##### **a. 9/22/1/2016 Special Meeting**

**Jay Lindy Motions** to approve the 9/22/2016 minutes as presented

**Julia Haverl Seconded**

**Motion Passed/ 4/0/1 Cathy Desrosiers abstained**

##### **b. 9/13/2016 Regular Meeting**

**Jeff Maguire Motions** to approve the 9/13/2016 minutes as presented

**Julia Haverl Seconded**

**Motion Passed/ 4/0/1 Cathy Desrosiers abstained**

#### **Agenda Item 13: Treasure's Monthly Report**

**a) Bank Account Summary**

**b) Reconciliation Summary**

**c) Reconciliation Detail**

**d) Town Budget Summary**

**Jeff Maguire** discusses the reports with the Board

**Jay Lindy Motions** to receive and approve all the reports presented.

**Robert Burbank Seconded**

**Motion Passed/Unanimous 5/0/0**

#### **Agenda Item 14: Tax Refunds:**

Surdam, Scott	\$56.84
Surdam, Scott	\$54.37
Weiss, Judith	\$5.32
Michael's Produce	\$8.32

**Julia Haverl Motions** that we accept the tax refunds as recommended by the Tax Collector for a total of \$124.85

**Jay Linddy Seconded**

**Motion Passed/Unanimous 5/0/0**

**Agenda Item 15: Tax Collectors Monthly Report**

**a. Tax Collector Summary**

**Jeff Maguire Motions** to approve the Tax Collector Summary as presented

**Julia Haverl Seconded**

**Motion Passed/ Unanimous 5/0/0**

**Agenda Item 16: Public Speak**

**Mr. Kutchin** talks about the fracking and would like a special Town Meeting on this topic. Robert Burbank states he will take that into consideration.

**Josh Clark** talks about the easement and the paperwork involved.

**Jay Linddy Motions** to go into Executive Session at 8:57PM

**Cathy Desrosiers Seconded**

**Motion Passed/ Unanimous 5/0/0**

**Agenda Item 17: Executive Session-Personnel Matter:**

**Agenda Item 18: Next Board of Selectman Meeting November 8, 2016**

**Agenda Item 19: Adjourn**

**Julia Haverl Motions** to adjourn at 9:10 PM

**Jay Linddy Seconded**

**Motion Passed/Unanimous 5/0/0**

Minutes respectfully submitted by: Sandra Nichols

All attachments are filed with the official copy of the minutes in the office of the Town Clerk. Unofficial copies of the minutes are posted on the Town of Andover Web site

[www.andoverct.org](http://www.andoverct.org)