

Andover Memorial Day Committee  
March 28, 2017 Special Meeting  
Old Fire House 7:00 p.m.  
Minutes

Present: Karin Denley, Dennis Foran, Joan Foran, John McCall, Chairman, Lauren Person, Gerard Scagliola and Wayne Thorpe

Chairman John McCall called the meeting to order at 7:00 p.m.

Lauren Person and Gerard Scagliola were introduced and welcomed.

Karin Denley distributed the task sheets for the preparation and planning for the Memorial Day parade and services.

The Committee discussed the list and assigned members to complete the various tasks.

The meetings will be scheduled for March 28<sup>th</sup>, April 11<sup>th</sup>, April 25<sup>th</sup>, May 9<sup>th</sup> and May 23<sup>rd</sup>. Meetings will be held at the Old Fire House at 7:00 p.m. The meeting dates, times and location were approved by unanimous consent.

In reviewing last year's program, it was noted the Coast Guard is a member of the United States Armed Forces and as such, should be included in the notation "All Armed Force". The listing will be corrected in the future programs.

The Town has received the permit for the closing of Route 316 for the parade from the State of Connecticut Department of Transportation.

The Committee members voted to appoint Lauren Person and Gerard Scagliola to the Memorial Day Committee by unanimous consent.

The Committee voted by unanimous consent to request the Board of Selectman increase the Memorial Day Committee membership to seven (7) members.

The meeting adjourned at 8:17 p.m. by unanimous consent.

Respectfully submitted,

Joan Foran