

Andover Memorial Day Committee
Tuesday May 9, 2017 Special Meeting
Old Fire House, 7pm

Minutes

The meeting was convened approximately 7:10pm. Members present: John McCall (Chairman), Karin Denley, Dennis Foran, and Lauren Person.

Minutes of the April 11th and corrected minutes of the April 25th meetings were accepted by unanimous consent of members present.

Updated status and progress of assigned committee tasks were reported and discussed. Of the 34 assigned task items, numbers 1, 7, 9, 12, 21, 22, 26, 27, 28, 32, and 34 were confirmed substantially complete. Critical ones remaining included:

#1 - arranging for microphone, podium and chairs for the Center Cemetery observances;

#3 - AES students for Center Cemetery observances recitals;

#s4&5 - coordination with band leaders;

#6 - 2nd scout to bear and lay wreath;

#s13&14 - notice cards to veterans and how many will ride in parade;

#s16,17&18 - publicity, program creation and distribution;

#s19&20 - flowers, wreath, and corsages;

#s24&25 - parade cars;

#s29&33 - traffic control, routing, and parking coordination; and,

#30 - contacting and obtaining a bagpiper for observances.

The next and final meeting will be on Tuesday, May 23, 2017 at the Old Fire House at 7pm.

The meeting ended at approximately 7:50pm.

Respectfully submitted,



Dennis Foran