

Andover Memorial Day Committee
Tuesday May 23, 2017 Special Meeting
Old Fire House, 7pm

Minutes

The meeting was convened approximately 7pm. Members present: John McCall (Chairman), Karin Denley, Dennis Foran, Joan Foran, and Gerard Scagliola. Scott Person was also present representing and in behalf of Lauren Person.

Minutes of the May 9th meeting were accepted by unanimous consent of members present.

Updated status and progress of assigned committee tasks were reported and discussed. Of the 34 assigned task items, ongoing and final coordination and work during the remaining days before and during Memorial Day will focus mainly on:

#1 - obtaining the microphone, podium and chairs for the Center Cemetery observances;

#3 - verifying and obtaining correct spelling and pronunciation of program names ;

#s4&5 - final coordination with band leaders;

#s13&14 - coordination of rides for veterans and others;

#s16,17&18 - publicity, program creation and distribution;

#s19&20 - flowers, wreath, and corsages;

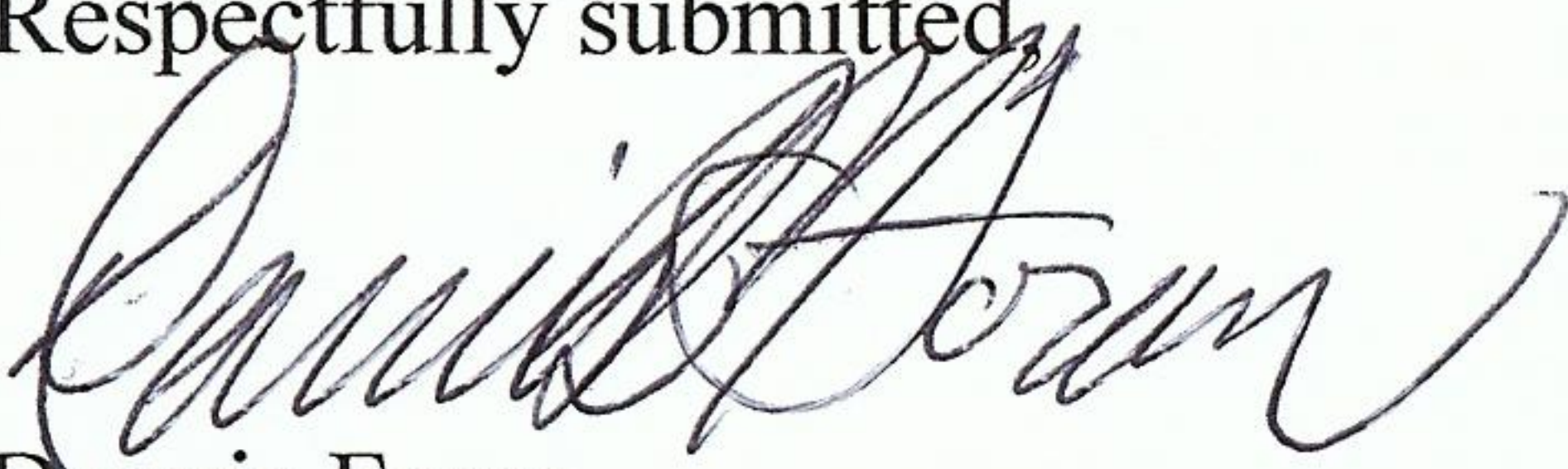
#s24&25 - parade cars;

#s29&33 - traffic control, routing.

Contingencies given the growing possibility of rain early on Memorial Day were also discussed.

The meeting ended at approximately 8pm.

Respectfully submitted,



Dennis Foran