

Andover Public Library Board of Directors Meeting Minutes
355 Route 6 P.O. Box 117 Andover, CT 06232
Monday April 1 2024 at 6:30 PM

Meeting called to order by Cathleen Desrosiers at 6:36 p.m. Monday, April 1, 2024, Andover Public Library Children's Room

Board Members in Attendance: Cathy Desrosiers, Linda Fish, Dianne Grenier (via Zoom), Lisa Kurtz, Sharon Shevchenko, Jeff Ballard (Alternate 1) and Amy Orlomoski (Librarian). Absent: Brad Kelle (Alternate 2)

Additions to the Agenda: 8b. Cathy Campen citation

Adoption of Agenda: Sharon Shevchenko motioned to accept, Seconded by Lisa Kurtz. Approved by all.

Meeting Minutes of March 4, 2024, 2024 were reviewed: Sharon Shevchenko motioned to accept, seconded by Linda Fish. Approved by all.

Librarian's Report: Amy reported that online borrowing has increased over last year at this time. The library put on eleven (11) programs in March. A highlight was "Adult Show and Tell." April is Passport to CT library month.

Financial Report: Amy reported that the two (2) Dime Oil bills are being reported now but one is from January 2024. Amazon is now providing invoices for purchases.

Motion to accept Financial and Librarian's Reports: Linda Fish motioned to accept, seconded by Sharon Shevchenko. Approved by all.

Old Business:

- a. Task List items:** Board members are consistently addressing items on the task list and making progress. The current task list was reviewed.
- 1. Burnap Tall Case Clock update - Jeff Ballard to ask Board of Selectmen for permission to have clock installed in the Town Hall Community Room. Jeff will also give town attorney Daniel Pellino's contact information for discussion of a contract.

2. Bathroom Remodeling- Dianne Grenier has two viable quotes and has reached out to get updates from both on estimates for this projects.
3. Outside Electrical Outlets- Cathy Desrosiers has contacted and awaiting response from Eric Anderson regarding this.
4. Outside Lights Plan - Possible low-level landscaping lighting, to remain on task list for discussion.
5. Outdoor Activity Sign - Cathy Desrosiers to obtain signage regulations from Jim Hallisey. Size of church sign was discussed as probably too large for library lawn. To be continued.
6. Line Item for Donations - Cathy Desrosiers to speak with new Town Treasurer about this.
7. Emergency Light Batteries - Amy asked Willie to check on this. Note: Willie has changed three (3) of the mural lights.
8. Custom Closets - Library staff/Board/AFOL need to do some cleanup at the library so that space can be assessed for installation of closets/shelving.
9. Policies File/Binder - Brad Kelle absent from tonight's meeting so we will discuss at our April meeting.
10. Frame for New Library Card Photos - Cathy Campen has created a final version of the frame which the Board is very pleased with.
11. Drip over Front Entrance - Amy to ask Willie Bell to look at this.
12. Chimney - Cathy Desrosiers has asked Eric Anderson about this repair and is waiting on Eric Anderson's response.
13. Septic - Cathy has scheduled Skips for 4//29/24 at a cost of \$440.00 (includes filter replacement)
14. Furnace Filters Amy to ask Willie Bell if this is something he can take on. (Check with Eric to see if this is within his job description)
15. Water Filters - To be Removed from Task List
16. Mural Cleaning - Dianne to ask Sara Walling about appropriate cleaning agent.

17. Additional Handicap Parking Space - Board to review.

b. 2024-25 Budget - Board Awaiting response from Town.

8. New Business

a. Updated photo of the library - Cathy Desrosiers to ask Scott Yeoman's to photograph the library this summer.

c. Sharon Shevchenko reported that Cathy Campen will be presented with a state citation upon her retirement. Reception/Presentation for Cathy will be held on May 22nd or May 29th at 2:00 p.m. Discussion to be continued at May meeting.

9. Upcoming Programs/Events/Ideas

-Sharon Shevchenko is researching a possible Psychic program and is awaiting response.

-Planning for summer programs is underway. 6/19 Dave Marchetti's Animals, 6/27 Bubblemania, both at 6:00 p.m. AES is sharing approximately \$1,000 in grant money for use toward summer program at the library.

- 4/6 Safe Solar Eclipse viewing box children's program by Friends Julie Victoria and Ellen Repay.

-4/16 2nd Cookbook Club Session

-4/18 Rock Painting with Karen Zito

-4/23 Bird Migration: Lights Out Project program sponsored by AFOL 6:30 p.m.

-Idea: Calligraphy

-Idea: Circus Fire 80th Anniversary

10. Comments from the Friends of the Library:

Julie Victoria's April report from AFOL:

May will be very busy for the Andover Friends of the Library. Their May meeting will be May 22 at 6:30.

Julie V and Ellen Repay will be doing a story time on April 6 at 10 to make Solar Eclipse viewers and to read stories about eclipses.

Friends are advertising their Scholarship for any Andover High School Senior, deadline May 1.

Goods and Services Auction is May 17th.

Using a grant from the Hartford Foundation, AFOL has 2 Nature Photographers booked. Paul Fusco

(Retired from DEEP) on May 15 and Dennis Quinn (CT Herpetology) on May 28. Numerous Nature Photography books have been purchased for the Library for this grant.

11. General Board Discussion: none

12. Review Action Items

Action items contained in Task List items were reviewed by Board members.

13. Public Comment: none

14. Adjournment 7:47 p.m. Motion to adjourn made by Sharon Shevchenko, seconded by Linda Fish. Approved by all.

Next meeting: May 6, 2024

Respectfully submitted by Lisa Kurtz
Andover Public Library Board of Directors, Secretary

(Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.)