

Andover Public Library Board of Directors Meeting Minutes
355 Route 6 P.O. Box 117 Andover, CT 06232
Monday March 4, 2024 at 6:30 PM

Meeting called to order by Cathleen Desrosiers Time: 6:35 PM
March 4, 2024 Place: Andover Public Library Children's Room

Board Members in Attendance: Cathy Desrosiers, Linda Fish, Dianne Grenier (via Zoom), Lisa Kurtz, Sharon Shevchenko, Jeff Ballard (Alternate 1) and Amy Orlomoski (Librarian). Absent: Brad Kelle (Alternate 2)

Additions to the Agenda: none

Adoption of Agenda: Sharon Shevchenko motioned to accept, Seconded by Lisa Kurtz. Approved by all.

Meeting Minutes of February 5, 2024 were reviewed: Sharon Shevchenko motioned to accept, seconded by Dianne Grenier. Approved by all.

Librarian's Report Amy reported that numbers are slightly higher overall from last year. The library offered 10 programs during the month of February; Cookbook Program and Mr. Magic were noted as particularly successful. The library will participate in the "Passport" program once again. The Board is sorry to hear that Children's Director Cathy Campen has announced her retirement.

Financial Report: Amy has received the second half of the money for the library from the town for a budget of \$14,806.25 to work with for the remainder of the fiscal year.

Motion to accept Financial and Librarian's Reports: Sharon Shevchenko motioned to accept, seconded by Lisa Kurtz. Approved by all.

Old Business:

- A. Task List items:** Board members are consistently addressing items on the task list and making progress. The current task list was reviewed.

1. Burnap Tall Case Clock update - Waiting on Daniel Pellino (contract information) Jeff Ballard to follow up on this.
2. Bathroom Remodeling- Dianne Grenier awaiting quote from Design Center.
3. Outside Electrical Outlets- Suggestion to possibly put outlet at the base of the flagpole. Cathy Desrosiers will ask Eric Anderson to review the plan/estimate Sharon Shevchenko provided last fall.
4. Outside Lights Plan - Possible low-level landscaping lighting, to remain on task list for discussion.
5. Outdoor Activity Sign - Board members provided input for preferences on a sign. Lisa to measure the sign at Andover Congregational Church for comparison. We will discuss the sign again in April.
6. Line Item for Donations - Dianne has made many attempts to speak/meet with the town treasurer and will follow up with the new treasurer after budget season
7. Emergency Light Batteries - Amy to speak with Willie Bell and also about mural lights.
8. Custom Closets - Jeff met with the representative who offered suggestions which the Board discussed. Amy to initiate a "spring cleaning" of the library and invite Board and AFOL members to help.
9. Policies File/Binder - Brad Kelle absent from tonight's meeting so we will discuss at our April meeting.
10. Frame for New Library Card Photos - Amy to ask Cathy Campen to create a final version of the frame.
11. Drip over Front Entrance - Amy to ask Willie Bell to look at this.
12. Chimney Cathy to ask Eric if the Board should revisit this.
13. Septic - Cathy to schedule Skips for May 2024 per Building Log.
14. Furnace Filters Amy to ask Willie Bell if this is something he can take on. (Check with Eric?)

15. Water Filters Bill D to take care of this but we will see if this is a task we can ask Willie to take on in the future. (Check with Eric?)

B. 2024-25 Budget No response from the Town as of this date.

8. New Business

a. Hartford Foundation - Amy shared the most recent statement = \$159,054

b. Gutter ice build-up/blockage Amy reported that Jay Tuttle removed ice. He will investigate to see if something is stuck. Amy will ask him to put this matter on his "to do" list.

9. Upcoming Programs/Events/Ideas

-Husky Hoops rescheduled to 3/12/24 6:30 p.m.

-3/19/24 Adult Show and Tell

-Sharon Shevchenko is researching a possible Psychic program. Board discussion about funding (AFOL and the library?)

-There will be a summer gazebo concert, TBD.

10. Comments from the Friends of the Library:

-4/8/24 Julie Victoria and Ellen Repay to hold a children's program on the partial eclipse event.

-12/13/24 Holiday Concert with the Hot Flashes (community room)

-Scholarship 5/1/2024 \$1000

-May TBD - Nature Photography Program

-Date TBD - Second Nature Photography Program (up close photography)

-5/17/24 - Goods and Services Auction

11. General Board Discussion:

-Lisa to write thank you note to Dzen's

-Amy mentioned that an additional handicap space is needed on the lower level by the back door to enable patrons to enter the basement for programs.

-Mural cleaning is needed

-Discussion for AFOL to possibly increase the scholarship in the future.

12. Review Action Items

Action items contained in Task List items.

13. Public Comment: none

14. Adjournment 8:19 p.m. Motion to adjourn made by Sharon Shevchenko, seconded by Linda Fish. Approved by all.

Next meeting: April 1, 2024

Respectfully submitted by Lisa Kurtz
Andover Public Library Board of Directors, Secretary

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.