

Town of Andover
Inland Wetlands & Watercourses Commission

Regular Meeting Minutes

Monday, December 4th, 2023 – 7:00pm

Location: Hybrid Meeting (Zoom and In-Person) Community Room, Town Hall, 17 School Road

Members Present: Jed Larson, Duncan Phyfe, Bill Munroe, Jan Maschi, Ed Smith, Brad Kelle

Town Administrator: Eric Anderson

Conservation Commission: Hank Gruener

Board Clerk: Marina Pandolfi

Wetlands Agent: Joe Wagner

Public Present: Peter Yeomans, John Yeomans, Austin Harmon

1. Call to Order – Bill Munroe called the meeting to order at 7:00pm

2. Roll Call/Seating of Alternates - Commission members introduced themselves, Ed Smith seated as alternate.

3. Changes in order to Agenda – none

4. Approval of Minutes

a. November 6th, 2023, Regular Meeting Minutes – Jed Larson MOTIONED to approve the November 6th, 2023 Regular Meeting Minutes. Jan Maschi SECONDED. MOTION CARRIED 5:0:0

b. November 18th, 2023, Special Meeting (Site Walk) Minutes – Jed Larson MOTIONED to approve the November 18th, 2023 Special Meeting (Site Walk) Minutes with an amendment to the names in agenda items 1 and 2 from “Jed Larson” to “Bill Munroe”. Duncan Phyfe SECONDED. MOTION CARRIED 5:0:0

5. Public Comment - none

6. Old Business – Discussion/Possible Action

a. Permit Application #IWWC 23-19: Eric Anderson (Town of Andover), 17 School Rd. Installation of a concrete pad for two Propane tanks, a portion of which is in wetlands. – Eric Anderson provided information and shared photos regarding area for concrete pad. Commission discussion on enforcing the area around wetlands, cleaning up vines around trees in area. Jed Larson MOTIONED to approve the application with a condition of approval that invasive vines will be removed and mitigated on surrounding trees. Duncan Phyfe SECONDED. MOTION CARRIED 5:0:0

b. Permit Application #IWWC 23-17: Austin Harmon, 63 Bunker Hill Rd. Wetlands crossings for an approximately 54-acre timber harvest of “sawlog”-size and dead or dying trees. – Duncan Phyfe and Bill Munroe provided update from site walk of property and vernal pools – reviewed crossing options and photos. Hank Gruener shared advisory letter from Conservation Commission on recommendations for preserving property during harvest. Shared narrative on screen from Austin Harmon in response to the Conservation Commission’s recommendations (Austin joined meeting around 7:46pm). Discussion regarding letter, narrative, responses and recommendations going forward with harvest including trees that would/would not need to be moved, animal migration, timing of harvest (season& weather), and temporary mat removal timeframe.

Jed Larson MOTIONED to approve Application #IWWC 23-17 subject to the following conditions:

- Temporary bridging in place over the northern crossing

- Forester meet with Hank (Conservation Commission), Joe (Wetlands Agent), and property owners prior to the start of the harvest to discuss environmental concerns and weather and meet again round February 15th, 2024 to assess weather, completion and temporary mat removal.
- Jan Maschi SECONDED. MOTION CARRIED 5:0:0

7. New Business – Take Receipt/Discussion – none

8. Agent Reports/Enforcement Actions

a. Pending Application #IWWC 23-20: Patricia Klayman, 25 Cider Mill Rd. Construction of a 20-foot by 24-foot shed/studio within the 200-foot URA of Staddle Brook. – Agent Wagner provided update, putting in condition regarding erosion control

b. Agent Approval of Jurisdictional Ruling Review #IWWC #23-21(JR): Joe Quirk, M19 L15 B14 Boston Hill Rd. Timber Harvest of mature trees and dead or dying oak trees. No wetlands crossings are necessary. – no house on property, walked property with landowner – figured out way to get around wetlands on property

9. Other Business

a. Review of 2024 IWWC Regular Meeting Schedule – Reviewed and gave to Town Clerk to post. Jed Larson MOTIONED to approve the 2024 IWWC Regular Meeting Schedule. Jan Maschi SECONDED. MOTION CARRIED 5:0:0

10. Next Regularly Scheduled Meeting: Tuesday, January 9th, 2023 @ 7:00pm

11. Adjournment – Duncan Phyfe MOTIONED to adjourn the meeting at 8:19pm. Jan Maschi SECONDED. MOTION CARRIED 5:0:0