

**ANDOVER CHARTER REVISION COMMISSION
SPECIAL MEETING
MAY 9, 2022
MINUTES**

Meeting was called to order at 7:02 p.m. by Chairman, Carol Lee.

Members present; Patricia Billings, Donald Denley, George Knox, Carol Lee and Karen Madore.

Public present; See attachment #1

Public speak; Anne Crème spoke on Town Administrator qualifications. Leigh Ann Hutchinson spoke in favor of bifurcation and asked that the Planning & Zoning Commission still be included in Section 702 for the appointment / search for the Zoning Enforcement Officer position.

George Knox moved to table discussion on revising the budget process to allow for the Town Budget Referendum to be held at the same time as the RHAM Budget Referendum to allow time for additional research. Karen Madore seconded. Passed by unanimous voice vote.

Karen Madore moved to revise Section 701C as follows:

"The Town Administrator shall be chosen by the Board of Selectmen exclusively on the basis of executive, technical and administrative qualifications, character, **educational background**, training / certification and professionally related experience. The Town Administrator shall devote full working time to the duties of the office." (**emphasis added**).

George Knox seconded. Passed by unanimous voice vote.

Donald Denley moved to authorize bifurcation after the second failed referendum. Patricia Billings seconded. Passed by unanimous voice vote. (The Town Attorney will be consulted to determine feasibility of proceeding this way.)

Donald Denley moved to adjourn. Karen Madore seconded.

Meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Carol H. Lee

RECEIVED FOR RECORD
05-11-2022 @ 10:04 A.M.
Barbara G. French
TOWN CLERK

SIGN IN SHEET

NAME

ADDRESS

Lough Ann Vetchinson

63A Becker Hill Rd,

Anne Creme

8 Wood Fern Way